



PO Box 3625
Grand Canyon, AZ 86023
928-638-3473 - Phone
928-638-2897 - Fax

Tusayan Fire Department

AGENDA

Tusayan Fire District Board of Directors Regular Meeting

PURSUANT TO A.R.S. §38-431.02 & §38-431.03

June 18, 2020

TUSAYAN FIRE DISTRICT BUILDING

408 Highway 64, Tusayan Arizona

NOTICE: Please be advised, due to COVID-19, this Public Meeting will occur remotely per A.R.S. §38-4031.01(A), Arizona Executive Order #2020-18, and CDC recommendations on social distancing, the building is closed to the public and this meeting will be conducted electronically. Members of the public may call in to hear the live audio by dialing (669) 900-9128 Meeting ID: 891 727 2885 Password: 6383473 or join :

<https://us02web.zoom.us/j/8917272885?pwd=ejhCcDd3VjBaNUhhMnN2bnlpMk40UT09>

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on June 18, 2020 at 10:00 a.m.. If authorized by a majority vote of the TFD Board, an executive session may be held immediately after the vote and will not be open to the public. The Board may vote to go into executive session pursuant to A.R.S. §38-431.03A. to discuss personnel compensation, including those items set forth in the consent and regular agenda sections. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

10:00 a.m.

1. **Confirmation of quorum/Call to the Public**
***One or two Board Members may attend by telephone*
***Members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*
2. **Discussion/Approval of May 14, 2020 regular scheduled Board Meeting Minutes, May 14, 2020 Executive Session Meeting Minutes, and Special Meeting May 25, 2020 Minutes.**
3. **Treasurers Report**
4. **Fire Chiefs Update**
5. **Old Business**
 - a. Discussion/Update of Letter for Town of Tusayan CIP Funding
 - b. Discussion/Update of FS housing #26 Lincoln Log Loop
 - c. Discussion/Update of Station generator
 - d. Discussion/Update on Policy Manual
 - e. Discussion/Update of FY2021 Budget
6. **New Business**
 - a. Consideration/Discussion of AED Subscription Program
7. **Executive Session**
 - a. Consideration/Discussion of personnel compensation related Budget discussion items.
8. **Action Item(s)**
 - a. Consideration/Discussion and possible action to approve Fiscal Year 2021 Budget
 - b. Consideration/Discussion and possible action to approve AED Subscription Program
9. **Board Member Reports**
10. **Adjourn**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this _____ day of June, 2020 at _____ in accordance with the statement filed by the Tusayan Fire District.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY
THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.**



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Tusayan Fire Department

TREASURY REPORT – May 2020

- Info current as of June 16, 2020
- Bank: \$279, 651.32
- Reserve Funds Account: \$49,200.29
 - Grand total = \$328,851.61
- Accounts Payable none at this time
- FY 2020 FDAT Revenue (Actual year to date): \$77,927.00
- FY 2020 Projected income from tax increase 3.25% to 3.5%=\$39,896.45
 - (Both FDAT and Tax increase are already factored into budget)
- Rental Income: \$750.00
- Wagon Wheel: Have not received yet
 - YTD Wagon Wheel: \$8,173.32

***DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN
AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.***

3:41 PM
06/18/20
Cash Basis

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
FDAT	77,927.00	83,099.54	-5,172.54	93.8%
Grant Income				
Ak-Chin	0.00	0.00	0.00	0.0%
Community Initiative Assistance	0.00	0.00	0.00	0.0%
Gila River Grant	0.00	0.00	0.00	0.0%
GOH Step Chocks	0.00	0.00	0.00	0.0%
Gov. Office of Highway Safety	25,990.29	0.00	25,990.29	100.0%
Grant Income - Other	750.00	50,000.00	-49,250.00	1.5%
Total Grant Income	26,740.29	50,000.00	-23,259.71	53.5%
Pooled Interest	4,249.28	0.00	4,249.28	100.0%
4000 - Property Tax Revenues	395,126.01	437,366.00	-42,239.99	90.3%
4310 - Other Revenue				
TFD Supporter Shirts	2,260.23	2,500.00	-239.77	90.4%
4310 - Other Revenue - Other	402,990.00	402,000.00	990.00	100.2%
Total 4310 - Other Revenue	405,250.23	404,500.00	750.23	100.2%
Total Income	909,292.81	974,965.54	-65,672.73	93.3%
Cost of Goods Sold				
50000 - Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	909,292.81	974,965.54	-65,672.73	93.3%
Expense				
6000- PERSONNEL SERVICES				
6001- Fire Chief	61,961.16	70,465.98	-8,504.82	87.9%
6050- Volunteer Stipends	7,071.26	14,000.00	-6,928.74	50.5%
6560 - Payroll Expenses				
Medicare Expense	5,485.08	0.00	5,485.08	100.0%
6561 - FICA Expense	22,924.35	0.00	22,924.35	100.0%
6560 - Payroll Expenses - Other	307,792.09	352,569.88	-44,777.79	87.3%
Total 6560 - Payroll Expenses	336,201.52	352,569.88	-16,368.36	95.4%
6000- PERSONNEL SERVICES - Other	0.00	0.00	0.00	0.0%
Total 6000- PERSONNEL SERVICES	405,233.94	437,035.86	-31,801.92	92.7%
6100- RETIREMENT CONTRIBUTIONS				
6101- Staff Pension	44,637.01	51,229.62	-6,592.61	87.1%
Total 6100- RETIREMENT CONTRIBUTIONS	44,637.01	51,229.62	-6,592.61	87.1%
6200- INSURANCE				
6203- Health	44,710.02	60,288.00	-15,577.98	74.2%
6204- Dental	2,185.75	2,934.72	-748.97	74.5%
6205- Accident, Death, Disability	5,756.00	0.00	5,756.00	100.0%
6206 - VSP - Vision	867.45	1,013.76	-146.31	85.6%
6200- INSURANCE - Other	0.00	0.00	0.00	0.0%
Total 6200- INSURANCE	53,519.22	64,236.48	-10,717.26	83.3%
6300- EMPLOYEE BENEFITS				
6301- Uniform Allowance	2,236.83	3,600.00	-1,363.17	62.1%
6302- Medical Costs	250.00	2,500.00	-2,250.00	10.0%
6303 - State Compensation	14,067.00	23,152.89	-9,085.89	60.8%
6304 - Unemployment Tax	369.32	717.72	-348.40	51.5%
6300- EMPLOYEE BENEFITS - Other	475.00	0.00	475.00	100.0%
Total 6300- EMPLOYEE BENEFITS	17,398.15	29,970.61	-12,572.46	58.1%
6400- FUEL, OIL, LUBRICANTS				
6401- Gasoline	0.00	0.00	0.00	0.0%
6403- Milage Reimbursement	361.68			
6404- Diesel	3,170.48	0.00	3,170.48	100.0%
6400- FUEL, OIL, LUBRICANTS - Other	-121.55	4,000.00	-4,121.55	-3.0%
Total 6400- FUEL, OIL, LUBRICANTS	3,410.61	4,000.00	-589.39	85.3%
6500- VEHICLE REPAIR & MAINT.				
6501- Vehicles & Apparatus	3,219.05	0.00	3,219.05	100.0%
6502- Pumps	1,981.39	0.00	1,981.39	100.0%
6503- Vehicle Repairs- Outside	12,709.08	0.00	12,709.08	100.0%
6504- Pump Repairs- Outside	429.04			
6505- Tire Repairs- Outside	5,122.45	0.00	5,122.45	100.0%
6506- Vehicle Maint. Supplies	1,620.28	0.00	1,620.28	100.0%
6507- Towing	0.00	0.00	0.00	0.0%
6508- Vehicle Repair Parts	2,398.39	0.00	2,398.39	100.0%
6509 - Vehicle Supplies	36.84	0.00	36.84	100.0%
6500- VEHICLE REPAIR & MAINT. - Other	182.26	16,000.00	-15,817.74	1.1%
Total 6500- VEHICLE REPAIR & MAINT.	27,698.78	16,000.00	11,698.78	173.1%

3:41 PM
06/16/20
Cash Basis

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
6600- SMALL TOOLS & EQUIPMENT				
6601- Maint. Tools	912.54	0.00	912.54	100.0%
6602- Fire Protection Equipment	1,276.90	0.00	1,276.90	100.0%
6604- Batteries - Vehicles	204.64	0.00	204.64	100.0%
6605- Personnel Safety Equipmen	0.00	0.00	0.00	0.0%
6606-Computer Equipment	937.54	0.00	937.54	100.0%
6607 - EMS Small Tools	625.38	0.00	625.38	100.0%
6608 - Office Equipment	98.50	0.00	98.50	100.0%
6609 - Station Equipment	1,257.09	0.00	1,257.09	100.0%
6610 - Fire Protection & Equip.	1,062.89	0.00	1,062.89	100.0%
6611 - Housing Appliances	0.00	0.00	0.00	0.0%
6600- SMALL TOOLS & EQUIPMENT - Other	89.78	11,500.00	-11,410.22	0.8%
Total 6600- SMALL TOOLS & EQUIPMENT	6,465.26	11,500.00	-5,034.74	56.2%
6650- FIRE PROTECTION & EQUIP.				
6651-Bunkers, Helmet, Boots	4,910.75	0.00	4,910.75	100.0%
6653 - SCBA Tanks	8,093.60			
6650- FIRE PROTECTION & EQUIP. - Other	471.85	16,500.00	-16,028.15	2.9%
Total 6650- FIRE PROTECTION & EQUIP.	13,476.20	16,500.00	-3,023.80	81.7%
6700- COMMUNICATION & DISPATCH				
6701- Remote Dispatch	0.00	0.00	0.00	0.0%
6702 - Radio/Pager Batteries	0.00	0.00	0.00	0.0%
6700- COMMUNICATION & DISPATCH - Ot...	400.18	1,500.00	-1,099.82	26.7%
Total 6700- COMMUNICATION & DISPATCH	400.18	1,500.00	-1,099.82	26.7%
6900- DISPOSABLE SPLS/EQUIP				
6901- Janitorial Supplies	994.63	0.00	994.63	100.0%
6902- Electrical Supplies	24.57	0.00	24.57	100.0%
6903- Fire Suppression Supplies	1,466.20	0.00	1,466.20	100.0%
6904- Medical Supplies	2,158.09	0.00	2,158.09	100.0%
6905- Misc. Supplies	31.74	0.00	31.74	100.0%
6906- Batteries - Equipment	2.98	0.00	2.98	100.0%
6907 - COVID Supplies	7,340.85			
6900- DISPOSABLE SPLS/EQUIP - Other	0.00	4,500.00	-4,500.00	0.0%
Total 6900- DISPOSABLE SPLS/EQUIP	12,019.06	4,500.00	7,519.06	267.1%
7000- ADMINISTRATIVE COSTS				
7001- Office Supplies, Postage	978.68	0.00	978.68	100.0%
7002- Telephone, FAX	1,897.76	0.00	1,897.76	100.0%
7003- Edu., Trn, Prevent Matris	570.58	0.00	570.58	100.0%
7004- Publishing/ Printing	383.58	0.00	383.58	100.0%
7005- Fees/Subscrip/Publication	4,520.82	0.00	4,520.82	100.0%
7006- Business Meetings/Dinners	270.48	0.00	270.48	100.0%
7008 - Interest Expense	0.00	0.00	0.00	0.0%
7009- Mileage Reimbursement	227.70	0.00	227.70	100.0%
7010- Software/Support	240.46			
7012 - Copier Lease	3,234.39	0.00	3,234.39	100.0%
7013 - Internet	899.40	0.00	899.40	100.0%
7014 - Station Security System	632.62			
7015 - Printing Expense - Ink	435.31			
7000- ADMINISTRATIVE COSTS - Other	58.47	15,000.00	-14,941.53	0.4%
Total 7000- ADMINISTRATIVE COSTS	14,350.25	15,000.00	-649.75	95.7%
7100- PROFESSIONAL SERVICES				
7101- Legal	0.00	0.00	0.00	0.0%
7102- Medical	0.00	0.00	0.00	0.0%
7104- Election Official/Fee	0.00	0.00	0.00	0.0%
7106- Auditor/Accountant	8,400.00	0.00	8,400.00	100.0%
7109- Other	0.00	0.00	0.00	0.0%
7110 - Carpet Cleaning	491.60			
7100- PROFESSIONAL SERVICES - Other	0.00	9,500.00	-9,500.00	0.0%
Total 7100- PROFESSIONAL SERVICES	8,891.60	9,500.00	-608.40	93.6%
7300- TRAINING				
7301- Tuition/Fees	788.00	0.00	788.00	100.0%
7302- Per Diem/Meals & Lodging	3,008.49	0.00	3,008.49	100.0%
7303- Textbooks	275.50	0.00	275.50	100.0%
7304- Mileage Reimbursement	1,425.44	0.00	1,425.44	100.0%
7305- Commercial Travel	0.00	0.00	0.00	0.0%
7306- Audio & Video Tapes	0.00	0.00	0.00	0.0%
7307- Computer Software	101.54			
7309-Training Supplies	165.63	0.00	165.63	100.0%
7300- TRAINING - Other	-764.91	10,000.00	-10,764.91	-7.6%
Total 7300- TRAINING	4,999.69	10,000.00	-5,000.31	50.0%
7400- INSURANCE - LIABILITY				
7401- Vehicle, Bldg, Malpractice	15,617.00	0.00	15,617.00	100.0%
7400- INSURANCE - LIABILITY - Other	0.00	15,000.00	-15,000.00	0.0%
Total 7400- INSURANCE - LIABILITY	15,617.00	15,000.00	617.00	104.1%

3:41 PM
06/16/20
Cash Basis

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
7600- PUBLIC UTILITIES				
7601- Electricity	6,657.78	0.00	6,657.78	100.0%
7502- Natural Gas	30.11			
7504- Water	1,912.00	0.00	1,912.00	100.0%
7506 - Utility Payment for Emp	2,882.46	0.00	2,882.46	100.0%
7500- PUBLIC UTILITIES - Other	1,513.34	21,000.00	-19,486.66	7.2%
Total 7600- PUBLIC UTILITIES	12,995.69	21,000.00	-8,004.31	61.9%
7600- LEASES & RENTALS				
7601- Equipment Rental	1,486.42	0.00	1,486.42	100.0%
7603 - Property Lease	35,483.00	47,012.10	-11,529.10	75.5%
7606- Monthly Apartment Rent	17,191.33	0.00	17,191.33	100.0%
7607 - Property Taxes	1,736.56			
7600- LEASES & RENTALS - Other	45,085.82	64,311.00	-19,225.18	70.1%
Total 7600- LEASES & RENTALS	100,983.13	111,323.10	-10,339.97	90.7%
7700- REPAIRS & MAINTENANCE				
7701- Office & Station Equip.	439.33	0.00	439.33	100.0%
7702- Communications/Telephone	17.09	0.00	17.09	100.0%
7704- Buildings	530.07	15,000.00	-14,469.93	3.5%
7706- SCBA/Compressor	2,536.89	0.00	2,536.89	100.0%
7707- Nozzles & Hose	0.00	0.00	0.00	0.0%
7710- Extrication Equipment	40.86	0.00	40.86	100.0%
7711- Station Equipment	474.87	0.00	474.87	100.0%
7714 - Employee Housing	1,568.17	0.00	1,568.17	100.0%
7700- REPAIRS & MAINTENANCE - Other	0.00	15,000.00	-15,000.00	0.0%
Total 7700- REPAIRS & MAINTENANCE	5,607.28	30,000.00	-24,392.72	18.7%
7800- INTEREST EXPENSE				
7801- Interest Expense	0.00	0.00	0.00	0.0%
Total 7800- INTEREST EXPENSE	0.00	0.00	0.00	0.0%
7850- GRANTS EXPENSE				
7851- Grants Expense				
7852 - Gila River Grant	0.00	0.00	0.00	0.0%
7853 - Gov. Office of Highway Safety	25,997.64	0.00	25,997.64	100.0%
7854 - Ak-Chin Grant	0.00	0.00	0.00	0.0%
7855 - Volunteer Fire Fighter Assist	2,933.61	0.00	2,933.61	100.0%
7856 - Grant Income Community Initiat	4,000.00			
Total 7851- Grants Expense	32,931.25	0.00	32,931.25	100.0%
7850- GRANTS EXPENSE - Other	0.00	50,000.00	-50,000.00	0.0%
Total 7850- GRANTS EXPENSE	32,931.25	50,000.00	-17,068.75	65.9%
7900- MISCELLANEOUS				
7905- Beverages	1,775.61	0.00	1,775.61	100.0%
7906- Misc.	481.26	0.00	481.26	100.0%
7907- Department Shirts	0.00	0.00	0.00	0.0%
7908 - Department Uniform Coats	187.11	0.00	187.11	100.0%
7909 - Patches	1,234.14	0.00	1,234.14	100.0%
7910 - TFD Supporter Shirts Expense	2,157.65	0.00	2,157.65	100.0%
7911 - Misc. Shirt Expense	29.70	0.00	29.70	100.0%
7900- MISCELLANEOUS - Other	100.57	7,500.00	-7,399.43	1.3%
Total 7900- MISCELLANEOUS	5,966.04	7,500.00	-1,533.96	79.5%
8000 - Town of Tusayan - IGA				
8001 - Payroll IGA	0.00	0.00	0.00	0.0%
8000 - Town of Tusayan - IGA - Other	0.00	0.00	0.00	0.0%
Total 8000 - Town of Tusayan - IGA	0.00	0.00	0.00	0.0%
Total Expense	786,600.34	905,795.67	-119,195.33	86.8%
Net Ordinary Income	122,692.47	69,169.87	53,522.60	177.4%
Other Income/Expense				
Other Income				
4400- MISCELLANEOUS				
4401- Interest Earned	508.13	0.00	508.13	100.0%
4403 - Station Rent	17,950.00	12,600.00	5,350.00	142.5%
4404 - Donations	4,785.96	2,500.00	2,285.96	191.4%
4406 - Fundraiser Events	12,066.35			
4407 - Rental Income	10,948.50			
Total 4400- MISCELLANEOUS	46,258.94	15,100.00	31,158.94	306.4%
District Service Fees	4,285.13	10,000.00	-5,714.87	42.9%
Total Other Income	50,544.07	25,100.00	25,444.07	201.4%

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06/16/20

Cash Basis

Tusayan Fire District
Profit & Loss Budget vs. Actual

July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Other Expense				
4406 - Wildland Expense	109.94	0.00	109.94	100.0%
COVID-19 National Paid Leave	1,611.68			
Total Other Expense	1,721.62	0.00	1,721.62	100.0%
Net Other Income	48,822.45	25,100.00	23,722.45	194.5%
Net Income	171,514.92	94,269.87	77,245.05	181.9%

3:44 PM
06/16/20
Cash Basis

Tusayan Fire District
Profit & Loss
July 2019 through June 2020

	Jul '19 - Jun 20
6500- VEHICLE REPAIR & MAINT.	
6501- Vehicles & Apparatus	3,219.05
6502- Pumps	1,981.39
6503- Vehicle Repairs- Outside	12,709.08
6504- Pump Repairs- Outside	429.04
6505- Tire Repairs- Outside	5,122.45
6506- Vehicle Maint. Supplies	1,620.28
6508- Vehicle Repair Parts	2,398.39
6509 - Vehicle Supplies	36.84
6500- VEHICLE REPAIR & MAINT. - Other	182.26
Total 6500- VEHICLE REPAIR & MAINT.	27,698.78
6600- SMALL TOOLS & EQUIPMENT	
6601- Maint. Tools	912.54
6602- Fire Protection Equipment	1,276.90
6604- Batteries - Vehicles	204.64
6606-Computer Equipment	937.54
6607 - EMS Small Tools	625.38
6608 - Office Equipment	98.50
6609 - Station Equipment	1,257.09
6610 - Fire Protection & Equip.	1,062.89
6600- SMALL TOOLS & EQUIPMENT - Other	89.78
Total 6600- SMALL TOOLS & EQUIPMENT	6,465.26
6650- FIRE PROTECTION & EQUIP.	
6651-Bunkers, Helmet, Boots	4,910.75
6653 - SCBA Tanks	8,093.60
6650- FIRE PROTECTION & EQUIP. - Other	471.85
Total 6650- FIRE PROTECTION & EQUIP.	13,476.20
6700- COMMUNICATION & DISPATCH	400.18
6900- DISPOSABLE SPLS/EQUIP	
6901- Janitorial Supplies	994.63
6902- Electrical Supplies	24.57
6903- Fire Suppression Supplies	1,466.20
6904- Medical Supplies	2,158.09
6905- Misc. Supplies	31.74
6906- Batteries - Equipment	2.98
6907 - COVID Supplies	7,340.85
Total 6900- DISPOSABLE SPLS/EQUIP	12,019.06
7000- ADMINISTRATIVE COSTS	
7001- Office Supplies, Postage	978.68
7002- Telephone, FAX	1,897.76
7003- Edu., Trn, Prevent Matr	570.58
7004- Publishing/ Printing	383.58
7005- Fees/Subscrip/Publication	4,520.82
7006- Business Meetings/Dinners	270.48
7009- Mileage Reimbursement	227.70
7010- Software/Support	240.46
7012 - Copier Lease	3,234.39
7013 - Internet	899.40
7014 - Station Security System	632.62
7015 - Printing Expense - Ink	435.31
7000- ADMINISTRATIVE COSTS - Other	58.47
Total 7000- ADMINISTRATIVE COSTS	14,350.25
7100- PROFESSIONAL SERVICES	
7106- Auditor/Accountant	8,400.00
7110 - Carpet Cleaning	491.60
Total 7100- PROFESSIONAL SERVICES	8,891.60

3:44 PM
06/16/20
Cash Basis

Tusayan Fire District
Profit & Loss
July 2019 through June 2020

	Jul '19 - Jun 20
7300- TRAINING	
7301- Tuition/Fees	788.00
7302- Per Diem/Meals & Lodging	3,008.49
7303- Textbooks	275.50
7304- Mileage Reimbursement	1,425.44
7307- Computer Software	101.54
7309-Training Supplies	165.63
7300- TRAINING - Other	-764.91
Total 7300- TRAINING	4,999.69
7400- INSURANCE - LIABILITY	
7401- Vehicle, Bldg, Malpractice	15,617.00
Total 7400- INSURANCE - LIABILITY	15,617.00
7500- PUBLIC UTILITIES	
7501- Electricity	6,657.78
7502- Natural Gas	30.11
7504- Water	1,912.00
7506 - Utility Payment for Emp	2,882.46
7500- PUBLIC UTILITIES - Other	1,513.34
Total 7500- PUBLIC UTILITIES	12,995.69
7600- LEASES & RENTALS	
7601- Equipment Rental	1,486.42
7603 - Property Lease	35,483.00
7606- Monthly Apartment Rent	17,191.33
7607 - Property Taxes	1,736.56
7600- LEASES & RENTALS - Other	45,085.82
Total 7600- LEASES & RENTALS	100,983.13
7700- REPAIRS & MAINTENANCE	
7701- Office & Station Equip.	439.33
7702- Communications/Telephone	17.09
7704- Buildings	530.07
7706- SCBA/Compressor	2,536.89
7710- Extrication Equipment	40.86
7711- Station Equipment	474.87
7714 - Employee Housing	1,568.17
Total 7700- REPAIRS & MAINTENANCE	5,607.28
7850- GRANTS EXPENSE	
7851- Grants Expense	
7853 - Gov. Office of Highway Safety	25,997.64
7855 - Volunteer Fire Fighter Assist	2,933.61
7856 - Grant Income Community Initiat	4,000.00
Total 7851- Grants Expense	32,931.25
Total 7850- GRANTS EXPENSE	32,931.25
7900- MISCELLANEOUS	
7905- Beverages	1,775.61
7906- Misc.	481.26
7908 - Department Uniform Coats	187.11
7909 - Patches	1,234.14
7910 - TFD Supporter Shirts Expense	2,157.65
7911 - Misc. Shirt Expense	29.70
7900- MISCELLANEOUS - Other	100.57
Total 7900- MISCELLANEOUS	5,966.04
Total Expense	786,600.34
Net Ordinary Income	122,692.47

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Cash Basis

Tusayan Fire District
Profit & Loss
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>
Other Income/Expense	
Other Income	
4400- MISCELLANEOUS	
4401- Interest Earned	508.13
4403 - Station Rent	17,950.00
4404 - Donations	4,785.96
4406 · Fundraier Events	12,066.35
4407 · Rental Income	10,948.50
	<hr/>
Total 4400- MISCELLANEOUS	46,258.94
District Service Fees	4,285.13
	<hr/>
Total Other Income	50,544.07
Other Expense	
4406 - Wildland Expense	109.94
COVID-19 National Paid Leave	1,611.68
	<hr/>
Total Other Expense	1,721.62
	<hr/>
Net Other Income	48,822.45
	<hr/>
Net Income	171,514.92

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Tusayan Fire District Deposit Detail May 2020

Type	Num	Date	Name	Account	Amount
Deposit	Income	05/31/2020		NorwestWarrant	42,362.55
	FDAT				77,827.00
	Grant Income			4000 - Property Tax ...	-42,362.55
TOTAL	Gov. Office of Highway Safety				25,560.00
	Grant Income - Other				750.00
Deposit	Total Grant Income	05/31/2020		NorwestWarrant	1,799.55
	Pooled Interest				4,295.00
	4000 - Property Tax Revenue			4000 - Property Tax ...	-1,799.55
TOTAL	4010 - Other Revenue				-1,799.55
	FD Supporter Gifts				2,260.00
Deposit	4010 - Other Revenue - Other	05/31/2020		NorwestWarrant	14.00
	Total 4010 - Other Revenue				402,990.00
	Total Income			4000 - Property Tax ...	-14.00
TOTAL	Gross Profit				102,282.51
Deposit	Expense	05/31/2020		NorwestWarrant	8,205.12
	6000- PERSONNEL SERVICES				61,901.10
	6001- Fire Chief			FDAT	-6,968.30
	6002- Volunteer Expenses			FDAT	18.00
	6003- Payroll Expenses			FDAT	-1,254.82
	Medicare Expense				5,485.10
TOTAL	6010 - PCA Expense				72,424.70
	6000- Payroll Expenses - Other				107,792.00
Deposit	Total 6000- PERSONNEL SERVICES	05/31/2020		NorwestWarrant	64.50
	Total 6000- PERSONNEL SERVICES			Pooled Interest	406,213.04
TOTAL	8100- RETIREMENT CONTRIBUTIONS				-64.50
	8101- Staff Pension				14,617.51
Deposit	Total 8100- RETIREMENT CONTRIBUTIONS	05/31/2020		Reserve Funds	10.68
	4000- INSURANCE				44,100.00
	4401- Interest Earned			4401- Interest Earned	-10.68
TOTAL	4200- Other				2,187.77
	4204- Other				1,726.00
Deposit	4205- Auto Insur. Credit - CLAIMS	05/31/2020		NorwestWarrant	1,047.04
	4206- Other				917.90
	Total 4200- Other				60,915.67
	6100- EMPLOYEE BENEFITS			4403 - Station Rent	-1,000.00
	6200- Fuel		Express Mini Mart	6400- FUEL, OIL, L...	-47.04
TOTAL	6201- Fuel				90,000.00
	6202- Fuel				2,000.00
	6203- Fuel				4,000.00
	6204- Fuel				1,000.00
Deposit	6205- Fuel	05/31/2020		Reserve Funds	1,000.00
Payment	Total 6200- FUEL	05/31/2020	Guardian Medical Tr...	1499 - Undeposited ...	-1,000.00
TOTAL	6400- MAINTENANCE				-1,000.00
	6401- Maintenance				30,000.00
	6402- Maintenance				1,000.00
	6403- Maintenance				1,000.00
	6404- Maintenance				1,000.00
	6405- Maintenance				1,000.00
	6406- Maintenance				1,000.00
	6407- Maintenance				1,000.00
	6408- Maintenance				1,000.00
	6409- Maintenance				1,000.00
	6410- Maintenance				1,000.00
	6411- Maintenance				1,000.00
	6412- Maintenance				1,000.00
	6413- Maintenance				1,000.00
	6414- Maintenance				1,000.00
	6415- Maintenance				1,000.00
	6416- Maintenance				1,000.00
	6417- Maintenance				1,000.00
	6418- Maintenance				1,000.00
	6419- Maintenance				1,000.00
	6420- Maintenance				1,000.00

Tusayan Fire District

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Register: NorwestWarrant

From 05/01/2020 through 05/31/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/28/2020	830300366	Grand Canyon Natio...	2000 · Accounts Payable		392.08			268,548.97
05/28/2020	830300367	Praxair	2000 · Accounts Payable		248.81			268,300.16
05/28/2020	830300368	Red Feather Properties	2000 · Accounts Payable	June 2020 Leas...	2,315.25			265,984.91
05/28/2020	830300369	South RIm Mobile H...	2000 · Accounts Payable	Inv# 05-2020-5...	1,200.00			264,784.91
05/28/2020	830300370	TRIAD	2000 · Accounts Payable	Inv# 3124	74.95			264,709.96
05/28/2020	830300371	Valle Airpark, LLC	2000 · Accounts Payable	Inv# 2705	859.03			263,850.93
05/29/2020	ASRS05...	Arizona State Retire...	-split-	0990	3,134.02	X		260,716.91
05/29/2020	EFTPS05...	Tusayan Fire Depart...	-split-		2,609.40	X		258,107.51
05/29/2020	DD052920	Bruce D. Baker	-split-		1,190.54	X		256,916.97
05/29/2020	DD052920	Emily A Woolley	-split-		1,272.91	X		255,644.06
05/29/2020	DD052920	Gregory Lawrence	-split-		1,026.10	X		254,617.96
05/29/2020	DD052920	Kathleen Maragos	-split-		1,313.85	X		253,304.11
05/29/2020	DD052920	Nancy Charette	-split-		282.85	X		253,021.26
05/29/2020	DD052920	Travis Moreno	-split-		989.05	X		252,032.21
05/29/2020	DD052920	Gregory M Brush	-split-		1,838.37	X		250,193.84
05/29/2020	DD052920	Raymond F D'Albini	-split-		1,807.86	X		248,385.98
05/31/2020			4000 · Property Tax Re...	Deposit		X	42,362.55	290,748.53
05/31/2020			4000 · Property Tax Re...	Deposit		X	1,799.55	292,548.08
05/31/2020			4000 · Property Tax Re...	Deposit		X	14.00	292,562.08
05/31/2020			-split-	Deposit		X	8,205.12	300,767.20
05/31/2020			Pooled Interest	Interest		X	64.50	300,831.70
05/31/2020			-split-	Deposit			1,047.04	301,878.74

Tusayan Fire District
A/R Aging Summary
As of June 16, 2020

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Guardian Medical Transport	0.00	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>

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Tusayan Fire District
A/P Aging Summary
As of June 16, 2020

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Audit Adjustment	0.00	0.00	0.00	0.00	-1,779.56	-1,779.56
Blue Cross/Blue Shield of Arizona	0.00	0.00	0.00	0.00	-0.20	-0.20
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-1,779.76</u>	<u>-1,779.76</u>

Tusayan Fire District
Proposed budget for 20/21

Draft



Accessed Valuation

Revenues

Property Tax Revenue	\$ 478,723.00	
Fire District Assistance Tax	\$ 90,957.37	
Other Revenues	\$ 43,600.00	
Grants	\$ 25,000.00	
Rental Income	\$ 39,000.00	
Transfer from savings/reserve account	\$ 191,782.49	
Total Revenues	\$ 869,062.86	\$ 869,062.86

Payroll Expenditures

Salaries & Wages	\$ 437,004.43	
Retirement Contributions	\$ 53,401.94	
Volunteer Stipends	\$ 14,000.00	
Health Insurance	\$ 61,548.48	
Employment Benefits	\$ 27,197.00	
Total Expenditures	\$ 593,151.86	\$593,151.86

Operations

Fuel, Oil, Lubricants	\$ 4,000.00	
Vehicle Maintenance	\$ 16,000.00	
Small Tools & Minor Equipment	\$ 9,500.00	
Fire Protection & Equipment	\$ 34,000.00	
Communications & Dispatch	\$ 500.00	
Disposable Supplies & Equipment	\$ 4,000.00	
Total Operations	\$ 68,000.00	\$ 68,000.00

Other Services & Charges

Administration Costs	\$ 15,000.00	
Professional Services	\$ 10,500.00	
Training	\$ 10,000.00	
Insurance - Liability	\$ 15,000.00	
Public Utilities	\$ 19,000.00	
Leases & Rentals	\$ 49,911.00	
Repairs & Maintenance	\$ 10,000.00	
Grants Expense	\$ 25,000.00	
Miscellaneous	\$ 7,500.00	
Total Other Services & Charges	\$ 161,911.00	\$ 161,911.00

Capital

Buildings	\$ 46,000.00	
Machinery & Equipment	\$ -	
Capital Purchases Carry-forward	\$ -	
		\$ 46,000.00

Total Expenditures \$ 869,062.86

Net Income (Loss) \$ 0.00

John Vail, Board Chair

Andrew Aldaz, Board Clerk

Rebecca Shearer, Board Member

Dan Contreras, Board Member

Chrystal Schoppmann, Board Member

Tax rate is based on \$3.50 per assessed valuation

**** Tusayan Fire District's budget meets the requirements of ARS 48-805.02**

I, _____ undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town hall all located in Tusayan, Arizona on the _____ day of May, 2020 in accordance with the statement filed by TFD.



ARIZONA DEPARTMENT
OF HEALTH SERVICES

Arizona *HEART* Safe Cities

Sponsored by

*The Arizona Department of Health Services
Bureau of Emergency Medical Services and Trauma System's
Save Hearts in Arizona Registry and Education Program*

**A recognition for Arizona cities/communities
that MEET or EXCEED criteria for cardiac arrest preparedness.**

Together we can reach the ultimate goal of the SHARE
Program:

*"For Arizona to have the best survival rate from
cardiac emergencies in the world"*



ARIZONA DEPARTMENT
OF HEALTH SERVICES



THE UNIVERSITY
OF ARIZONA

Arizona HEART Safe Recognition: A two -year designation recognizing community-based programs in Arizona - schools, places of worship, non-profit agencies, and businesses (not designated as first responders) that meet or exceed the SHARE Program’s criteria for preparedness in the event of a sudden cardiac arrest (SCA) emergency.

Save Hearts in Arizona Registry and Education (SHARE): The SHARE Program was established by the Arizona Department of Health Services Bureau of Emergency Medical Services and Trauma System (ADHS-BEMSTS) in partnership with the University of Arizona Sarver Heart Center to promote a comprehensive, standardized system of out-of-hospital cardiac arrest care throughout the state, encompassing all “links” in the “chain of survival.” SHARE wants your community to be prepared if someone suddenly collapses and is unresponsive. SHARE collects and analyzes data related to all aspects of out-of-hospital cardiac arrest care. We collect information on Hands-Only CPR training, Automated External Defibrillator (AED) uses, EMS response, and post-resuscitation care in hospitals to improve survival rates from SCA.

Help us strengthen the bystander link in the chain of survival: Over 2000 Arizona lives have been saved since the SHARE Program began in 2004. Strengthening the “chain of survival” includes quick bystander action: alerting the 911 system, performing immediate uninterrupted chest compressions, and rapid defibrillation. The Arizona Department of Health Services wants to recognize Arizona community-based programs that excel in their commitment to improve survival from out-of-hospital cardiac arrest. Bystander CPR can more than double the chances of surviving out-of-hospital cardiac arrest. Early CPR and rapid defibrillation saves lives!

Recognized **HEART Safe** City/Community:

- Have a campaign to increase public awareness of SCA and encourage bystander intervention.
- Dispatchers provide pre-arrival CPR instructions.
- CPR classes are offered on a regular basis.
- Have AEDs available in high-traffic public areas, such as shopping centers, malls, sporting arenas, schools, municipal buildings, and airports. AEDs are registered with the SHARE Program, and maintained according to manufacturer recommendations. In addition, after an AED is used, a written report is submitted to the ADHS-BEMSTS, per Arizona Statute 36-2262.
- EMS is participating in SHARE by submitting cardiac arrest data.
- At least one area hospital is recognized as a Cardiac Receiving or Referral Center

If you have all of the above criteria in place, and want to commit to and be recognized under the HEART Safe city/community, please complete the application on the next page.

The Arizona Department of Health Services will issue a certificate of recognition, valid for two years, for your commitment to our citizens, friends, co-workers and families, adding tremendous value to our communities.

SHARE PROGRAM HEART Safe City/Community Recognition Application

To obtain *HEART Safe City/Community* recognition, please complete this application.

CHECK ONE: Original application Renewal application Date:

Official Name:

City/Community:	School District(s): (if applicable)
Administration Address (street, city, zip code)	

Community Partner filling out form:

Name:	Title:
Email:	Phone:
Address: (If different from above)	
Name of Fire District or Department personnel supporting community programs (if different from person filling out application).	

Public Access Automated External Defibrillator Program (AED):

- AEDs are in schools in the city/community
- AED(s) in the city/community are registered with SHARE. <https://aed.share.arizona.edu/>:
- AEDs are maintained per manufacturer's recommendations and are accessible in public places.
- Per Arizona Revised Statute 36-2262, there is a plan for after an AED is used, that includes submitting a use report to the Arizona Department of Health Services' Bureau of EMS & Trauma System within 5 days. This can be done in the AED Registry. <https://aed.share.arizona.edu/>:
- Training Program:** CPR/AED training programs are offered.
- EMS:** EMS agencies in city/community submit cardiac arrest data to the SHARE Program. List responding agencies in your city/community:
- Hospitals:** List area hospital(s) recognized as Cardiac Receiving/Referral Centers.

****HEART Safe designation is valid for 2 years. ****

**A renewal application must be submitted to maintain your designation.
PLEASE INCLUDE SUPPORTING DOCUMENTS (listed on next page).**

Send this application and scanned documents via email to Alyson Welch: alyson.welch@azdhs.gov

Thank you for helping make Arizona HEART Safe!

Dear business owner or manager,

The Tusayan Fire District would like to thank you for providing an Automated External Defibrillator, or AED on your site. AEDs are important because they strengthen the Chain of Survival, a series of actions that reduce fatality from cardiac arrest. New portable AEDs enable more people to respond to a medical emergency that requires defibrillation. When a person suffers a sudden cardiac arrest their chance of survival decreases by 7% to 10% for each minute that passes without defibrillation. Automated External Defibrillators can restore a normal heart rhythm in victims of sudden cardiac arrest. AEDs save lives.

Did you know your AED must be registered under medical control of a physician and maintained every month?

We know how difficult it can be to ensure proper maintenance and upkeep with your device. The Tusayan Fire District would like to extend an invitation to sign up for our AED subscription program. This includes monthly maintenance and service checks for your AED, medical direction required in the state of Arizona, and regular replacement of parts such as defibrillator pads and batteries. For a dollar a day, \$365 per year, you can rest assured knowing your AED is maintained and ready for an emergency. If you would like to sign up, please fill out the form attached to this letter and we will take care of the rest. With your subscription, Tusayan is on its way to becoming recognized as a Heart safe community. This means as a town we are nationally recognized and prepared the event of sudden cardiac arrest. Thank you for providing this life saving device in your business.

If you would like to continue maintenance for your AED yourself, please go to the following link and select "Register your AED or report an AED use" and fill out the form.

<https://www.azdhs.gov/preparedness/emergency-medical-services-trauma-system/save-hearts-az-registry-education/index.php#aed>

Please send Tusayan Fire District confirmation of your registration as well as proof of monthly maintenance.

Thank you,

Tusayan Fire District

Tusayan Fire District AED registration form

Business name:

Contact name and phone number:

Street address:

AED location:

AED serial number:

AED manufacturer: