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# Tusayan Fire District

## MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A public meeting of the Tusayan Fire District Governing Board was convened on May 14, 2026, at the Tusayan Fire Station and via Zoom conference call, Tusayan AZ 86023.

### Call to Public/Confirmation of Quorum

Meeting was called to order at 10:00 a.m. The following members of the Tusayan Fire District Board of Directors were present in person, Board Chair John Vail, Board Member Ben Gomez and Board Member Rob Gossard. Others in attendance included Fire Chief Greg Brush, Chief of Administration Kate Johnson, and Administrative Assistant, Crystal Kanaley. There were no members of the public present.

### Discussion/Approval of April 09, 2026 Regular Meeting Minutes

Motion to approve regularly scheduled April 09, 2026 Meeting Minutes. First by Vail. Seconded by Gossard. Motion carries unanimously.

### Financial Report

Monthly Financial Report presented by Johnson verbally and in written form. (See form for details). Board directed staff to notify public of ALS status. Motion to approve the financial report. First by Gomez. Seconded by Gossard. Motion carries unanimously.

### Fire Chiefs Update

Chief Brush presented report verbally and in written form. (See form for details). Internet outage this week, had a tough time getting information from CommNet and Lumen. Representative from water company stopped by to talk about upgrades and repairs they are doing. We have an opportunity to do sandbags with Lucinda, ordered 10 pallets. Ladder truck got one part fixed then got another hydraulic leak.

### Old Business

#### Discussion, Update, and Possible Action regarding out of district emergency response

No new update.

#### Discussion, Update, and Possible Action regarding beginning a Student Cadet Program in addition to the Volunteer Academy.

Got comments back from attorney; minor changes needed to forms and approval given to start program. Sent emails and fliers to the school, program will be live this summer.

#### Discussion, Update, and Possible Action regarding parking structure on Forest Service land.

Chief Brush and Johnson met with Chelsea, she had concerns about the impact on historical areas and has provided alternative sites. They have larger scale ideas and we will continue discussions. To start, they are

*DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.*

requesting a letter stating why the building can not be put on land in town. Board discussed reasons and has directed staff to draft a letter for Chief Brush and the Board to sign.

**Discussion, Update, and Possible Action regarding Fiscal Year 2027 Budget**

Board discussed proposed budget. Questions raised about potential grant opportunities for capital purchases. Discussed methods to more accurately reflect the true quantity of volunteers with the district. Board directs staff to add support volunteers to volunteer roster and website. Board directs staff to post the proposed budget for public review.

**Discussion, Update, and Possible Action regarding Community Wildland Protection Plan**

The plan was supposed to be finalized the first week of May but has been delayed; DFFM has substantial changes so final document timeline is now mid-June.

**New Business**

**Discussion, Update, and Possible Action regarding Resolution 2026-02 Billing Fee Schedule**

Johnson presented current and proposed billing schedule. (See form for details.) Billing fee schedule has not been updated since 2021. Discussed using a collection company. Board directs staff to find a collection company to work with. Motion to approve Resolution Billing Fee Schedule 2026-02. First by Vail. Seconded by Gomez. Motion carries unanimously.

**Discussion, Update, and Possible Action regarding intent to transfer funds into savings each month towards capital improvement expenses effective Fiscal Year 2027.**

Discussed and board directs staff to transfer funds into restricted account as available.

**Discussion, Update, and Possible Action regarding adding Wildland Engine Boss position to TFD's roster.**

Discussed and board directs staff to create Wildland Engine Boss position and hire someone with minimal schedule year-round.

**Board Member Reports**

John Vail – Nothing to report

Ben Gomez – Nothing to report

Rob Gossard - Nothing to report

**Adjourn**

Meeting adjourned at 11:22 a.m. First by Vail, seconded by Gomez. Motion passes unanimously.

**Minutes approved by Board on Date \_\_\_\_\_**

**By \_\_\_\_\_**

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