



P.O. Box 3625  
Grand Canyon, AZ 86023  
928-638-3473 – Phone

# Tusayan Fire District

## AGENDA

**Tusayan Fire District Board of Directors Regular Meeting**  
PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03  
March 13, 2026  
TUSAYAN FIRE DISTRICT BUILDING  
408 Highway 64, Tusayan Arizona

NOTICE: Members of the public may call in to hear the live audio by dialing (669) 444-9171 US Meeting ID: 8917272885 Password: 6383473. Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on March 13, 2026, at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

1. Confirmation of quorum/Call to the Public
  - a. *\*\*One or two Board Members may attend by telephone*
  - b. *\*\*In accordance with A.R.S. §38-431.01(I), members of the public may address the board on items not on the printed agenda. The Board may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person. Requests to speak must be submitted in writing prior to the beginning of meeting.*
2. Discussion/Approval of February 12, 2026 Regular Meeting Minutes
3. Financial Report
4. Fire Chiefs Update
5. Old Business
  - a. Discussion, Update, and Possible Action regarding out of district emergency response
  - b. Discussion, Update, and Possible Action regarding purchase of a side-by-side with track capabilities.
  - c. Discussion, Update, and Possible Action regarding beginning a Student Cadet Program in addition to the Volunteer Academy.
  - d. Discussion, Update, and Possible Action regarding parking structure on Forest Service land.
6. New Business
  - a. No new business
7. Board Member Reports
8. Adjourn

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this \_\_\_ day of March, 2026 at \_\_\_\_\_ in accordance with the statement filed by the Tusayan Fire District.

***DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY  
THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.***



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# Tusayan Fire District

## MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A public meeting of the Tusayan Fire District Governing Board was convened on February 12, 2026, at the Tusayan Fire Station and via Zoom conference call, Tusayan AZ 86023.

### Call to Public/Confirmation of Quorum

Meeting was called to order at 10:05 a.m. The following members of the Tusayan Fire District Board of Directors were present in person, Board Chair John Vail, Board Member Ben Gomez, Board Member Bruce Baker, and Board Member Rob Gossard. Present on Zoom Board Member Elena Villanueva. Others in attendance included Fire Chief Greg Brush, Chief of Administration Kate Johnson, and members of the public include Firefighter Zealand Pes and Captain Michael Wycoff, and Auditor Jennifer Frank from Hinton & Burdick.

### Discussion, Update, and Possible Action regarding presentation of Audited Fiscal Year 2025 Financial Reports

Auditor Frank presented Fiscal Year 2025 Formal Audit Report.

### Discussion, Update, and Possible Action regarding beginning a Student Cadet Program in addition to the Volunteer Academy.

Captain Wycoff and Firefighter Pes presented proposal to adopt a Cadet Program with 15–18-year-old students at the Grand Canyon High School. Board shared supportive comments for the program while highlighting the need to focus on student safety and TFD's need to prioritize emergency response. Board directed staff to meet with the lawyer with a presentation including SOPs, lesson plans, and all related documentation. Staff needs to research legal implications, worker compensation impacts, and generate draft policies for legal review. Motion to adopt Student Cadet Program pending legal approval first by Vail. Seconded by Gossard. Motion passes unanimously.

### Discussion/Approval of January 8, 2026 Regular Meeting Minutes

Motion to approve regularly scheduled January 8, 2026 Meeting Minutes. First by Vail. Seconded by Baker. Gossard abstains from vote due to absence. Motion carries unanimously.

### Financial Report

Motion to approve Monthly Financial Report presented by Johnson verbally and in written form. (See form for details). Motion to increase annual medic stipend from \$2,000 to \$6,000 annually effective immediately. First by Vail. Seconded by Baker. Motion carries unanimously. Motion to approve the financial report. First by Gomez. Seconded by Gossard. Motion carries unanimously.

### Fire Chiefs Update

*DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.*

Chief Brush presented report verbally and in written form. (See form for details). High Country Fire and Rescue (HCFR) is reengaging the topic on the legislative front to create a Fire District. Highway 64 safety study approved.

### **Old Business**

#### **Discussion, Update, and Possible Action regarding out of district emergency response**

Chief reported a delay from HCFR taking over emergency response throughout Valle – Unknown start date. HCFR is reengaging the topic on the legislative front to create a Fire District. Highway 64 safety study approved.

#### **Discussion, Update, and Possible Action regarding purchase of a side-by-side with track capabilities.**

Staff is currently gathering quotes for fire units. Pricing begins at \$46,000 for base model. Board directed the Fire Chief to draw up a proposal to request funding from the Town of Tusayan.

### **New Business**

#### **Discussion, Update, and Possible Action regarding disposition of Rescue 5 per A.R.S 48-508.B.18**

Motion to sell Rescue 5. First by Gomez. Seconded by Baker. Motion passes unanimously.

#### **Discussion, Update, and Possible Action regarding parking structure on Forest Service land.**

Board directed staff to draft a letter to the Forest Service Supervisor to discuss options and continue to researching options.

### **Board Member Reports**

Ben Gomez – AFDA training was extremely beneficial

John Vail – AFDA session update

Bruce Baker – Fire training at the airport for ARFF

### **Adjourn**

Meeting adjourned at 11:45 a.m. First by Vail, seconded by Baker. Motion passes unanimously.

**Minutes approved by Board on Date** \_\_\_\_\_

**By** \_\_\_\_\_

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."

***DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.***



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# **Tusayan Fire District**

## **FINANCIAL REPORT – February, 2026**

- Info current as of March 11, 2026
- Bank: \$327,584.54
- Reserve Funds Account: \$26,853.89
- Supporter Shirt Account: 0
  - Grand total = \$354,438.43
- Accounts Payable
  - We do not have checks to sign
- FY 2026 FDAT Revenue (Actual year to date): \$77,022.53
- Rental Income Station: \$1,500.00
- District Billing Fees: \$12,560.38
- Wildland Fire Income (4 Fires – Bridge Creek, Trout, Oak Ridge, and Dragon Bravo in current Fiscal Year)
  - Total Fiscal YTD Gross Income: \$62,198.42
- Texaco donated fuel:
  - Fiscal YTD = \$6,359.51
  - Since initially started donating = over \$15,239.25
- Received grant for Type 6 Wildland Apparatus – received grant reimbursement. Repairs scheduled for 12/26/2025.
  - Hose order is in progress
- Hired a new Captain
- Interviewing for Administrative Assistant
- Beginning FY2027 Budget prep

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AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.*

# Tusayan Fire District

## Budget vs. Actuals: FY\_2025\_2026 - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
4000 Property Tax Revenues	415,739.94	602,438.00	-186,698.06	69.01 %
4300 District Service Fees	12,560.38	18,000.00	-5,439.62	69.78 %
4310 Other Revenue	1,125.00	3,600.00	-2,475.00	31.25 %
4500 Wildland Income	54,577.64	50,000.00	4,577.64	109.16 %
FDAT	77,022.53	120,488.00	-43,465.47	63.93 %
Grant Income	1,800.00	50,000.00	-48,200.00	3.60 %
Pooled Interest	2,864.38	4,000.00	-1,135.62	71.61 %
Town of Tusayan - Contributions	495,000.00	600,000.00	-105,000.00	82.50 %
<b>Total Income</b>	<b>\$1,060,689.87</b>	<b>\$1,448,526.00</b>	<b>\$ -387,836.13</b>	<b>73.23 %</b>
<b>GROSS PROFIT</b>	<b>\$1,060,689.87</b>	<b>\$1,448,526.00</b>	<b>\$ -387,836.13</b>	<b>73.23 %</b>
<b>Expenses</b>				
6000 PERSONNEL SERVICES	547,596.33	860,912.00	-313,315.67	63.61 %
6100 RETIREMENT CONTRIBUTIONS	65,463.35	91,900.00	-26,436.65	71.23 %
6200 INSURANCE	64,393.10	88,603.00	-24,209.90	72.68 %
6300 EMPLOYEE BENEFITS	26,766.71	41,513.00	-14,746.29	64.48 %
6400 FUEL, OIL, LUBRICANTS	563.32	1,000.00	-436.68	56.33 %
6500 VEHICLE REPAIR & MAINT.	16,951.70	25,490.00	-8,538.30	66.50 %
6600 SMALL TOOLS & EQUIPMENT	6,607.44	9,083.00	-2,475.56	72.75 %
6650 FIRE PROTECTION & EQUIP.	12,726.87	35,500.00	-22,773.13	35.85 %
6700 COMMUNICATION & DISPATCH	397.91	1,684.00	-1,286.09	23.63 %
6800 EMS	7,037.42	16,720.00	-9,682.58	42.09 %
6900 DISPOSABLE SPLS/EQUIP	2,801.12	8,336.00	-5,534.88	33.60 %
7000 ADMINISTRATIVE COSTS	14,779.07	28,465.00	-13,685.93	51.92 %
7100 PROFESSIONAL SERVICES	8,786.50	19,200.00	-10,413.50	45.76 %
7300 TRAINING	13,342.08	31,880.00	-18,537.92	41.85 %
7400 INSURANCE - LIABILITY	9,553.50	19,000.00	-9,446.50	50.28 %
7500 PUBLIC UTILITIES	9,491.00	17,988.00	-8,497.00	52.76 %
7600 LEASES & RENTALS	24,957.04	48,435.00	-23,477.96	51.53 %
7700 REPAIRS & MAINTENANCE	8,786.92	15,100.00	-6,313.08	58.19 %
7850 GRANTS EXPENSE	6,721.90	50,000.00	-43,278.10	13.44 %
7900 MISCELLANEOUS.	9,836.87	11,750.00	-1,913.13	83.72 %
CAPITAL PURCH. CARRY FWD.		50,097.00	-50,097.00	
Payroll Expenses	76.72	0.00	76.72	
Unapplied Cash Bill Payment Expense	-4,599.25	0.00	-4,599.25	
<b>Total Expenses</b>	<b>\$853,037.62</b>	<b>\$1,472,656.00</b>	<b>\$ -619,618.38</b>	<b>57.93 %</b>
<b>NET OPERATING INCOME</b>	<b>\$207,652.25</b>	<b>\$ -24,130.00</b>	<b>\$231,782.25</b>	<b>-860.56 %</b>
<b>Other Income</b>				
4400 MISCELLANEOUS	33,720.78	61,130.00	-27,409.22	55.16 %
<b>Total Other Income</b>	<b>\$33,720.78</b>	<b>\$61,130.00</b>	<b>\$ -27,409.22</b>	<b>55.16 %</b>
<b>Other Expenses</b>				
Reconciliation Discrepancies-1	-49.08		-49.08	

# Tusayan Fire District

## Budget vs. Actuals: FY\_2025\_2026 - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Wildland Expense	39,690.91	37,000.00	2,690.91	107.27 %
<b>Total Other Expenses</b>	<b>\$39,641.83</b>	<b>\$37,000.00</b>	<b>\$2,641.83</b>	<b>107.14 %</b>
NET OTHER INCOME	<b>\$ -5,921.05</b>	<b>\$24,130.00</b>	<b>\$ -30,051.05</b>	<b>-24.54 %</b>
NET INCOME	<b>\$201,731.20</b>	<b>\$0.00</b>	<b>\$201,731.20</b>	<b>0.00%</b>

# Profit and Loss

## Tusayan Fire District

July, 2025-June, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Income</b>	
4000 Property Tax Revenues	\$415,739.94
4300 District Service Fees	12,560.38
4310 Other Revenue	\$1,125.00
4500 Wildland Income	54,577.64
FDAT	77,022.53
Grant Income	1,800.00
Pooled Interest	2,864.38
Town of Tusayan - Contributions	495,000.00
<b>Total for Income</b>	<b>\$1,060,689.87</b>
<hr/>	
<b>Gross Profit</b>	<b>\$1,060,689.87</b>
<hr/>	
<b>Expenses</b>	
6000 PERSONNEL SERVICES	\$547,596.33
6000- PERSONNEL SERVICES (deleted)	\$0.00
6075 6000- PERSONNEL SERVICES (deleted)	\$0.00
6100 RETIREMENT CONTRIBUTIONS	\$65,463.35
6100- RETIREMENT CONTRIBUTIONS (deleted)	\$0.00
6200 INSURANCE	\$64,393.10
6200- INSURANCE (deleted)	\$0.00
6300 EMPLOYEE BENEFITS	\$26,766.71
6300- EMPLOYEE BENEFITS (deleted)	\$0.00
6400 FUEL, OIL, LUBRICANTS	\$563.32
6500 VEHICLE REPAIR & MAINT.	\$16,951.70
6561 6000- PERSONNEL SERVICES (deleted)	\$0.00
6600 SMALL TOOLS & EQUIPMENT	\$6,607.44
6650 FIRE PROTECTION & EQUIP.	\$12,726.87
6700 COMMUNICATION & DISPATCH	397.91
6800 EMS	\$7,037.42
6900 DISPOSABLE SPLS/EQUIP	\$2,801.12
7000 ADMINISTRATIVE COSTS	\$14,779.07
7100 PROFESSIONAL SERVICES	\$8,786.50
7300 TRAINING	\$13,342.08
7300- TRAINING (deleted)	0.00
7400 INSURANCE - LIABILITY	\$9,553.50
7500 PUBLIC UTILITIES	\$9,491.00
7600 LEASES & RENTALS	\$24,957.04

# Profit and Loss

Tusayan Fire District

July, 2025-June, 2026

DISTRIBUTION ACCOUNT	TOTAL
7700 REPAIRS & MAINTENANCE	\$8,786.92
7850 GRANTS EXPENSE	6,721.90
7900 MISCELLANEOUS.	\$9,836.87
Payroll Expenses	\$76.72
Unapplied Cash Bill Payment Expense	-4,599.25
<b>Total for Expenses</b>	<b>\$853,037.62</b>
<b>Net Operating Income</b>	<b>\$207,652.25</b>
Other Income	
4400 MISCELLANEOUS	\$33,720.78
<b>Total for Other Income</b>	<b>\$33,720.78</b>
Other Expenses	
Reconciliation Discrepancies-1	-49.08
Wildland Expense	39,690.91
<b>Total for Other Expenses</b>	<b>\$39,641.83</b>
<b>Net Other Income</b>	<b>-\$5,921.05</b>
<b>Net Income</b>	<b>\$201,731.20</b>

# Deposit Detail

Tusayan Fire District

February 1-28, 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	CUSTOMER FULL NAME	VENDOR	MEMO/DESCRIPTION	CLEARED	AMOUNT
NorwestWarrant							
128398							
02/02/2026	Deposit				Dep# 558	Reconciled	1,500.00
02/02/2026	Deposit						1,500.00
128503							
02/13/2026	Deposit	INTEREST			Interest Earned	Reconciled	549.32
02/13/2026	Deposit						549.32
128505							
02/24/2026	Deposit					Reconciled	9,860.51
02/24/2026	Deposit						9,860.51
128504							
02/26/2026	Deposit					Reconciled	326.78
02/26/2026	Deposit						326.78
128506							
02/27/2026	Deposit					Reconciled	527.42
02/27/2026	Deposit						527.42
128507							
02/27/2026	Deposit					Reconciled	0.01
02/27/2026	Deposit						0.01
128508							
02/27/2026	Deposit					Reconciled	1,854.83
02/27/2026	Deposit						1,854.83
Supporter Shirts							
128509							
02/27/2026	Deposit				Dep# 561	Reconciled	1,775.00
02/27/2026	Deposit				22 Students between 12/1/25-2/27/26		1,650.00
02/27/2026	Deposit				Shirt donation sales		110.00
02/27/2026	Deposit				Patches		15.00

# A/P Aging Summary Report

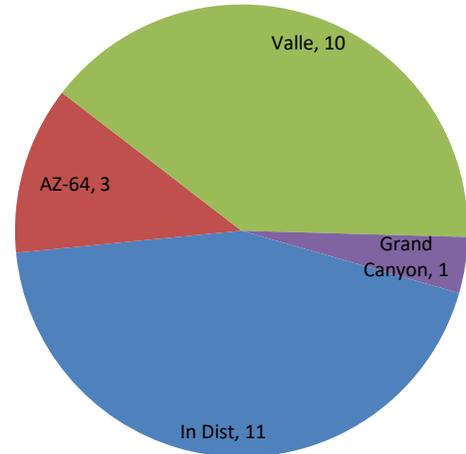
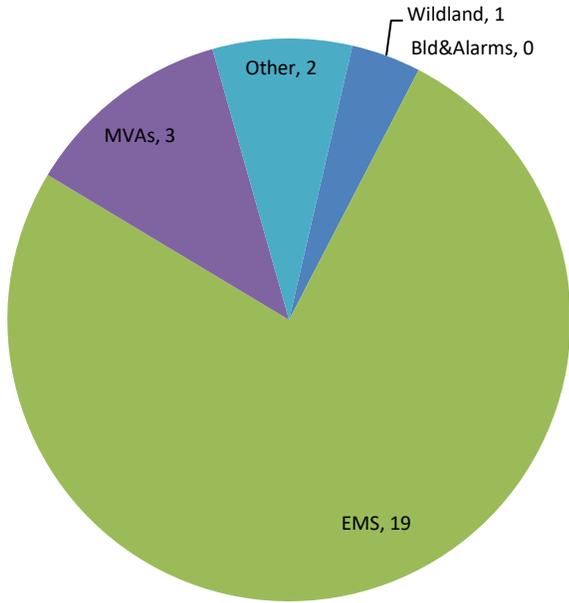
Tusayan Fire District

As of March 11, 2026

VENDOR	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
NAPA		-648.47				-648.47
<b>TOTAL</b>		<b>-648.47</b>				<b>-\$648.47</b>

Calls for prior month:	Feb	25
Calls for same month in 2025:		26
Total calls to date for all of 2026:		51

Feb	Ratio	----->	<u>Wildland</u> 1	<u>Bld&amp;Alarms</u> 0	<u>EMS</u> 19	<u>MVAs</u> 3	<u>Other</u> 2	
Feb	Locations	--->	<u>In Dist</u> 11	<u>AZ-64</u> 3	<u>Valle</u> 10	<u>Grand Canyon</u> 1		25 <-Total
								25 <-Total



**Call Locations for Feb**

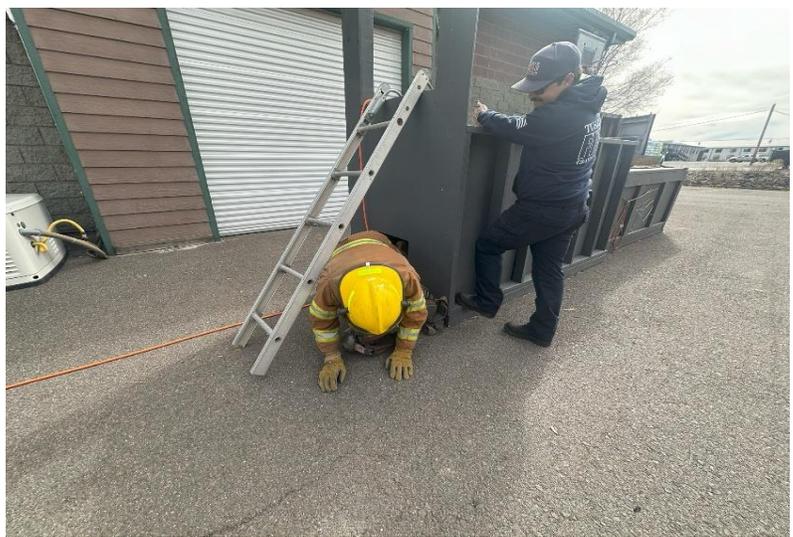
**Call Types for Feb**

**Call Log [medical calls omitted to maintain privacy]:**

- On 2/1/26 at 2041, TFD was dispatched to a motor vehicle accident at mile marker 254 on Highway 180. DPS and High Country Fire & Rescue were also dispatched. While en route, TFD was stood down; DPS arrived first and determined there was no accident.
- On 2/5/26 at 1321, TFD was dispatched to a motor vehicle accident at mile marker 217 on Highway 64. Upon arrival, High Country Fire and Rescue was on scene. Since there were no injuries or transport needs, TFD stood down.
- On 2/6/26 at 1231, TFD was dispatched to mile marker 225 on Highway 64 for a vehicle fire. Upon arrival, the car was not actively burning, the owner had suppressed the flames. According to the occupants, the transmission fluid was leaking and caught fire. TFD thoroughly checked for active heat with Thermal Imaging Cameras, then cooled the undercarriage with water and foam.
- On 2/9/26 at 0706, TFD was dispatched for Mutual Aid with Grand Canyon Fire Department regarding a "fire near a propane tank" in the Village. Upon arrival, TFD was informed the GCFD had suppressed the initial flames. The source was from a propane preheating unit which ignited.
- On 2/20/26 at 1022, TFD was dispatched to a 2-car accident at mile marker 222 on highway 64.

**Community Training & Events:**

- Big News: Starting Friday 2/27/26, the Affordable Veterinary Clinic will be back at Tusayan Fire, 9am-11am & 1pm-5pm. It will be back every two weeks on Fridays. See flyer on back page, also on TFD Facebook.
- Save the Date: Vitalant Blood drive at TFD on Saturday, May 30th, 10am-2pm at Tusayan Fire. Flyers coming.
- The Wednesday 2/18/26 Tusayan Food Pantry was cancelled do to inclement weather.
- Beginning in March, the monthly Tusayan Food Pantry is back, but it will be held on the **3rd Thursday** of each month!!! The Food Pantry runs from 5:00pm to 6:30pm.
- ***Please visit the Tusayan Fire Department Facebook page for: updates, local news, training, weather, burning operations, community events, safety tips, etc. [give us a like!]***



Firefighters practicing emergency egress through a tiny opening in the fire prop (similar to exiting through a wall breach during an emergency).



Firefighters practicing hotel fire operations; thanks to Captain Michael W!  
Thank You Red Feather!!!!



Practicing firefighter extraction in a confined space.

Photos provided by Anthony D.



**Affordable Veterinary Clinic**  
602-509-1367

**Coming to Tusayan!!**

February 27<sup>th</sup>, 2026  
 March 13<sup>th</sup>, 2026  
 March 27<sup>th</sup>, 2026  
 April 10<sup>th</sup>, 2026  
 April 24<sup>th</sup>, 2026

**Hours:**  
9 am – 11 am and 1 pm to 5 pm

**Location:**  
In front of the Tusayan Fire Department

Appointments are always appreciated, but we will happily work with walk-ins.  
 15% cash discount for those paying with cash.  
 Call or text 509-1367 with any questions or to make an appointment.  
 If you need an appointment outside of these times, we are at Raptor Ranch in Valle every Saturday, Sunday, and Monday.

*We look forward to meeting you!*