



PO Box 3625
Grand Canyon, AZ 86023
928-638-3473 - Phone

Tusayan Fire District

AGENDA

Tusayan Fire District Board of Directors Regular Meeting

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03

January 18, 2024

TUSAYAN FIRE DISTRICT BUILDING

408 Highway 64, Tusayan Arizona

NOTICE: Members of the public may call in to hear the live audio by dialing (669) 444-9171 US Meeting ID: 8917272885 Password: 6383473. Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on January 18, 2024 at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) to discuss or consult for legal advice with the attorney for the district. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

10:00 a.m.

1. Confirmation of quorum/Call to the Public
 - a. ***One or two Board Members may attend by telephone*
 - b. ***In accordance with A.R.S. §38-431.01(H), members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*
2. Discussion/Approval of December 14, 2023 Regular Meeting Minutes
3. Financial Report
4. Fire Chiefs Update
5. Old Business
 - a. Discussion, Update, and Possible Action Regarding Community Evacuation Plan
6. New Business
 - a. Discussion and Possible Action and Approval of Policy 210 – Performance Evaluations
7. Board Member Reports
8. Adjourn

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this _____ day of January, 2024 at _____ in accordance with the statement filed by the Tusayan Fire District.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY
THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.**



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Tusayan Fire District

MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A public meeting of the Tusayan Fire District Governing Board was convened on, December 14, 2023 at the Tusayan Fire Station and, via Zoom conference call, Tusayan AZ 86023.

Call to Public/Confirmation of Quorum

Meeting was called to order at 10:02 a.m. The following members of the Tusayan Fire District were present in person were Board Chair John Vail, and via Zoom/Phone were Board Member Andrew Aldaz, and Board Member Pete Shearer. Others in attendance included Fire Chief Greg Brush. A quorum was confirmed.

Discussion/Approval of November 9, 2023 Regular Meeting Minutes

Motion to approve regularly scheduled November 9, 2023 Meeting Minutes. First by Aldaz and seconded by Shearer. Motion carries unanimously.

Financial Report

Presented by Chief Brush. Monthly Financial Report verbally and in written form. (See form for details). First by Aldaz and seconded by Vail. Motion carries unanimously.

Fire Chiefs Update

Chief Brush presented report verbally and in written form. (See form for details).

Old Business

Discussion, Update, and Possible Action Regarding Community Evacuation Plan

No update at this time.

Discussion, Update, and Possible Action Regarding impact fees on new development

Brush presented an e-mail chain covering How to put it in place as a special district and if it is a sound legal decision to do so. The Board of Supervisors would have to impose the fees. Email indicated the impact fees would only pertain to unincorporated already and to offset county expenses. Chief asked if the Fire Board found the impact fees were warranted, what government would have the authority to approve it? The response again reiterated that it would not be the county, as they could only approve in unincorporated areas of the county. The email then referred Chief to reach out to the Town of Tusayan's attorney. Any items would have to be specifically in benefit the entity that is paying the fees. This benefit/fee would have to be different than the existing benefits to other entities in the community. Shearer shared he spoke with the Coconino Government Affairs regarding the matter and was directed to speak to Ponderosa Fire District. He shared that this generated difficulties due to the Fire District being within an incorporated Town. Also, in order to explore this option, there needs to be an Infrastructure Development Plan at a cost of roughly \$100,000 or more. Shearer agreed at this time,

DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.

impact fees are not a viable option for the current development potential in the immediate area. He shared the risk and cost are not feasible at this time.

New Business

Discussion and Possible Action and Approval of potential bay expansion through impact fee
Not able to pursue at this time.

Discussion and Possible Action and Approval of surplus of old Engine 51, miscellaneous equipment, and old hydraulic extrication gear.

The old Engine 51 that has been replaced have a variety of mechanical issues. Chief shared there are a few options online. One is a government public surplus sight for used fire engine resale via online auction. The second option is sending it to a physical resale company, this has a potential for roughly \$55,000; however, E-51 is not in the same condition. Option three would be to donate it to another Fire District. Chief shared he is leaning towards getting rid of it. Vail expressed knowledge of E-51 being extremely worn out and in poorer condition. He would like to recoup some income from selling it to counteract the maintenance expenses. Board directs Chief to get ride of it in the way he feels best. Hydraulic Power Unit, reels, three tools, cutters, ram, and inverse ram. Chief has tentatively asked High Country if they are interested with no word back. Chief included a variety of hose to be surplus, which was donated to TFD, however, not compatible with our current hoses. Vail made a motion to approve Resolution 2023-02 to sell or dispose of the above-mentioned items. Motion seconded by Aldaz. Motion carried unanimously.

Board Member Reports

Aldaz – Thanked the TFD staff for everything done to help the community and be the Face of the community. Shared he has seen a fire blanket advertised and asked the Chief’s opinion on this product.

Shearer – Shared results from the Flood Meeting on Monday that they would like to see action taken. He would like to have someone from the Fire District to speak regarding impact and desires of the Fire District regarding cleaning out culverts and residual flooding issues. He shared Forest Service would be in full support to protect Tusayan.

Vail – Wants to thank the TFD crew for all the things going on this month, including the Christmas Party.

Adjourn

Meeting adjourned at 10:53 a.m. First by Vail, seconded by Aldaz. Motion passes unanimously.

Minutes approved by Board on Date _____

By _____

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."



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Tusayan Fire District

FINANCIAL REPORT – December 2023

- Info current as of January 17, 2024
- Bank: \$260,911.02
- Reserve Funds Account: \$51,264.75
 - Grand total = \$312,175.77
- Accounts Payable
 - We have checks to sign
- FY 2024 FDAT Revenue (Actual year to date): \$56,265.52
- Rental Income Station: \$2,242.73
- District Billing Fees: \$10,683.53
- Wildland Fire Income
 - 2024 Fiscal year to date total:
 - Black Feather Fire gross income: \$10,507.04
 - Net cash: \$1,245.94
 - Net gain to TFD: \$3,135.00
 - Smith River Complex gross income: \$26,165.66
 - Net cash: \$5,753.07
 - Net gain to TFD: \$11,142.13
 - Total YTD Net Cash Income: \$6,999.01
 - Total YTD Net Gain to TFD: \$14,277.13

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
FDAT	56,265.52	110,577.00	-54,311.48	50.9%
Grant Income	120,686.72	45,986.00	74,700.72	262.4%
Pooled Interest	1,742.77	1,500.00	242.77	116.2%
Prior Year Capital Carry Fwd	0.00	0.00	0.00	0.0%
Town of Tusayan - Contributions	218,500.00	437,000.00	-218,500.00	50.0%
4000 · Property Tax Revenues	439,152.03	552,884.00	-113,731.97	79.4%
4310 · Other Revenue	1,070.00	3,100.00	-2,030.00	34.5%
Total Income	<u>837,417.04</u>	<u>1,151,047.00</u>	<u>-313,629.96</u>	<u>72.8%</u>
Gross Profit	837,417.04	1,151,047.00	-313,629.96	72.8%
Expense				
6000- PERSONNEL SERVICES	392,823.18	686,421.00	-293,597.82	57.2%
6100- RETIREMENT CONTRIBUTIONS	44,771.07	76,768.00	-31,996.93	58.3%
6200- INSURANCE	31,217.90	64,133.00	-32,915.10	48.7%
6300- EMPLOYEE BENEFITS	32,729.81	51,722.00	-18,992.19	63.3%
6400- FUEL, OIL, LUBRICANTS	335.90	250.00	85.90	134.4%
6500- VEHICLE REPAIR & MAINT.	14,216.00	26,300.00	-12,084.00	54.1%
6600- SMALL TOOLS & EQUIPMENT	2,146.11	10,100.00	-7,953.89	21.2%
6650- FIRE PROTECTION & EQUIP.	2,029.67	15,750.00	-13,720.33	12.9%
6700- COMMUNICATION & DISPATCH	180.12	360.00	-179.88	50.0%
6900- DISPOSABLE SPLS/EQUIP	3,538.48	6,634.00	-3,095.52	53.3%
7000- ADMINISTRATIVE COSTS	7,648.60	28,176.00	-20,527.40	27.1%
7100- PROFESSIONAL SERVICES	9,116.74	26,300.00	-17,183.26	34.7%
7300- TRAINING	10,055.93	26,790.00	-16,734.07	37.5%
7400- INSURANCE - LIABILITY	15,190.00	17,200.00	-2,010.00	88.3%
7500- PUBLIC UTILITIES	6,175.81	22,640.00	-16,464.19	27.3%
7600- LEASES & RENTALS	29,664.87	51,822.00	-22,157.13	57.2%
7700- REPAIRS & MAINTENANCE	32,683.56	11,322.00	21,361.56	288.7%
7850- GRANTS EXPENSE	110,871.81	22,542.00	88,329.81	491.8%
7900- MISCELLANEOUS	4,446.97	4,700.00	-253.03	94.6%
8000 - Town of Tusayan - IGA	0.00	0.00	0.00	0.0%
CAPITAL PURCH. CARRY FWD.	0.00	32,344.00	-32,344.00	0.0%
6690 · Reconciliation Discrepancies	3.94	0.00	3.94	100.0%
8100 · Capital Expenses	22,542.91	51,586.00	-29,043.09	43.7%
Total Expense	<u>772,389.38</u>	<u>1,233,860.00</u>	<u>-461,470.62</u>	<u>62.6%</u>
Net Ordinary Income	65,027.66	-82,813.00	147,840.66	-78.5%
Other Income/Expense				
Other Income				
4400- MISCELLANEOUS	25,819.07	42,813.00	-16,993.93	60.3%
4405 - Wildland Income	36,672.70	45,000.00	-8,327.30	81.5%
District Service Fees	10,683.53	10,000.00	683.53	106.8%
Total Other Income	<u>73,175.30</u>	<u>97,813.00</u>	<u>-24,637.70</u>	<u>74.8%</u>

7:57 AM

01/17/24

Cash Basis

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Expense				
COVID-19 National Paid Leave	0.00	0.00	0.00	0.0%
Wildland Expense	29,673.69	15,000.00	14,673.69	197.8%
Total Other Expense	<u>29,673.69</u>	<u>15,000.00</u>	<u>14,673.69</u>	<u>197.8%</u>
Net Other Income	43,501.61	82,813.00	-39,311.39	52.5%
Net Income	<u><u>108,529.27</u></u>	<u><u>0.00</u></u>	<u><u>108,529.27</u></u>	<u><u>100.0%</u></u>

Tusayan Fire District
Profit & Loss
 July 2023 through June 2024

	Jul '23 - Jun 24
Ordinary Income/Expense	
Income	
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6400- FUEL, OIL, LUBRICANTS	335.90
6500- VEHICLE REPAIR & MAINT.	14,216.00
6600- SMALL TOOLS & EQUIPMENT	2,146.11
6650- FIRE PROTECTION & EQUIP.	2,029.67
6700- COMMUNICATION & DISPATCH	180.12
6900- DISPOSABLE SPLS/EQUIP	3,538.48
7000- ADMINISTRATIVE COSTS	7,648.60
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Total Expense	772,389.38
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Other Income/Expense	
Other Income	
4400- MISCELLANEOUS	25,819.07
4405 - Wildland Income	36,672.70
District Service Fees	10,683.53
Total Other Income	73,175.30
Other Expense	
Wildland Expense	29,673.69

Tusayan Fire District
Profit & Loss
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>
Total Other Expense	<u>29,673.69</u>
Net Other Income	<u>43,501.61</u>
Net Income	<u><u>108,529.27</u></u>

Tusayan Fire District

1/17/2024 8:01 AM

Register: NorwestWarrant

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/01/2023			4000 · Property Tax Re...	Deposit		X	5,741.22	274,227.15
12/07/2023	834300150	Dallacqua Psychology	2000 · Accounts Payable	Inv# TFD112023	180.00	X		274,047.15
12/07/2023	834300151	Ed Obannon	2000 · Accounts Payable	Vol Stipend 2n...	25.00			274,022.15
12/07/2023	834300152	Gabriel Romero	2000 · Accounts Payable	Stipend 2nd hal...	400.00	X		273,622.15
12/07/2023	834300153	Grand Canyon Natio...	2000 · Accounts Payable	Inv# GCN2024...	416.99	X		273,205.16
12/07/2023	834300154	IIA Lifting Services, ...	2000 · Accounts Payable	Inv# INDI73537	1,073.80	X		272,131.36
12/07/2023	834300155	John Graves Propane...	2000 · Accounts Payable		253.67	X		271,877.69
12/07/2023	834300156	Linde Gas & Equipm...	2000 · Accounts Payable	Statement	139.90	X		271,737.79
12/07/2023	834300157	Municipal Emergenc...	2000 · Accounts Payable	Inv# IN1970574	746.70	X		270,991.09
12/07/2023	834300158	Personnel Safety Ent...	2000 · Accounts Payable	Inv# 0TY174	618.55	X		270,372.54
12/07/2023	834300159	Roman Evans	2000 · Accounts Payable	Vol Stipend 2n...	125.00			270,247.54
12/07/2023	834300160	Stryker Sales Corp	2000 · Accounts Payable	WO-06767573	1,200.00	X		269,047.54
12/07/2023	834300161	USDA Forest Service	2000 · Accounts Payable	FMMI Bill # 1...	452.90	X		268,594.64
12/08/2023	ASRS12...	Arizona State Retire...	-split-	0990	5,146.56	X		263,448.08
12/08/2023	EFTPS12...	Tusayan Fire Depart...	-split-	86-0843550	5,446.58	X		258,001.50
12/08/2023	DD120823	Anthony S Diluzio	-split-		1,264.80	X		256,736.70
12/08/2023	DD120823	Bruce D. Baker	-split-		1,746.28	X		254,990.42
12/08/2023	DD120823	Edward C O'Bannon	-split-		1,365.64	X		253,624.78
12/08/2023	DD120823	Galen P McCarthy	-split-		1,625.02	X		251,999.76
12/08/2023	DD120823	Gregory Lawrence	-split-		1,869.97	X		250,129.79
12/08/2023	DD120823	Kathleen Johnson	-split-		1,536.39	X		248,593.40
12/08/2023	DD120823	Luke Barnes	-split-		723.15	X		247,870.25
12/08/2023	DD120823	Miguel Ibarra Dimas	-split-		1,223.99	X		246,646.26
12/08/2023	DD120823	Travis Moreno	-split-		1,174.58	X		245,471.68
12/08/2023	DD120823	Zealand Pes	-split-		1,574.75	X		243,896.93
12/08/2023	DD120823	Gregory M Brush	-split-		2,430.01	X		241,466.92
12/11/2023			4000 · Property Tax Re...	Deposit		X	6,416.52	247,883.44
12/11/2023	834300121	Arizona Department ...	2100 · Payroll Liabilities	860843550	1,279.86	X		246,603.58
12/14/2023			4000 · Property Tax Re...	Deposit		X	247.37	246,850.95
12/14/2023			4000 · Property Tax Re...	Deposit		X	100.55	246,951.50
12/15/2023			4000 · Property Tax Re...	Deposit		X	208.56	247,160.06
12/15/2023			4000 · Property Tax Re...	Deposit		X	0.42	247,160.48
12/18/2023			4000 · Property Tax Re...	Deposit		X	120,833.26	367,993.74
12/20/2023			4000 · Property Tax Re...	Deposit		X	2.56	367,996.30
12/21/2023	834300162	Arizona Public Service	2000 · Accounts Payable	Acct# 1519540...	843.80			367,152.50
12/21/2023	834300163	Century Link	2000 · Accounts Payable	Acct# 928-638-...	49.68			367,102.82
12/21/2023	834300164	Diesel Support Grou...	2000 · Accounts Payable	Old E51 repairs	675.00			366,427.82
12/21/2023	834300165	DSB Distributing, LLC	2000 · Accounts Payable	Inv# 1158070	99.90			366,327.92
12/21/2023	834300166	EMI Health	2000 · Accounts Payable	Group# 3068 J...	3,270.65			363,057.27
12/21/2023	834300167	Greg Lawrence	2000 · Accounts Payable	Gas	18.30			363,038.97

Tusayan Fire District

1/17/2024 8:01 AM

Register: NorwestWarrant

From 12/01/2023 through 12/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/21/2023	834300168	Hydro Resources	2000 · Accounts Payable	Inv# 5413	86.48			362,952.49
12/21/2023	834300169	Jessica Camacho	2000 · Accounts Payable	Stipend June - ...	25.00			362,927.49
12/21/2023	834300170	Kate Johnson	2000 · Accounts Payable	IQS Class	348.80			362,578.69
12/21/2023	834300171	Miguel Dimas	2000 · Accounts Payable	Stipend June - ...	700.00			361,878.69
12/22/2023	EFTPS12...	Tusayan Fire Depart...	-split-	86-0843550	5,746.54	X		356,132.15
12/22/2023	ASRS12...	Arizona State Retire...	-split-	0990	5,345.60	X		350,786.55
12/22/2023	DD122223	Anthony S Diluzio	-split-		1,023.74	X		349,762.81
12/22/2023	DD122223	Bruce D. Baker	-split-		1,984.70	X		347,778.11
12/22/2023	DD122223	Edward C O'Bannon	-split-		1,148.36	X		346,629.75
12/22/2023	DD122223	Galen P McCarthy	-split-		1,764.88	X		344,864.87
12/22/2023	DD122223	Gregory Lawrence	-split-		1,768.04	X		343,096.83
12/22/2023	DD122223	Kathleen Johnson	-split-		2,524.36	X		340,572.47
12/22/2023	DD122223	Luke Barnes	-split-		451.47	X		340,121.00
12/22/2023	DD122223	Miguel Ibarra Dimas	-split-		1,222.37	X		338,898.63
12/22/2023	DD122223	Travis Moreno	-split-		1,545.28	X		337,353.35
12/22/2023	DD122223	Zealand Pes	-split-		1,414.61	X		335,938.74
12/22/2023	DD122223	Gregory M Brush	-split-		2,430.00	X		333,508.74
12/23/2023			-split-	Deposit 454		X	4,342.73	337,851.47
12/26/2023			4000 · Property Tax Re...	Deposit		X	27.61	337,879.08
12/27/2023			4000 · Property Tax Re...	Deposit		X	161.74	338,040.82
12/28/2023			4000 · Property Tax Re...	Deposit		X	0.46	338,041.28
12/31/2023			Pooled Interest	Interest		X	616.30	338,657.58

Tusayan Fire District Deposit Detail December 2023

Type	Num	Date	Name	Account	Amount
Deposit		12/01/2023		NorwestWarrant	5,741.22
				4000 · Property Tax ...	-5,741.22
TOTAL					-5,741.22
Deposit		12/11/2023		NorwestWarrant	6,416.52
				4000 · Property Tax ...	-6,416.52
TOTAL					-6,416.52
Deposit		12/14/2023		NorwestWarrant	247.37
				4000 · Property Tax ...	-247.37
TOTAL					-247.37
Deposit		12/14/2023		NorwestWarrant	100.55
				4001 · Property Tax ...	-100.55
TOTAL					-100.55
Deposit		12/15/2023		NorwestWarrant	208.56
				4000 · Property Tax ...	-208.56
TOTAL					-208.56
Deposit		12/15/2023		NorwestWarrant	0.42
				4001 · Property Tax ...	-0.42
TOTAL					-0.42
Deposit		12/18/2023		NorwestWarrant	120,833.26
				4000 · Property Tax ...	-120,833.26
TOTAL					-120,833.26
Deposit		12/20/2023		NorwestWarrant	2.56
				4000 · Property Tax ...	-2.56
TOTAL					-2.56
Deposit		12/23/2023		NorwestWarrant	4,342.73
				4403 - Station Rent	-1,150.00
				4403 - Station Rent	-1,092.73
				District Service Fees	-250.00
Payment	2462	12/23/2023	Hydro Resources.	1499 · Undeposited ...	-1,750.00
Payment	27800	12/23/2023	Holiday Inn	1499 · Undeposited ...	-100.00
TOTAL					-4,342.73
Deposit		12/26/2023		NorwestWarrant	27.61

Tusayan Fire District

Deposit Detail

December 2023

Type	Num	Date	Name	Account	Amount
				4000 · Property Tax ...	-27.61
TOTAL					-27.61
Deposit		12/27/2023		NorwestWarrant	161.74
				4000 · Property Tax ...	-161.74
TOTAL					-161.74
Deposit		12/28/2023		NorwestWarrant	0.46
				4000 · Property Tax ...	-0.46
TOTAL					-0.46
Deposit		12/31/2023		NorwestWarrant	616.30
				Pooled Interest	-616.30
TOTAL					-616.30
Deposit		12/31/2023		Reserve Funds	119.53
				Pooled Interest	-119.53
TOTAL					-119.53

8:03 AM

01/17/24

Tusayan Fire District
A/P Aging Summary
As of January 17, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

8:04 AM

01/17/24

Tusayan Fire District
A/R Aging Summary
As of January 17, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

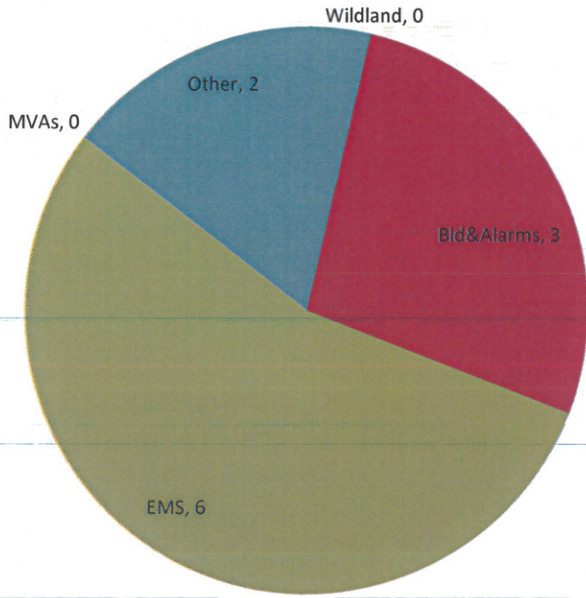
TFD Update 1/1/24

Dec Stats

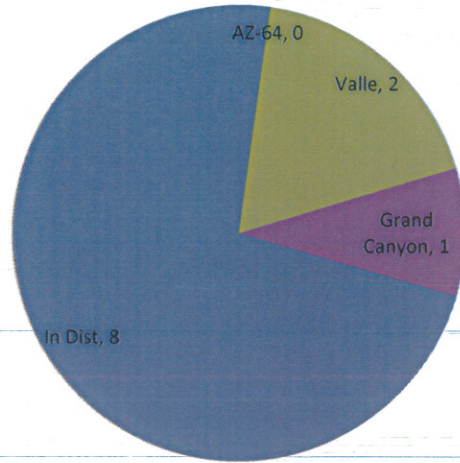
Calls for prior month (indicated in upper right):	11
Calls for same month in 2022:	22
Total calls for all of 2023:	306
Total calls for all of 2022:	315



Dec	Ratio ----->	<u>Wildland</u> 0	<u>Bld&Alarms</u> 3	<u>EMS</u> 6	<u>MVAs</u> 0	<u>Other</u> 2	11 <-Total
Dec	Locations --->	<u>In Dist</u> 8	<u>AZ-64</u> 0	<u>Valle</u> 2	<u>Grand Canyon</u> 1		11 <-Total



Call Types for Dec



Call Locations for Dec

Updates:

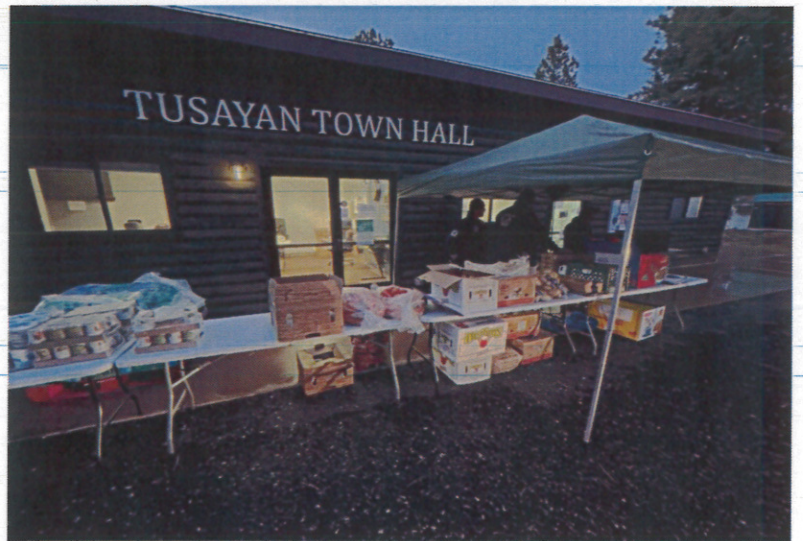
- Fine tuning continues on the new Pierce Responder Fire Engine: radios and headsets are working perfectly. Equipment has been mounted for rapid access, organization of the cabinets continue.
- The (now replaced) F550 E51 has been taken out of service, we salute its 20 years of service. It will be listed for sale in the very near future.
- The new graduates from the Volunteer Fire Academy have started working shifts at the station!!!
- Attack 5's rear engine circuitry was repaired, the engine that drives the fire pump is now operating properly. Other repairs were completed, including a faulty radiator mount, relay connections, a temperature sensor, etc..
- E51's exhaust was mounted with an adapter for the Magnegrip exhaust evacuation system. This system was paid for by a federal grant. By evacuating the exhaust from each apparatus, the risk of cancer is lowered for firefighters. In more modern stations, the protective clothing used by firefighters are stored in an area that is separate from the engine bays; this new system is an effective workaround for turn-outs that are stored adjacent to response vehicles. One last apparatus exhaust installation is pending.
- TFD brought Santa to the Tusayan Drone Show & Lighting Ceremony on 12/7/23.
- A ribbon cutting for the new Pierce Responder Fire Engine (E51) also took place on 12/7/23. THANKS to the residents and the Tusayan Town Council for the purchase of the new fire engine!!!
- Several CPR classes were provided in the month of December, great job Kate!
- At the Valle firefighter residences, roofing repairs will be started soon. Siding, plumbing and some drywall repairs will also be completed.
- Fire Extinguisher Classes are being offered at TFD, or at your business locations if requested with enough notice. Please contact TFD at 638.3473.
- ***Please visit the Tusayan Fire Department Facebook page for: updates, local news, training, weather, burning operations, community events, safety tips, etc. [give us a like!]***



Zealand at work in the shop



Santa's visit to Tusayan Fire District



GC Food Pantry & Town of Tusayan & Tusayan Fire, Dec 20th



Coconino County Supervisor Patrice Horstman



December CPR Classes

I. PURPOSE

To provide a process by which the job performance of each member is appraised for the purposes of individual and organizational development and career advancement.

II. SCOPE

This policy applies to the performance review of all members with the exception of the Fire Chief.

III. POLICY

Evaluation Periods

New members and newly promoted members shall be evaluated on an annual basis as determined by their hire/promotion date for their initial probationary year. Members shall be evaluated annually thereafter.

Special Evaluation Periods

Any member may be placed on special evaluation at the discretion of the member's supervisor, or an officer, with the approval of the Fire Chief.

Special evaluations shall be administered quarterly or as determined by the supervisor and the Fire Chief.

All employees being promoted will receive an evaluation before being promoted.

Administration of Evaluations

Administration of the evaluations is the responsibility of the immediate supervisor/Officer.

A draft of the evaluation, prior to delivering evaluation to employee, will be sent to immediate supervisor, or Fire Chief. Upon approval, the evaluation will be returned to the supervisor.

Supervisors should deliver and forward all evaluations within seven days before the required evaluation date.

Evaluations for all positions shall be administered on approved forms.

National Fire Protection Association (NFPA) Standards of Professional Qualifications and the adopted job descriptions shall be used as the initial guideline for performance determination as follows:

NFPA 1001 Chapter 4 - Fire Fighter I: for firefighter positions.
NFPA 1021 Chapter 2 - Fire Officer I: for company officer positions.

Employees will be given a minimum of four (4) weeks, advance notice, an opportunity to outline three (3) goals for the next year's performance period. These will be SMART goals. (Specific, Measureable, Attainable, Reasonable, and Time bound.) These goals will be critical elements for future evaluations. Employee will be evaluated on the progress/attainment one year from initial performance evaluation.

Supervisors will include a minimum of one (1) SMART goal for each member to be evaluated on upon the next year's evaluation.

Evaluations will occur each year prior to March 1st.