



P.O. Box 3625
Grand Canyon, AZ 86023
928-638-3473 – Phone

Tusayan Fire District

AGENDA

Tusayan Fire District Board of Directors Regular Meeting
PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03
July 3, 2025
TUSAYAN FIRE DISTRICT BUILDING
408 Highway 64, Tusayan Arizona

NOTICE: Members of the public may call in to hear the live audio by dialing (669) 444-9171 US Meeting ID: 8917272885 Password: 6383473. Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on July 3, 2025 at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) and (1) to discuss or consult for legal advice with the attorney for the district or to discuss employment compensation. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

1. Confirmation of quorum/Call to the Public
 - a. ***One or two Board Members may attend by telephone*
 - b. ***In accordance with A.R.S. §38-431.01(H), members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*
2. Public Hearing for Presentation, Discussion, and Possible Action of Approval of Fiscal Year 2025 Budget Discussion per A.R.S. §48-805.02
 - a. Board Certification for Fiscal Year 2026 Budget
3. Discussion/Approval of June 12, 2025 Regular Meeting Minutes
4. Financial Report
5. Fire Chiefs Update
6. Old Business
 - a. Discussion, Update, and Possible Action regarding inoperative hydrants in the Town of Tusayan.
 - b. Discussion, Update, and Possible Action regarding open Fire Board Seat
7. New Business
 - a. No new business
8. Board Member Reports
9. Adjourn

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this ___ day of July 2025 at _____ in accordance with the statement filed by the Tusayan Fire District.

***DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY
THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.***



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Tusayan Fire District

MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A public meeting of the Tusayan Fire District Governing Board was convened on June 12, 2025 at the Tusayan Fire Station and via Zoom conference call, Tusayan AZ 86023.

Call to Public/Confirmation of Quorum

Meeting was called to order at 10:02 a.m. The following members of the Tusayan Fire District were present in person Board Chair John Vail, Board Member Rob Gossard. Others in attendance included Fire Chief Greg Brush via Zoom, Chief of Administration Kate Johnson, and Administrative Asst. Gina Ruiz. Board Member Bruce Baker via phone and Board Member Elena Villanueva via Zoom.

Discussion/Approval of May 8, 2025 Regular Meeting Minutes

Motion to approve regularly scheduled May 8, 2025 Meeting Minutes. First by John Vail. Seconded by Bruce Baker. Motion carries unanimously.

Discussion/Approval of May 8, 2025 Executive Meeting Minutes

Motion to approve regularly scheduled May 8, 2025 Meeting Minutes. First by John Vail. Seconded by Bruce Baker. Motion carries unanimously.

Financial Report

Motion to approve Fiscal Year 2026 Budget Report presented by Johnson verbally and in written form. (See form for details). First by John Vail. Seconded by Rob Gossard. Motion carries unanimously.

Fire Chiefs Update

Chief Brush presented report verbally and in written form. (See form for details).

Old Business

Discussion, Update, and Possible Action regarding inoperative hydrants in the Town of Tusayan.

Last hydrant has been repaired.

Discussion, Update, and Possible Action regarding Guardian Lease.

Attorney recommended they have Renter's Insurance. Board directed to move forward with adding the requirement for Renter's Insurance on the lease.

New Business

Discussion, Update, and Possible Action regarding Fiscal Year 2026 Budget John Vail made a motion to approve, Seconded by Rob Gossard. Motion passed unanimously.

Discussion, Update, and Possible Action regarding open Fire Board Seat.

Board directed staff to fly the open board seat. Bruce recommended Ben Gomez.

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Board Member Reports

John Vail – Goat's are still working well clearing unwanted brush for fire mitigation.

Rob Gossard – Nothing to report.

Bruce Baker – nothing to report

Elena – nothing to report.

Adjourn

Meeting adjourned at 10:14 a.m. First by John Vail, seconded by Rob Gossard. Motion passes unanimously.

Minutes approved by Board on Date _____

By _____

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."

Tusayan Fire District
Budget Fiscal Year 2026

Draft



Assessed Valuation \$ 16,065,024

Revenues

Property Tax Revenue	\$	602,438	
Fire District Assistance Tax	\$	120,488	
Other Revenues	\$	37,975	
Grants	\$	50,000	
Rental Income	\$	48,755	
Wildland Income	\$	50,000	
Fund Balance	\$	-	
Town of Tusayan IGA	\$	600,000	
Total Revenues	\$	1,509,655	\$ 1,509,655

Payroll Expenditures

Salaries & Wages	\$	794,159	
Retirement Contributions	\$	91,900	
Volunteer Stipends	\$	6,000	
Health Insurance	\$	83,353	
Employment Expenses	\$	107,516	
Total Expenditures	\$	1,082,929	\$ 1,082,929

Operations

Fuel, Oil, Lubricants	\$	1,000	
Vehicle Maintenance	\$	25,490	
Small Tools & Minor Equipment	\$	9,083	
Fire Protection & Equipment	\$	35,500	
Communications & Dispatch	\$	1,684	
Disposable Supplies & Equipment	\$	8,336	
Total Operations	\$	81,093	\$ 81,093

Other Services & Charges

Administration Costs	\$	28,465	
Professional Services	\$	19,200	
Training	\$	48,600	
Insurance - Liability	\$	19,000	
Public Utilities	\$	17,988	
Leases & Rentals	\$	48,435	
Repairs & Maintenance	\$	15,100	
Grants Expense	\$	50,000	
Wildland	\$	37,000	
Miscellaneous	\$	11,750	
Total Other Services & Charges	\$	295,537	\$ 295,537

Capital

Buildings			
Machinery & Equipment (Cap Improvements)			
Capital Purchases Carry-forward			
	\$	-	
Total Expenditures	\$	1,459,559	
Net Income (Loss)		<u>\$ 50,097</u>	

John Vail, Board Chair

Robert Gossard, Board Clerk

Elena Villanueva, Board Member

Bruce Bake, Board Member

** Tax rate is based on \$3.75 per assessed valuation

Tusayan Fire District's budget meets the requirements of ARS 48-805.02

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District

and at the Tusayan Town hall all located in Tusayan, Arizona on the _____ day of June 2025 in accordance with the statement filed by TFD.

BOARD CERTIFICATION

On July 3, 2025, The Tusayan Fire District Board held a public hearing to receive public comments on the Fiscal Year 2026 proposed budget for the Fire District. Notice for the public hearing and copies of the proposed budget were posted and available to the public on June 11, 2025.

Following the public hearing, the Board, adopted by motion, the attached Budget for FY 2026, commencing July 1, 2025. The Board Chairman and the Clerk further certify that:

- (a) In accordance with ARS §48-805.02.D-1 (a), the District has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the District General Fund, except for those liabilities as prescribed in ARS Section §48-805, subsection B, paragraph 2 and Sections §48-806 and §48-807.
- (b) In accordance with ARS §48-805.02.D-1 (b), the District complies fully with subsection F of this section.
- (c) The District has not violated the registered warrants requirement.

Dated this _____ day of _____, 2025.

Director

Title

(Sign here) _____
(Print your name here) John Vail

Chairman

(Sign here) _____
(Print your name here) Robert Gossard

Clerk

(Sign here) _____
(Print your name here) Bruce Baker

Board member

(Sign here) _____
(Print your name here) Elena Villanueva

Board member

(Sign here) _____
(Print your name here) Vacant

Board member

Attested:
CERTIFIED TRUE COPY

(Sign here) _____
Clerk, (Print your name here) Robert Gossard