



PO Box 3625
Grand Canyon, AZ 86023
928-638-3473 - Phone
928-638-2897 - Fax

Tusayan Fire Department

AGENDA

Tusayan Fire District Board of Directors Regular Meeting

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03

October 8, 2020

TUSAYAN FIRE DISTRICT BUILDING
408 Highway 64, Tusayan Arizona

NOTICE: Please be advised, due to COVID-19, this Public Meeting will occur remotely per A.R.S. § 38-431.01(A), Arizona Executive Order #2020-18, including all extensions thereof, and CDC recommendations on social distancing, the building is closed to the public and this meeting will be conducted electronically. Members of the public may call in to hear the live audio by dialing +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 669 900 9128 US (San Jose), +1 301 715 8592 US (Germantown), +1 312 626 6799 US (Chicago), or +1 646 558 8656 US (New York) **Meeting ID: 891 727 2885 Password: 6383473**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on October 8, 2020 at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) to discuss or consult for legal advice with the attorney for the District. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

10:00 a.m.

1. Confirmation of quorum/Call to the Public
 - a. ****One or two Board Members may attend by telephone**
 - b. ****Members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.**
2. Discussion/Approval of September 9, 2020 regular scheduled Board Meeting Minutes and September 9, 2020 Executive Session Meeting Minutes.
3. EF Recovery Action Item / Executive Session
 - a. Consideration and possible adoption of two contracts with EF Recovery regarding billing services for the District. As concerns this Agenda Item, the Board may enter executive session with its attorney, pursuant to A.R.S. 38-431.03(A)(3) & (A)(4), to receive legal advice and/or provide direction about these contracts.
4. Board Member Appointment / Action Item
 - a. Consideration/Discussion of Dan Contreras resigning from TFD Fire Board
 - b. Consideration/Discussion and possible action to add Elena Villanueva to the Tusayan Fire Board
5. Financial Report
6. Fire Chiefs Update
7. Old Business
 - a. Discussion/Update of Station generator
 - b. Discussion/Update on Policy Manual
 - c. Discussion/Update regarding AED subscription program update
8. New Business
 - a. Consideration/Discussion of new Policies to be included in Standard Operating Policy manual 101-116 and 200-201
9. Action Item(s)
 - a. Consideration/Discussion and possible action to approve IGA County Elections Department – election services
 - b. Consideration/Discussion and possible action to approve Policies 101-116 and 200-201
 - c. Consideration/Discussion and possible action to approve Resolution 2020-05 Amendment to Fee Schedule
 - d. Consideration/Discussion and possible action to approve vacant board seat
10. Board Member Reports
11. Adjourn

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this _____ day of October, 2020 at _____ in accordance with the statement filed by the Tusayan Fire District.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY
THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.**



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Tusayan Fire Department

MINUTES OF REGULAR SCHEDULED PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A PUBLIC MEETING OF THE TUSAYAN FIRE DISTRICT GOVERNING BOARD WAS CONVENED ON SEPTEMBER 10, 2020 AT THE TUSAYAN FIRE STATION, VIA ZOOM CONFERENCE CALL, TUSAYAN AZ 86023.

CALL TO PUBLIC/CONFIRMATION OF QUORUM

Meeting was called to order at 10:00 a.m. Present on the phone and Zoom were the following members of the Tusayan Fire District, Board Chair John Vail, Board Secretary Andrew Aldaz and Board Member Becky Shearer, and Board Member Marty Harris. Others in attendance were Fire Chief Greg Brush and Business Administrator Kate Maragos. A quorum was confirmed and a call to the public was made.

Approval of Previous Meetings Minutes

John motioned to approve the regularly scheduled August 13, 2020 minutes, Andrew seconded, and the motion passed unanimously. Andrew motioned to approve August 13, 2020 Executive Session Meeting Minutes, John seconded, and the motion passed unanimously. John motioned to approve the September 2, 2020 Special Meeting Minutes, Andrew seconded, and the motion passed unanimously.

Oath of Office – Swearing in of Marty Harris

Mr. Harris was sworn in to serve as a Board Member for the Tusayan Fire District through December, 2022.

Treasury Report

Treasurers Report was given verbally and in written form. (See form for details.) John motioned to approve the Treasury Report, Andrew seconded, and the motion passed unanimously.

Fire Chiefs Update

Chief's report given in verbal and written form. (See form for details.)

Old Business

Discussion/Update of Letter for Town of Tusayan CIP Funding

Executive Session

Pursuant to A.R.S. § 38-431.03(A)(3), in order to receive legal advice from the District's attorney regarding this matter, and/or pursuant to A.R.S. § 38-431.03(A)(4), to discuss or consult with the District's attorney in order to consider its position and instruct the District's attorney regarding TFD's position regarding the matter identified in this Agenda item, which is the subject of current contract negotiations. John motioned to adjourn the regular session at 10:25 am. Andrew seconded the motion, and it passed unanimously.

11:20 am Regular Session reconvened.

Discussion/Update of Station generator – Waiting to hear back from the County

Discussion/Update on Policy Manual – Postponed Policy discussion until next month's meeting

Discussion/Update regarding Town of Tusayan/TFD Funding IGA – Board has given counsel direction.

Discussion/Update regarding AED subscription program update – Pink Jeep has signed up and paid for 1-year AED Maintenance program.

New Business

Consideration/Discussion of new Policies to be included in Standard Operating Policy manual 101-116 and 200-201 – Review and discussion for new policies postponed until next month's meeting.

Action Item(s)

Consideration/Discussion and possible action accept AFG Grant 5% matching grant totaling \$95,805.34 for new SCBA tanks – Andrew motioned to find money to get equipment needed and accept the A.F.G. grant and pay matching funds. John seconded the motion and it passed unanimously.

DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.

Consideration/Discussion and possible action to sign contract with Dallacqua Psychology, LLC to comply with Craig Tiger Act HB 2502 – Traumatic Event Counseling – John motioned to approve contract with Dallacqua Psychology, LLC for Traumatic Event Counseling Services. Marty seconded the motion and it passed unanimously.
Consideration/Discussion and possible action to approve Policies 101-116 and 200-201 – Postpones until next meeting
Consideration/Discussion and possible action to approve Resolution 2020-05 Amendment to Fee Schedule – Board consensus determined until TFD knows what type of support we might receive from the Town of Tusayan, they are not comfortable charging in District. Board does not want to deter people from calling 911.

Board Member Reports

John would like to welcome Marty Harris to the Board and thanked Chief Brush and all TFD staff for the hard work.

Adjourn – John made a motion to adjourn at 11:56 a.m., Becky seconded, and the motion passed unanimously.

Minutes approved by Board on Date _____

By _____

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."



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Tusayan Fire Department

MINUTES OF EXECUTIVE SESSION FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS MEETING ON SEPTEMBER 9, 2020

A PUBLIC MEETING OF THE TUSAYAN FIRE DISTRICT GOVERNING BOARD WAS CONVENED ON SEPTEMBER 9, 2020 AT THE TUSAYAN FIRE STATION VIA ZOOM, TUSAYAN AZ 86023.

CONFIRMATION OF QUORUM/CALL TO ORDER –

Meeting was called to order at 10:25 a.m. Present at the meeting were the following members of the Tusayan Fire District, Board Chair John Vail, Board Secretary Andrew Aldaz, Board Member Becky Shearer, and Board Member Marty Harris. Others in attendance were Fire Chief Greg Brush, Business Administrator Kate Maragos, and Deputy County Attorney, Brian Furuya.

New Business - The Board consulted with Attorney Furuya per A.R.S. §38-431.03(A)(3)

Adjourn – John made a motion to adjourn out of executive session at 11:20 a.m. Andrew seconded, and the motion passed unanimously.

Minutes approved by Board on Date _____

By _____

To ensure compliance with the Arizona Open Meeting Law, members of the Tusayan Fire District Board who have received this message may reply directly to the sender, but should not forward it or send a copy of their reply to other Board Members. Board Members may reply to an Operations member regarding this message, but they should not send a copy of the reply to other District Board members. This communication may contain confidential and/or proprietary information and may not be disclosed to anyone other than the intended addressee. Any other disclosure is strictly prohibited by law. If you are not the intended addressee, you have received this communication in error. Please notify the sender immediately and destroy the communication including all content and any attachments.

DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.



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Tusayan Fire Department

FINANCIAL REPORT – September 2020

- Info current as of October 6, 2020
- Bank: \$80,651.89
- Reserve Funds Account: \$49,421.22
 - Grand total = \$130,073.11
- Accounts Payable none at this time
- FY 2021 FDAT Revenue (Actual year to date): \$2,545.08
- FY 2021 Projected income from tax increase 3.25% to 3.5%=\$39,896.45
 - (Both FDAT and Tax increase are already factored into budget)
- Rental Income: \$1,500.00
- Wagon Wheel: Suspended
- Supporter Shirt Sales: \$200.00

***DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN
AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.***

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
FDAT	2,545.00	90,957.37	-88,412.29	2.8%
Grant Income				
Aki-Chin	0.00	0.00	0.00	0.0%
Community Initiative Assistance	0.00	0.00	0.00	0.0%
COVID - FEMA	3,590.08			
GCH Stop Chocks	0.00	0.00	0.00	0.0%
Gov. Office of Highway Safety	0.00	0.00	0.00	0.0%
Grant Income - Other	0.00	25,000.00	-25,000.00	0.0%
Total Grant Income	3,590.08	25,000.00	-21,409.94	14.4%
Pooled Interest	289.61	3,600.00	-3,330.39	7.5%
4000 - Property Tax Revenues				
4001 - Property Tax Delinquent	24.41			
4000 - Property Tax Revenues - Other	12,304.97	478,723.00	-466,418.03	2.6%
Total 4000 - Property Tax Revenues	12,329.38	478,723.00	-466,393.62	2.6%
4310 - Other Revenue				
TFD Supporter Shirts	245.00	2,500.00	-2,255.00	9.8%
4311 - AED Annual Subscription Fee	1,842.50			
4310 - Other Revenue - Other	10.00	2,500.00	-2,490.00	0.4%
Total 4310 - Other Revenue	1,897.50	5,000.00	-3,102.50	38.0%
Total Income	20,631.63	603,280.37	-582,648.74	3.4%
Cost of Goods Sold				
5000 - Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	20,631.63	603,280.37	-582,648.74	3.4%
Expense				
6000- PERSONNEL SERVICES				
6001- Fire Chief	19,161.44	71,819.93	-52,658.49	26.7%
6002-Assistant Fire Chief	20,220.71	70,378.96	-50,158.25	28.7%
6005-Firefighter/EMT	51,349.15	208,737.21	-157,388.06	24.7%
6016- Business Administrator	17,242.28	52,839.50	-35,597.22	32.8%
6050- Volunteer Stipends	0.00	14,000.00	-14,000.00	0.0%
6060 - Payroll Expenses				
Medicare Expense	1,832.43	6,336.58	-4,704.13	25.8%
6061 - FICA Expense	8,943.74	27,094.27	-20,150.53	25.6%
6060 - Payroll Expenses - Other	3,597.83	0.00	3,597.83	100.0%
Total 6060 - Payroll Expenses	12,174.00	33,430.83	-21,256.83	36.4%
Total 6000- PERSONNEL SERVICES	120,347.58	451,004.43	-330,656.85	26.7%
6100- RETIREMENT CONTRIBUTIONS				
6101- Staff Pension	13,593.78	53,401.94	-39,808.16	25.5%
Total 6100- RETIREMENT CONTRIBUTIONS	13,593.78	53,401.94	-39,808.16	25.5%
6200- INSURANCE				
6203- Health	13,539.98	57,600.00	-44,060.02	23.5%
6204- Dental	599.14	2,934.72	-2,335.58	20.4%
6206- Accident, Death, Disabil	0.00	5,800.00	-5,800.00	0.0%
6206 - VSP - Vision	228.27	1,013.78	-785.49	22.5%
Total 6200- INSURANCE	14,367.39	67,348.40	-52,981.09	21.3%
6300- EMPLOYEE BENEFITS				
6301- Uniform Allowance	914.84	3,600.00	-2,685.36	25.4%
6302- Medical Costs	0.00	2,500.00	-2,500.00	0.0%
6303 - State Compensation	8,099.50	15,000.00	-6,901.50	40.7%
6304 - Unemployment Tax	0.00	297.00	-297.00	0.0%
6300- EMPLOYEE BENEFITS - Other	0.00	0.00	0.00	0.0%
Total 6300- EMPLOYEE BENEFITS	7,013.14	21,397.00	-14,383.86	32.8%
6400- FUEL, OIL, LUBRICANTS				
6401- Gasoline	0.00	4,000.00	-4,000.00	0.0%
6403- Mileage Reimbursement	0.00	0.00	0.00	0.0%
6404- Diesel	1,122.44	0.00	1,122.44	100.0%
6400- FUEL, OIL, LUBRICANTS - Other	-88.08	0.00	-88.08	100.0%
Total 6400- FUEL, OIL, LUBRICANTS	1,034.36	4,000.00	-2,965.64	25.9%
6500- VEHICLE REPAIR & MAINT.				
6501- Vehicles & Apparatus	0.00	0.00	0.00	0.0%
6502- Pumps	0.00	0.00	0.00	0.0%
6503- Vehicle Repairs- Outside	12,150.75	0.00	12,150.75	100.0%
6504- Pump Repairs- Outside	0.00	0.00	0.00	0.0%
6505- Tire Repairs- Outside	0.00	0.00	0.00	0.0%
6506- Vehicle Maint. Supplies	146.13	0.00	146.13	100.0%
6507- Towing	0.00	0.00	0.00	0.0%
6508- Vehicle Repair Parts	744.51	0.00	744.51	100.0%
6509 - Vehicle Supplies	0.00	0.00	0.00	0.0%
6500- VEHICLE REPAIR & MAINT. - Other	907.39	18,000.00	-15,092.61	5.7%
Total 6500- VEHICLE REPAIR & MAINT.	13,948.78	18,000.00	-2,051.22	87.2%
6600- SMALL TOOLS & EQUIPMENT				
6601- Maint. Tools	0.00	0.00	0.00	0.0%
6602- Fire Protection Equipment	0.00	0.00	0.00	0.0%
6604- Batteries - Vehicles	0.00	0.00	0.00	0.0%
6606-Computer Equipment	0.00	0.00	0.00	0.0%
6607 - EMS Small Tools	36.45	0.00	36.45	100.0%
6608 - Office Equipment	38.50	0.00	38.50	100.0%
6609 - Station Equipment	0.00	0.00	0.00	0.0%
6610 - Fire Protection & Equip.	93.90	0.00	93.90	100.0%
6611 - Housing Appliances	0.00	0.00	0.00	0.0%
6600- SMALL TOOLS & EQUIPMENT - Other	0.00	9,500.00	-9,500.00	0.0%
Total 6600- SMALL TOOLS & EQUIPMENT	168.85	9,500.00	-9,331.15	1.8%

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
6450- FIRE PROTECTION & EQUIP.				
6451- Bunker, Helmet, Boots	8,858.80	29,000.00	-20,141.40	30.5%
6453- SCBA Tanks	707.28	5,000.00	-4,292.72	14.1%
6456- FIRE PROTECTION & EQUIP. - Other	0.00	0.00	0.00	0.0%
Total 6450- FIRE PROTECTION & EQUIP.	9,566.08	34,000.00	-24,434.12	28.1%
6700- COMMUNICATION & DISPATCH				
6701- Remote Dispatch	0.00	0.00	0.00	0.0%
6706- COMMUNICATION & DISPATCH - Other	90.08	500.00	-409.94	18.0%
Total 6700- COMMUNICATION & DISPATCH	90.08	500.00	-409.94	18.0%
6900- DISPOSABLE SPLS/EQUIP				
6901- Janitorial Supplies	133.85	4,000.00	-3,866.15	3.3%
6902- Electrical Supplies	15.60	0.00	15.60	100.0%
6903- Fire Suppression Supplies	249.28	0.00	249.28	100.0%
6904- Medical Supplies	1,700.53	0.00	1,700.53	100.0%
6905- Misc. Supplies	52.48	0.00	52.48	100.0%
6906- Batteries - Equipment	0.00	0.00	0.00	0.0%
6907- COVID Supplies	2,144.15	0.00	2,144.15	100.0%
6900- DISPOSABLE SPLS/EQUIP - Other	0.00	0.00	0.00	0.0%
Total 6900- DISPOSABLE SPLS/EQUIP	4,295.80	4,000.00	295.80	107.4%
7000- ADMINISTRATIVE COSTS				
7001- Office Supplies, Postage	300.60	0.00	300.60	100.0%
7002- Telephone, FAX	513.04	1,200.00	-686.96	42.8%
7003- Edu., Trn, Prevent Matrix	0.00	0.00	0.00	0.0%
7004- Publishing/ Printing	92.91	0.00	92.91	100.0%
7005- Fees/Subscribe/Publication	2,294.47	0.00	2,294.47	100.0%
7006- Business Meetings/Dinners	127.76	0.00	127.76	100.0%
7008- Interest Expense	0.00	0.00	0.00	0.0%
7009- Mileage Reimbursement	191.25	0.00	191.25	100.0%
7010- Software/Support	0.00	0.00	0.00	0.0%
7012- Copier Lease	626.48	0.00	626.48	100.0%
7013- Internet	224.85	0.00	224.85	100.0%
7014- Station Security System	0.00	0.00	0.00	0.0%
7015- Printing Expense - Ink	0.00	0.00	0.00	0.0%
7000- ADMINISTRATIVE COSTS - Other	300.00	15,000.00	-14,700.00	2.0%
Total 7000- ADMINISTRATIVE COSTS	4,671.38	18,200.00	-11,528.64	28.8%
7100- PROFESSIONAL SERVICES				
7102- Medical	0.00	1,000.00	-1,000.00	0.0%
7104- Election Official/Fee	0.00	1,000.00	-1,000.00	0.0%
7106- Auditor/Accountant	0.00	8,500.00	-8,500.00	0.0%
7110- Carpet Cleaning	-150.00	0.00	-150.00	100.0%
Total 7100- PROFESSIONAL SERVICES	-150.00	10,500.00	-10,850.00	-1.4%
7300- TRAINING				
7301- Tuition/Fees	1,000.00	0.00	1,000.00	100.0%
7302- Per Diem/Meals & Lodging	545.43	0.00	545.43	100.0%
7303- Textbooks	84.00	0.00	84.00	100.0%
7304- Mileage Reimbursement	0.00	0.00	0.00	0.0%
7305- Commercial Travel	572.40	0.00	572.40	100.0%
7307- Computer Software	0.00	0.00	0.00	0.0%
7309- Training Supplies	0.00	0.00	0.00	0.0%
7300- TRAINING - Other	0.00	10,000.00	-10,000.00	0.0%
Total 7300- TRAINING	2,201.83	10,000.00	-7,798.17	22.0%
7400- INSURANCE - LIABILITY				
7401- Vehicle, Bldg, Malpractice	3,911.00	15,000.00	-11,089.00	26.1%
7400- INSURANCE - LIABILITY - Other	0.00	0.00	0.00	0.0%
Total 7400- INSURANCE - LIABILITY	3,911.00	15,000.00	-11,089.00	26.1%
7500- PUBLIC UTILITIES				
7501- Electricity	1,752.05	0.00	1,752.05	100.0%
7502- Natural Gas	0.00	0.00	0.00	0.0%
7504- Water	251.02	0.00	251.02	100.0%
7506- Utility Payment for Emp	840.16	0.00	840.16	100.0%
7500- PUBLIC UTILITIES - Other	0.00	19,000.00	-19,000.00	0.0%
Total 7500- PUBLIC UTILITIES	2,843.23	19,000.00	-16,156.77	15.0%
7600- LEASES & RENTALS				
7601- Equipment Rental	446.94	3,180.00	-2,733.06	14.1%
7602- Equipment Lease	0.00	2,328.00	-2,328.00	0.0%
7603- Property Lease	11,361.00	27,783.00	-16,422.00	40.9%
7606- Monthly Apartment Rent	700.00	16,620.00	-15,920.00	4.2%
7607- Property Taxes	1,448.12	0.00	1,448.12	100.0%
7600- LEASES & RENTALS - Other	23,287.67	46,000.00	-22,712.33	50.6%
Total 7600- LEASES & RENTALS	37,223.73	95,911.00	-58,687.27	38.8%
7700- REPAIRS & MAINTENANCE				
7701- Office & Station Equip.	0.00	0.00	0.00	0.0%
7702- Communications/Telephone	0.00	0.00	0.00	0.0%
7704- Buildings	34.87	0.00	34.87	100.0%
7706- SCBA/Compressor	76.08	0.00	76.08	100.0%
7710- Extrication Equipment	0.00	0.00	0.00	0.0%
7711- Station Equipment	0.00	0.00	0.00	0.0%
7714- Employee Housing	0.00	0.00	0.00	0.0%
7700- REPAIRS & MAINTENANCE - Other	0.00	10,000.00	-10,000.00	0.0%
Total 7700- REPAIRS & MAINTENANCE	110.95	10,000.00	-9,889.05	1.1%
7850- GRANTS EXPENSE				
7851- Grants Expense				
7852- Gila River Grant	0.00	0.00	0.00	0.0%
7853- Gov. Office of Highway Safety	0.00	25,000.00	-25,000.00	0.0%
7854- Ak-Chin Grant	0.00	0.00	0.00	0.0%
7855- Volunteer Fire Fighter Assist	0.00	0.00	0.00	0.0%
7856- Grant Income Community Initiat	0.00	0.00	0.00	0.0%
Total 7851- Grants Expense	0.00	25,000.00	-25,000.00	0.0%
7850- GRANTS EXPENSE - Other	0.00	0.00	0.00	0.0%
Total 7850- GRANTS EXPENSE	0.00	25,000.00	-25,000.00	0.0%

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
7900- MISCELLANEOUS				
7905- Beverages	415.50	0.00	415.50	100.0%
7906- Misc.	0.00	0.00	0.00	0.0%
7907- Department Shirts	0.00	0.00	0.00	0.0%
7908 - Department Uniform Coats	0.00	0.00	0.00	0.0%
7909 - Patches	0.00	0.00	0.00	0.0%
7910 - TFD Supporter Shirts Expense	0.00	0.00	0.00	0.0%
7911 - Misc. Shirt Expense	0.00	0.00	0.00	0.0%
7900- MISCELLANEOUS - Other	50.00	7,500.00	-7,450.00	0.7%
Total 7900- MISCELLANEOUS	465.50	7,500.00	-7,034.50	6.2%
8000 - Town of Tusayan - IGA				
8001 - Payroll IGA	0.00	0.00	0.00	0.0%
Total 8000 - Town of Tusayan - IGA	0.00	0.00	0.00	0.0%
Total Expense	235,703.31	870,282.85	-634,559.54	27.1%
Net Ordinary Income	-215,071.66	-266,982.48	\$1,910.80	80.6%
Other Income/Expense				
Other Income				
4400- MISCELLANEOUS				
4401- Interest Earned	64.45	0.00	64.45	100.0%
4403 - Station Rent	7,000.00	24,000.00	-17,000.00	29.2%
4404 - Donations	372.39	25,000.00	-24,627.61	1.5%
4406 - Fundraiser Events	67.00	0.00	67.00	100.0%
4407 - Rental Income	5,760.00	15,000.00	-9,240.00	38.4%
Total 4400- MISCELLANEOUS	13,263.84	64,000.00	-50,736.16	20.7%
District Service Fees	2,323.13	10,000.00	-7,676.87	23.2%
Total Other Income	15,586.97	74,000.00	-58,413.03	21.1%
Other Expense				
4408 - Wildland Expense	540.00	0.00	540.00	100.0%
COVID-19 National Paid Leave	809.36	0.00	809.36	100.0%
Total Other Expense	1,349.36	0.00	1,349.36	100.0%
Net Other Income	14,237.61	74,000.00	-59,762.39	19.2%
Net Income	-200,834.07	-192,982.48	-7,851.59	184.1%

Tusayan Fire District
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
Ordinary Income/Expense	
Income	
FDAT	2,545.08
Grant Income	
COVID - FEMA	3,590.06
Total Grant Income	3,590.06
Pooled Interest	269.61
4000 · Property Tax Revenues	
4001 · Property Tax Delinquent	24.41
4000 · Property Tax Revenues - Other	12,304.97
Total 4000 · Property Tax Revenues	12,329.38
4310 · Other Revenue	
TFD Supporter Shirts	245.00
4311 · AED Annual Subscription Fee	1,642.50
4310 · Other Revenue - Other	10.00
Total 4310 · Other Revenue	1,897.50
Total Income	20,631.63
Gross Profit	20,631.63
Expense	
6000- PERSONNEL SERVICES	
6001- Fire Chief	19,161.44
6002-Assistant Fire Chief	20,220.71
6005-Firefighter/EMT	51,549.15
6016- Business Administrator	17,242.28
6560 · Payroll Expenses	
Medicare Expense	1,632.43
6561 · FICA Expense	6,943.74
6560 · Payroll Expenses - Other	3,597.83
Total 6560 · Payroll Expenses	12,174.00
Total 6000- PERSONNEL SERVICES	120,347.58
6100- RETIREMENT CONTRIBUTIONS	
6101- Staff Pension	13,593.78
Total 6100- RETIREMENT CONTRIBUTIONS	13,593.78
6200- INSURANCE	
6203- Health	13,539.98
6204- Dental	599.14
6206 · VSP - Viston	228.27
Total 6200- INSURANCE	14,367.39
6300- EMPLOYEE BENEFITS	
6301- Uniform Allowance	914.64
6303 - State Compensation	6,098.50
Total 6300- EMPLOYEE BENEFITS	7,013.14
6400- FUEL, OIL, LUBRICANTS	
6404- Diesel	1,122.44
6400- FUEL, OIL, LUBRICANTS - Other	-88.08
Total 6400- FUEL, OIL, LUBRICANTS	1,034.36

Tusayan Fire District
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
6500- VEHICLE REPAIR & MAINT.	
6503- Vehicle Repairs- Outside	12,150.75
6506- Vehicle Maint. Supplies	146.13
6508- Vehicle Repair Parts	744.51
6500- VEHICLE REPAIR & MAINT. - Other	907.39
	13,948.78
Total 6500- VEHICLE REPAIR & MAINT.	
6600- SMALL TOOLS & EQUIPMENT	
6607 - EMS Small Tools	36.45
6608 - Office Equipment	38.50
6610 - Fire Protection & Equip.	93.90
	168.85
Total 6600- SMALL TOOLS & EQUIPMENT	
6650- FIRE PROTECTION & EQUIP.	
6651-Bunkers, Helmet, Boots	8,858.60
6653 - SCBA Tanks	707.28
	9,565.88
Total 6650- FIRE PROTECTION & EQUIP.	
6700- COMMUNICATION & DISPATCH	90.06
6900- DISPOSABLE SPLS/EQUIP	
6901- Janitorial Supplies	133.85
6902- Electrical Supplies	15.60
6903- Fire Suppression Supplies	249.28
6904- Medical Supplies	1,700.53
6905- Misc. Supplies	52.48
6907 - COVID Supplies	2,144.15
	4,295.89
Total 6900- DISPOSABLE SPLS/EQUIP	
7000- ADMINISTRATIVE COSTS	
7001- Office Supplies, Postage	300.60
7002- Telephone, FAX	513.04
7004- Publishing/ Printing	92.91
7005- Fees/Subscrip/Publication	2,294.47
7006- Business Meetings/Dinners	127.76
7009- Mileage Reimbursement	191.25
7012 - Copier Lease	626.48
7013 - Internet	224.85
7000- ADMINISTRATIVE COSTS - Other	300.00
	4,671.36
Total 7000- ADMINISTRATIVE COSTS	
7100- PROFESSIONAL SERVICES	
7110 - Carpet Cleaning	-150.00
	-150.00
Total 7100- PROFESSIONAL SERVICES	
7300- TRAINING	
7301- Tuition/Fees	1,000.00
7302- Per Diem/Meals & Lodging	545.43
7303- Textbooks	84.00
7305- Commercial Travel	572.40
	2,201.83
Total 7300- TRAINING	
7400- INSURANCE - LIABILITY	
7401- Vehicle, Bldg, Malpractice	3,911.00
	3,911.00
Total 7400- INSURANCE - LIABILITY	
7500- PUBLIC UTILITIES	
7501- Electricity	1,752.05
7504- Water	251.02
7506 - Utility Payment for Emp	840.16
	2,843.23
Total 7500- PUBLIC UTILITIES	

Tusayan Fire District
Profit & Loss
July 2020 through June 2021

	Jul '20 - Jun 21
7600- LEASES & RENTALS	
7601- Equipment Rental	446.94
7603 - Property Lease	11,361.00
7606- Monthly Apartment Rent	700.00
7607 - Property Taxes	1,448.12
7600- LEASES & RENTALS - Other	23,267.67
Total 7600- LEASES & RENTALS	37,223.73
7700- REPAIRS & MAINTENANCE	
7704- Buildings	34.87
7706- SCBA/Compressor	76.08
Total 7700- REPAIRS & MAINTENANCE	110.95
7900- MISCELLANEOUS	
7905- Beverages	415.50
7900- MISCELLANEOUS - Other	50.00
Total 7900- MISCELLANEOUS	465.50
Total Expense	235,703.31
Net Ordinary Income	-215,071.68
Other Income/Expense	
Other Income	
4400- MISCELLANEOUS	
4401- Interest Earned	64.45
4403 - Station Rent	7,000.00
4404 - Donations	372.39
4406 - Fundraiser Events	67.00
4407 - Rental Income	5,760.00
Total 4400- MISCELLANEOUS	13,263.84
District Service Fees	2,323.13
Total Other Income	15,586.97
Other Expense	
4406 - Wildland Expense	540.00
COVID-19 National Paid Leave	809.36
Total Other Expense	1,349.36
Net Other Income	14,237.61
Net Income	-200,834.07

Tusayan Fire District
Deposit Detail
September 2020

Type	Num	Date	Name	Account	Amount
Deposit		09/01/2020		NorwestWarrant	1,118.07
				4407 · Rental Income	-750.00
				7506 - Utility Payme...	-209.00
				4404 - Donations	-159.07
TOTAL					-1,118.07
Deposit		09/03/2020		NorwestWarrant	2,257.49
Payment	2232886	09/03/2020	AmeriGas Blue Cross/Blue Shi... Guardian Medical Tr...	4403 - Station Rent 6203- Health 1499 · Undeposited ...	-1,000.00 -257.49 -1,000.00
TOTAL					-2,257.49
Deposit		09/08/2020		NorwestWarrant	10.85
				4001 · Property Tax ...	-10.85
TOTAL					-10.85
Deposit		09/14/2020		NorwestWarrant	67.00
				4406 · Fundraier Ev...	-67.00
TOTAL					-67.00
Deposit		09/17/2020		NorwestWarrant	3,965.63
			Pink Jeep Tours Fire Recovery	4311 · AED Annual ... District Service Fees	-1,642.50 -2,323.13
TOTAL					-3,965.63
Deposit		09/23/2020		NorwestWarrant	1,976.01
				4000 · Property Tax ...	-1,976.01
TOTAL					-1,976.01
Deposit		09/28/2020		NorwestWarrant	102.34
				4000 · Property Tax ...	-102.34
TOTAL					-102.34
Deposit		09/29/2020		NorwestWarrant	1,892.19
				4407 · Rental Income	-750.00
				4407 · Rental Income	-750.00
				7506 - Utility Payme...	-133.57
				7506 - Utility Payme...	-148.62
				4407 · Rental Income	-110.00
TOTAL					-1,892.19

Tusayan Fire District
Deposit Detail
September 2020

Type	Num	Date	Name	Account	Amount
Deposit		09/30/2020		NorwestWarrant	120.75
				4000 - Property Tax ...	-120.75
TOTAL					-120.75
Deposit		09/30/2020		NorwestWarrant	68.00
				FDAT	-68.00
TOTAL					-68.00
Deposit		09/30/2020		NorwestWarrant	1,126.98
				FDAT	-1,126.98
TOTAL					-1,126.98
Deposit		09/30/2020		NorwestWarrant	50.66
				FDAT	-50.66
TOTAL					-50.66
Deposit		09/30/2020		Reserve Funds	52.27
				4401- Interest Earned	-52.27
TOTAL					-52.27
Deposit		09/30/2020		NorwestWarrant	1,595.32
				4404 - Donations	-119.01
				4407 - Rental Income	-750.00
				7506 - Utility Payme...	-377.00
				4404 - Donations	-43.00
				TFD Supporter Shirts	-200.00
				TFD Supporter Shirts	-45.00
				4310 - Other Revenue	-10.00
				4404 - Donations	-51.31
TOTAL					-1,595.32
Deposit		09/30/2020		NorwestWarrant	205.79
				Pooled Interest	-205.79
TOTAL					-205.79

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10/06/20

Tusayan Fire District
A/P Aging Summary
As of October 6, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Audit Adjustment	0.00	0.00	0.00	0.00	-1,779.56	-1,779.56
Blue Cross/Blue Shield of Arizona	0.00	0.00	0.00	0.00	-0.20	-0.20
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-1,779.76</u>	<u>-1,779.76</u>

Tusayan Fire District
A/R Aging Summary
As of October 6, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Arizona Department of Transportation	0.00	0.00	0.00	168.00	0.00	168.00
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>168.00</u>	<u>0.00</u>	<u>168.00</u>

Tusayan Fire District

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Register: NorwestWarrant

From 09/01/2020 through 09/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/01/2020			-split-	Deposit		X	1,118.07	168,089.77
09/03/2020			-split-	Deposit		X	2,257.49	170,347.26
09/04/2020	ASRS09...	Arizona State Retire...	-split-	0990	4,039.00	X		166,308.26
09/04/2020	EFTPS09...	Tusayan Fire Depart...	-split-		3,602.60	X		162,705.66
09/04/2020	DD090420	Bruce D. Baker	-split-		1,244.15	X		161,461.51
09/04/2020	DD090420	Emily A Woolley	-split-		1,223.40	X		160,238.11
09/04/2020	DD090420	Gregory Lawrence	-split-		1,306.59	X		158,931.52
09/04/2020	DD090420	Heather Plytas	-split-		317.73	X		158,613.79
09/04/2020	DD090420	Kathleen Maragos	-split-		1,682.43	X		156,931.36
09/04/2020	DD090420	Kevin Bowman	-split-		1,331.88	X		155,599.48
09/04/2020	DD090420	Matthew Barr	-split-		1,005.30	X		154,594.18
09/04/2020	DD090420	Gregory M Brush	-split-		1,999.90	X		152,594.28
09/04/2020	DD090420	Raymond F D'Albini	-split-		1,998.41	X		150,595.87
09/08/2020			4000 · Property Tax Re...	Deposit		X	10.85	150,606.72
09/08/2020	831300043	Arizona Department ...	2100 · Payroll Liabilities	860843550	945.31	X		149,661.41
09/08/2020	831300044	Arizona Public Service	2000 · Accounts Payable		774.80	X		148,886.61
09/08/2020	831300045	Century Link	2000 · Accounts Payable	Inv# 141509260	15.43	X		148,871.18
09/08/2020	831300046	Chase Card Services	2000 · Accounts Payable	Acct# 8236	10,815.64	X		138,055.54
09/08/2020	831300047	Diesel Support Grou...	2000 · Accounts Payable		3,937.50	X		134,118.04
09/08/2020	831300048	Grand Canyon Natio...	2000 · Accounts Payable		382.19	X		133,735.85
09/08/2020	831300049	P.K. Distributing dba...	2000 · Accounts Payable	Inv# 98520	79.90	X		133,655.95
09/08/2020	831300050	Praxair	2000 · Accounts Payable	Inv# 71953455	82.50	X		133,573.45
09/08/2020	831300051	Red Feather Properties	2000 · Accounts Payable	Sept 2020 Leas...	2,315.25			131,258.20
09/08/2020	831300052	Teleflex	2000 · Accounts Payable	Inv# 95029251...	611.45	X		130,646.75
09/08/2020	831300053	United Fire	2000 · Accounts Payable	Inv# 732283	153.73	X		130,493.02
09/08/2020	831300054	Valle Airpark, LLC	2000 · Accounts Payable	Inv# 2759	1,006.91	X		129,486.11
09/08/2020	831300055	Wex Bank	2000 · Accounts Payable	Inv# 67429920	397.45	X		129,088.66
09/14/2020			4400- MISCELLANE...	Deposit		X	67.00	129,155.66
09/17/2020			-split-	Deposit		X	3,965.63	133,121.29
09/18/2020	ASRS09...	Arizona State Retire...	-split-	0990	3,891.30	X		129,229.99
09/18/2020	DD091820	Heather Plytas	-split-	VOID:		X		129,229.99
09/18/2020	EFTPS09...	Tusayan Fire Depart...	-split-		3,476.02	X		125,753.97
09/18/2020	831300056	Blue Cross/Blue Shie...	2000 · Accounts Payable	Health Insuran...	2,999.45	X		122,754.52
09/18/2020	831300057	Century Link	2000 · Accounts Payable	Acct# 928-638-...	162.92	X		122,591.60
09/18/2020	831300058	Direct TV	2000 · Accounts Payable	Inv# 37735655...	148.98	X		122,442.62
09/18/2020	831300059	Flag T Factory	2000 · Accounts Payable	Inv# 33365	540.45	X		121,902.17
09/18/2020	831300060	P.K. Distributing dba...	2000 · Accounts Payable	Inv# 98941	87.89	X		121,814.28
09/18/2020	831300061	PLIC	2000 · Accounts Payable	Dental Acct# 1...	103.93	X		121,710.35
09/18/2020	831300062	TRIAD	2000 · Accounts Payable	Inv# 3685	74.95	X		121,635.40
09/18/2020	831300063	United Fire	2000 · Accounts Payable	Inv# 733779	153.73	X		121,481.67

Tusayan Fire District

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Register: NorwestWarrant

From 09/01/2020 through 09/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/18/2020	831300064	Xerox Corporation	2000 · Accounts Payable	Inv# 011273710	259.05	X		121,222.62
09/18/2020	DD091820	Emily A Woolley	-split-		1,196.55	X		120,026.07
09/18/2020	DD091820	Gregory Lawrence	-split-		1,192.37	X		118,833.70
09/18/2020	DD091820	Kathleen Maragos	-split-		1,588.75	X		117,244.95
09/18/2020	DD091820	Kevin Bowman	-split-		1,046.61	X		116,198.34
09/18/2020	DD091820	Matthew Barr	-split-		989.12	X		115,209.22
09/18/2020	DD091820	Bruce D. Baker	-split-		1,244.16	X		113,965.06
09/18/2020	DD091820	Gregory M Brush	-split-		1,999.90	X		111,965.16
09/18/2020	DD091820	Raymond F D'Albini	-split-		1,998.42	X		109,966.74
09/23/2020			4000 · Property Tax Re...	Deposit		X	1,976.01	111,942.75
09/28/2020			4000 · Property Tax Re...	Deposit		X	102.34	112,045.09
09/29/2020			-split-	Deposit			1,892.19	113,937.28
09/29/2020	831300065	Amerigas - 2554	2000 · Accounts Payable		649.82			113,287.46
09/29/2020	831300066	Arizona Public Service	2000 · Accounts Payable	Acct# 1519540...	577.80			112,709.66
09/29/2020	831300067	Boundtree Medical	2000 · Accounts Payable		248.40			112,461.26
09/29/2020	831300068	Grand Canyon Natio...	2000 · Accounts Payable	Rent Oct 2020	350.00			112,111.26
09/29/2020	831300069	Petty Cash	2000 · Accounts Payable	Petty Cash	300.00			111,811.26
09/29/2020	831300070	Red Feather Properties	2000 · Accounts Payable	Oct 2020 Lease...	2,315.25			109,496.01
09/29/2020	831300071	Securis Insurance Po...	2000 · Accounts Payable	Inv# 1020-Q032	3,613.00			105,883.01
09/29/2020	831300072	TRIAD	2000 · Accounts Payable	Inv# 3872	74.95			105,808.06
09/29/2020	831300073	United Fire	2000 · Accounts Payable		1,530.58			104,277.48
09/29/2020	831300074	VSP	2000 · Accounts Payable	Vision Acct# 3...	32.61			104,244.87
09/30/2020			4000 · Property Tax Re...	Deposit		X	120.75	104,365.62
09/30/2020			FDAT	Deposit		X	68.00	104,433.62
09/30/2020			FDAT	Deposit		X	1,126.98	105,560.60
09/30/2020			FDAT	Deposit		X	50.66	105,611.26
09/30/2020			-split-	Deposit			1,595.32	107,206.58
09/30/2020			Pooled Interest	Interest		X	205.79	107,412.37



**Intergovernmental Agreement
FOR PROVISION OF SERVICES BY THE
COCONINO COUNTY ELECTIONS DEPARTMENT**

This Contract for Services is entered into this _____ day of _____, 2020 pursuant to A.R.S. 11-951 *et seq* between **COCONINO COUNTY**, for and on behalf of **COCONINO COUNTY ELECTIONS DEPARTMENT (CCED)**, a political subdivision of the State of Arizona, hereinafter referred to as **COUNTY**, and _____, hereinafter referred to as **JURISDICTION**, also a political subdivision of the State of Arizona.

WHEREAS, the COUNTY has authority under A.R.S. Title 16 and 19 to conduct elections and responsibility for establishing and staffing polling places, preparing and counting ballots, and providing voting equipment;

WHEREAS, the COUNTY RECORDER has the authority to maintain voter registration rolls and to conduct early balloting under A.R.S. 16-162 and A.R.S. Title 17, Ch. 4, Art. 8;

WHEREAS the JURISDICTION has the responsibility for conducting its own elections under A.R.S. Title 16;

WHEREAS, the JURISDICTION is authorized to contract with the board of supervisors and county recorder for election services under A.R.S. 16-408 and desires to use the election services of COUNTY to conduct its election as set forth below;

NOW THEREFORE, in consideration of the mutual agreements described herein, the parties agree as follows:

SECTION 1. Type of Election and Important Dates

COUNTY agrees to provide election services for the following election:

General Election

Election Day	11/03/2020
Last day to vote early in person	10/30/2020
Last day to request an early ballot to be mailed	10/23/2020
Early voting begins/early ballots mailed	10/07/2020
Voter registration deadline	10/05/2020

SECTION 2. CONTACT PERSONS FOR JURISDICTION

Contact Name: _____
Address: _____
Telephone: _____
Fax: _____
E-mail : _____
Cell Phone: _____

Legal Counsel: _____
Address: _____
Telephone: _____
Fax: _____
E-mail: _____

SECTION 3: PURPOSE

The purpose of this contract is to secure the services of COUNTY, as enumerated in Section 4, for the preparation and conduct of the election described above.

SECTION 4: SERVICES TO BE PERFORMED BY COUNTY

The Coconino County Elections Department (CCED), or its designated agent, agrees to:

1. PRINTING

The statutory required amount of ballots will be designed, ordered and printed through CCED, so that the election can use the ES&S Optical Scan Voting System and accessible ExpressVote equipment.

2. TRANSLATION

SPANISH: Translation of ballot text shall be provided by JURISDICTION. The jurisdiction is responsible for ensuring the Spanish translation of the ballot text also appears in the Information Report, Publicity Report and Sample Ballot.

NATIVE AMERICAN: If a portion of the jurisdiction is located on an Indian Reservation, all election related materials must be translated into the Native American language. CCED will provide Navajo language translation for the ballot.

3. BALLOTS

- A. CCED will have Official Ballots printed and distributed to the early voting sites and the polling places and vote centers:
- B. JURISDICTION will provide CCED with final ballot language, including the Spanish translation, no later than 90 days prior to election day.
- C. After 90 days prior to election day, JURISDICTION will pay \$100 per change to CCED for any changes or alterations to final ballot language unless it is an error or omission made by CCED.
- D. CCED shall provide the JURISDICTION a ballot proof. The JURISDICTION shall have three days to notify CCED of any corrections to the ballot because of errors or omissions.

4. POLL WORKERS

CCED will recruit, train, provide and pay Election Workers to conduct the election.

5. POLLING PLACES

CCED will designate and arrange for the polling places and vote centers. (This includes reserving each site and mailing an agreement to each location.)

6. REGISTERS AND ROSTERS

- A. CCED will provide the statutory lists of registered voters for early voting and for use at the polling places and vote centers.
- B. CCED voter lists, registers and files contain restricted Data – release or distribution of all or any portion of such information is restricted and in some cases prohibited by law, subject to criminal prosecution.

7. ELECTION DAY SUPPLIES

CCED shall deliver and pick up polling place and vote center supplies.

8. LOGIC AND ACCURACY TEST

- A. CCED will conduct the Logic and Accuracy Tests of vote tabulating equipment.
- B. CCED will publish notice of the Logic and Accuracy Tests.

9. EARLY VOTING

CCED will conduct early voting by mail and in person at locations designated by CCED.

SECTION 5: OBLIGATIONS OF JURISDICTION

JURISDICTION, or its designated agent, agrees to:

1. Pay the following costs to CCED:

\$2.00 per registered voter, except as provided below, plus:

* Actual cost of Native American Outreach

2. Publish and/or post all legal notices required by statute, except for the notice for the Logic and Accuracy tests.
3. Prepare, print and mail any required informational pamphlet.
4. If a change in taxing district boundaries occurs, notify the Department of Revenue by November 1 pursuant to ARS §42-17257.

SECTION 6: MANNER OF FINANCING AND BUDGETING

Each party represents that it has sufficient funds available in this current fiscal year budget to discharge the funding obligation imposed by this Contract.

SECTION 7: TERMINATION

This Contract shall terminate upon resolution of all matters connected with the elections, legal challenges excepted, or upon written notice by either party to the other within thirty (30) days prior to the election date(s). Should the election herein be challenged or questioned for any reason whatsoever, then, subject to the Jurisdiction's right of indemnification under Section 8 of this Contract, the Jurisdiction shall be solely responsible for the defense of said election, provided that the County shall cooperate in the defense of such challenge and shall provide its officers and employees as necessary to testify in any proceedings arising from the challenge.

SECTION 8: INDEMNIFICATION OF COUNTY AND DISTRICT

To the extent permitted by law, each party agrees to hold the other party harmless and to indemnify the other for any loss, liability or damage arising from any action, omission or negligence of each party's employees, officers or agents, regarding the performance of this Contract.

SECTION 9: EFFECTIVE DATE AND TERM OF AGREEMENT

This Contract shall become effective from and after the date of its execution and shall terminate as provided in Section 7.

SECTION 10: CANCELLATION

This agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511.

SECTION 11: SEVERABILITY

If any provision of this Contract or application thereof is held invalid, such invalidity shall not affect other provisions or applications of this Contract.

SECTION 12: LEGAL ARIZONA WORKERS ACT COMPLIANCE

Parties are required to comply with A.R.S. §41-4401, and hereby warrants that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). Parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the Party who breaches may be subject to penalties up to and including termination of the Agreement.

Each Party retains the legal right to inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other Party is complying with the warranties regarding compliance with the state and federal immigration laws.

SECTION 13: COMPLIANCE WITH ALL LAWS

Each Party shall comply with all applicable federal, state, and local laws, rules and regulations.

SECTION 14: NON-DISCRIMINATION

Each Party warrants that it complies with any state and federal laws, rules and regulations which mandate that all persons, regardless of race, color, creed, religion, sex, genetic information, age, national origin, disability, familial status or political affiliation, shall have equal access to employment opportunities, including but not limited to the Americans with Disabilities Act. Each Party shall take affirmative action to ensure that it will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, Genetic Information

SECTION 15: RIGHT TO ENTER INTO ADDITIONAL AGREEMENTS

The Parties to this Agreement agree that it is not exclusive, and that they are not precluded from participating in additional or supplemental IGA's or contracts as deemed appropriate by the

Parties. Nothing in this Agreement shall limit the ability of a PARTY to provide or collaborate with another jurisdiction, which is not a participant in this Agreement, for elections; that is apart from the services provided by the CCED, as set forth by this Agreement.

SECTION 15: WAIVER OF POTENTIAL ATTORNEY CONFLICT OF INTEREST

The TUSAYAN FIRE DISTRICT and COCONINO COUNTY (hereafter collectively referred to as the “jointly-represented parties”) consent to the Coconino County Attorney’s Office representing all of them jointly, and acknowledge that they have all been advised of the potential for conflicts of interest, including the specific advantages and risks involved with joint representation, and potential consequences that would be created by future conflicts, if any should arise. For instance, these jointly-represented parties were instructed that although joint representation could yield a cost savings on attorneys’ fees and also result in easier coordination, no one party’s interests could be advocated above that of the others by the attorney. It was explained to all of the jointly-represented parties that this could result in less favorable terms for either one or another of them, because negotiations could not be conducted in a partisan manner with the assistance of counsel as between and amongst the jointly-represented parties. It was further explained to the jointly-represented parties that as amongst them only, joint representation would result in the loss of confidentiality as to each other with regard to the subject matter of the joint representation. It was further explained that if the joint representation should result in an irreconcilable conflict in the future, which either required or resulted in one or more of their number filing a lawsuit against one or more of the others with respect to the subject matter of the joint representation, or else resulted from another non-waivable conflict, then the Coconino County Attorney’s Office would be required to withdraw from representing all parties involved with the irreconcilable and non-waivable conflict, and all such parties involved therewith would have to incur the expense of retaining new replacement counsel. The jointly-represented parties additionally acknowledge that they have been advised and are aware that the Coconino County Attorney does represent both the Tusayan Fire District and all aspects, officers, departments, and divisions of Coconino County, including CCED. The jointly-represented parties additionally acknowledge that they have the right to have independent counsel review this Agreement and/or the Coconino County Attorney’s Office’s joint representation in this matter, and all of the jointly-represented parties hereby acknowledge that they have consulted such counsel or have waived the right to consult such counsel. The jointly-represented parties further acknowledge that they understand their rights, and notwithstanding this disclosure, do hereby confirm their waiver any conflict of interest that may arise by reason of the Coconino County Attorney’s Office’s representation of the undersigned in this matter, and consent to the joint representation of all of the jointly-represented parties by the Coconino County Attorney’s Office.

[Signatures on following page]

IN WITNESS WHEREOF, the governing bodies of each of the parties hereto have approved this agreement by resolution adopted on the dated given below.

JURISDICTION:

COCONINO COUNTY:

Date of adoption: _____

Date of adoption: _____

(Signature of Authorized Agent)

Patty Hansen
Coconino County Recorder

(Title of Authorized Agent)

Elizabeth C. Archuleta
Chair, Board of Supervisors

ATTEST:

Lindsay Daley, Clerk of the Board

Reviewed and approved by legal counsel and found to be within the authority of the governing body to adopt:

Attorney for Jurisdiction
Brian Y. Furuya, Deputy County Attorney

Rose Winkeler, Deputy County Attorney