



PO Box 3625
Grand Canyon, AZ 86023
928-638-3473 - Phone
928-638-2897 - Fax

Tusayan Fire Department

AGENDA

Tusayan Fire District Board of Directors Regular Meeting

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03

July 8, 2021

TUSAYAN FIRE DISTRICT BUILDING

408 Highway 64, Tusayan Arizona

NOTICE: Members of the public may call in to hear the live audio by dialing +1 346 248 7799 US (Houston), +1 669 900 9128 US (San Jose), +1 301 715 8592 US (Germantown), +1 312 626 6799 US (Chicago) **Meeting ID: 891 727 2885 Password: 6383473** Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on July 8, 2021 at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) to discuss or consult for legal advice with the attorney for the District. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

10:00 a.m.

1. **Confirmation of quorum/Call to the Public**
 - a. ***One or two Board Members may attend by telephone*
 - b. ***Members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*
2. **Discussion/Approval of June 10, 2021 regular scheduled Board Meeting Minutes, June 29, 2021 Special Meeting Minutes, and June 29, 2021 Executive Session Meeting Minutes**
3. **Financial Report**
4. **Fire Chiefs Update**
5. **Old Business**
 - a. **Discussion/Update on Policy Manual – Policies 101-116 and 200-201**
 - b. **Discussion/Update on Billing contract E.F. Recovery**
 - c. **Discussion/Update Generator/Solar Equipment**
6. **New Business**
 - a. **None at this time**
7. **Action Item(s)**
 - a. **Discussion and possible action to approve Collection Agency**
8. **Board Member Reports**
9. **Adjourn**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this _____ day of July, 2021 at _____ in accordance with the statement filed by the Tusayan Fire District.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY
THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.**



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Tusayan Fire Department

MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A PUBLIC MEETING OF THE TUSAYAN FIRE DISTRICT GOVERNING BOARD WAS CONVENED ON JUNE 10, 2021 AT THE TUSAYAN FIRE STATION AND, VIA ZOOM CONFERENCE CALL, TUSAYAN AZ 86023.

CALL TO PUBLIC/CONFIRMATION OF QUORUM

Meeting was called to order at 10:03 a.m. Present on the phone and Zoom were the following members of the Tusayan Fire District, Board Chair John Vail, Board Clerk Andrew Aldaz, Board Member Elena Villanueva, and Board Member Marty Harris. Others in attendance were Fire Chief Greg Brush and Business Administrator Kate Maragos. A quorum was confirmed.

Discussion/Approval of May 13, 2021 regular scheduled Board Meeting Minutes and May 13, 2021 Executive Session Meeting Minutes

John motioned to approve the regularly scheduled May 13, 2021 minutes, Andrew seconded, and the motion passed unanimously. Andrew motioned to approve the May 13, 2021 Executive Session Meeting Minutes, Elena seconded, and the motion passed unanimously.

Financial Report

Financial Report was given verbally and in written form. (See form for details.) John motioned to approve the Financial Report, Marty seconded, and the motion passed unanimously

Old Business

Discussion/Update on Policy Manual – Policies 101-116 and 200-201 - Waiting to hear back from legal counsel

Discussion/Update on Billing contract E.F. Recovery – Contract has been signed – next month's agenda should include information regarding collection agency.

Discussion/Update regarding IGA with Town of Tusayan – Work Group met to discuss IGA, Special Meeting scheduled to approve/sign IGA later in the month.

Discussion/Update Generator/Solar Equipment – Board directed staff to keep item on the agenda.

New Business

None at this time

Executive Session

Did not enter into Executive Session

Action Item(s)

Discussion and possible action regarding IGA with Town of Tusayan – No action taken; Board directed staff to schedule a special meeting later in month to approve/sign

Discussion and possible action approve Fiscal Year 2022 Budget – John motioned to post FY 2022 Budget Draft for public review and comment, Andrew seconded the motion, and it passed unanimously.

DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.

Fire Chiefs Update

Chief's report given in verbal and written form. (See form for details.)

Board Member Reports

John – Expressed pride for the Chief and TFD crew and his appreciation for the Town of Tusayan in IGA negotiations.

Marty – Expressed his pride for seeing TFD doing good things.

Adjourn – John made a motion to adjourn at 10:44 a.m, Marty seconded, and the motion passed unanimously.

Minutes approved by Board on Date 7-8-2021

By [Signature]

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."



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Tusayan Fire Department

MINUTES OF SPECIAL PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A SPECIAL PUBLIC MEETING OF THE TUSAYAN FIRE DISTRICT GOVERNING BOARD WAS CONVENED ON JUNE 29, 2021 AT THE TUSAYAN FIRE STATION AND, VIA ZOOM CONFERENCE CALL, TUSAYAN AZ 86023.

CALL TO PUBLIC/CONFIRMATION OF QUORUM

Meeting was called to order at 11:00 a.m. Present on the phone and Zoom were the following members of the Tusayan Fire District, Board Chair John Vail, Board Clerk Andrew Aldaz, and Board Member Becky Shearer. Others in attendance were Fire Chief Greg Brush, Business Administrator Kate Maragos, Firefighter Jared Robberts and members of the public Mayor Clarinda Vail, Vice Mayor Brady Harris, and Lo Frisbee, A quorum was confirmed.

New Business

None at this time

Action Item(s)

Discussion and possible action regarding IGA with Town of Tusayan – John Vail motioned to approve IGA with the Town of Tusayan with a revision changing the agreement to cover fiscal year 2022 through fiscal year 2026, Andrew Aldaz seconded the motion, and it passed unanimously. TFD’s attorney will change the dates in the document and forward the final document for signature to TFD and the Town.

Executive Session

John motioned to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(5), to discuss employee compensation at 11:17 a.m., Andrew seconded the motion and it passed unanimously.

Action Item(s)

Discussion and possible action approve Fiscal Year 2022 Budget – John motioned to approve Fiscal Year 2022 Budget, Becky seconded the motion, and it passed unanimously.

Board Member Reports

John – Expressed gratitude towards the Town for the continued support of TFD

Adjourn – John made a motion to adjourn at 11:56 a.m., Becky seconded, and the motion passed unanimously.

Minutes approved by Board on Date 7-8-2021

By [Signature]

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Tusayan Fire Department

MINUTES OF EXECUTIVE SESSION FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS SPECIAL MEETING ON JUNE 29, 2021

A SPECIAL PUBLIC MEETING OF THE TUSAYAN FIRE DISTRICT GOVERNING BOARD WAS CONVENED ON
JUNE 29, 2021 AT THE TUSAYAN FIRE STATION VIA ZOOM, TUSAYAN AZ 86023.

CONFIRMATION OF QUORUM/CALL TO ORDER –

Meeting was called to order at 11:17 a.m. Present at the meeting were the following members of the Tusayan Fire District, Board Chair John Vail, Board Secretary Andrew Aldaz, Board Member Becky Shearer. Others in attendance were Fire Chief Greg Brush and Business Administrator Kate Maragos.

New Business - Pursuant to A.R.S. § 38-431.03(A)(5), The Board discussed employee compensation.

Adjourn – John made a motion to adjourn out of executive session at 11:53 a.m. Becky seconded, and the motion passed unanimously.

Minutes approved by Board on Date 7-8-2021

By [Signature]

To ensure compliance with the Arizona Open Meeting Law, members of the Tusayan Fire District Board who have received this message may reply directly to the sender, but should not forward it or send a copy of their reply to other Board Members. Board Members may reply to an Operations member regarding this message, but they should not send a copy of the reply to other District Board members. This communication may contain confidential and/or proprietary information and may not be disclosed to anyone other than the intended addressee. Any other disclosure is strictly prohibited by law. If you are not the intended addressee, you have received this communication in error. Please notify the sender immediately and destroy the communication including all content and any attachments.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR
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Tusayan Fire Department

FINANCIAL REPORT – June, 2021

- Info current as of July 8, 2021
- Bank: \$119,640.09
- Reserve Funds Account: \$49,724.93
 - Grand total = \$169,365.02
- Accounts Payable
 - We have checks to sign
- FY 2021 FDAT Revenue (Actual year to date): \$69,737.04
- FY 2021 Projected income from tax increase 3.25% to 3.5%=\$39,896.45
 - (Both FDAT and Tax increase are already factored into budget)
- Rental Income Valle: \$1,500.00
- Rental Income Station: \$2,030.00
- Shirt Sales: \$100.00
- District Billing Fees: \$1,931.12

***DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN
AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY AND THE ENVIRONMENT.***

7:16 AM

07/08/21

Cash Basis

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Pooled Interest	1,924.18	3,600.00	-1,675.82	53.4%
4310 - Other Revenue	2,555.21	5,000.00	-2,444.79	51.1%
FDAT	69,737.04	90,957.37	-21,220.33	76.7%
Grant Income	90,069.12	25,000.00	65,069.12	360.3%
4000 - Property Tax Revenues	585,167.76	478,723.00	106,444.76	122.2%
Total Income	749,453.31	603,280.37	146,172.94	124.2%
Cost of Goods Sold				
50000 - Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	749,453.31	603,280.37	146,172.94	124.2%
Expense				
8000 - Town of Tusayan - IGA	0.00	0.00	0.00	0.0%
6700- COMMUNICATION & DISPATCH	1,073.33	500.00	573.33	214.7%
7900- MISCELLANEOUS	2,002.26	7,500.00	-5,497.74	26.7%
6400- FUEL, OIL, LUBRICANTS	2,290.76	4,000.00	-1,709.24	57.3%
7700- REPAIRS & MAINTENANCE	2,524.22	10,000.00	-7,475.78	25.2%
6600- SMALL TOOLS & EQUIPMENT	2,965.17	9,500.00	-6,534.83	31.2%
6900- DISPOSABLE SPLS/EQUIP	5,931.89	4,000.00	1,931.89	148.3%
7300- TRAINING	6,011.85	10,000.00	-3,988.15	60.1%
7100- PROFESSIONAL SERVICES	11,714.50	10,500.00	1,214.50	111.6%
7500- PUBLIC UTILITIES	12,205.84	19,000.00	-6,794.16	64.2%
7000- ADMINISTRATIVE COSTS	14,558.23	16,200.00	-1,641.77	89.9%
7400- INSURANCE - LIABILITY	15,679.00	15,000.00	679.00	104.5%
6300- EMPLOYEE BENEFITS	17,493.48	21,397.00	-3,903.52	81.8%
6500- VEHICLE REPAIR & MAINT.	22,949.45	16,000.00	6,949.45	143.4%
6650- FIRE PROTECTION & EQUIP.	27,270.47	34,000.00	-6,729.53	80.2%
6200- INSURANCE	50,524.91	67,348.48	-16,823.57	75.0%
6100- RETIREMENT CONTRIBUTIONS	51,399.93	53,401.94	-2,002.01	96.3%
7600- LEASES & RENTALS	88,217.94	95,911.00	-7,693.06	92.0%
7850- GRANTS EXPENSE	99,585.30	25,000.00	74,585.30	398.3%
6000- PERSONNEL SERVICES	451,037.85	451,004.43	33.42	100.0%
Total Expense	885,436.38	870,262.85	15,173.53	101.7%
Net Ordinary Income	-135,983.07	-266,982.48	130,999.41	50.9%
Other Income/Expense				
Other Income				
District Service Fees	6,707.75	10,000.00	-3,292.25	67.1%
4400- MISCELLANEOUS	45,097.28	64,000.00	-18,902.72	70.5%
Total Other Income	51,805.03	74,000.00	-22,194.97	70.0%
Other Expense				
4406 - Wildland Expense	7,026.95	0.00	7,026.95	100.0%

7:16 AM
07/08/21
Cash Basis

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
COVID-19 National Paid Leave	10,152.93	0.00	10,152.93	100.0%
Total Other Expense	17,179.88	0.00	17,179.88	100.0%
Net Other Income	34,625.15	74,000.00	-39,374.85	46.8%
Net Income	<u>-101,357.92</u>	<u>-192,982.48</u>	<u>91,624.56</u>	<u>52.5%</u>

Tusayan Fire District
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
Ordinary Income/Expense	
Income	
FDAT	69,737.04
Grant Income	
AFG Grant - SCBA's	91,243.18
Community Grant - Lightbars	1,953.00
COVID - FEMA	5,560.04
Gov. Office of Highway Safety	-8,687.10
Total Grant Income	90,069.12
Pooled Interest	1,924.18
4000 · Property Tax Revenues	
4001 · Property Tax Delinquent	84,027.13
4000 · Property Tax Revenues - Other	501,140.63
Total 4000 · Property Tax Revenues	585,167.76
4310 · Other Revenue	
TFD Supporter Shirts	950.70
4311 · AED Annual Subscription Fee	1,594.51
4310 · Other Revenue - Other	10.00
Total 4310 · Other Revenue	2,555.21
Total Income	749,453.31
Gross Profit	749,453.31
Expense	
6000- PERSONNEL SERVICES	
6001- Fire Chief	76,957.52
6002-Assistant Fire Chief	69,388.73
6005-Firefighter/EMT	225,167.77
6016- Business Administrator	45,503.86
6050- Volunteer Stipends	1,887.50
6560 · Payroll Expenses	
Medicare Expense	6,407.51
6561 · FICA Expense	26,462.32
6560 · Payroll Expenses - Other	-737.36
Total 6560 · Payroll Expenses	32,132.47
Total 6000- PERSONNEL SERVICES	451,037.85
6100- RETIREMENT CONTRIBUTIONS	
6101- Staff Pension	45,917.13
6105 · Chief Pension	5,482.80
Total 6100- RETIREMENT CONTRIBUTIONS	51,399.93
6200- INSURANCE	
6203- Health	42,140.82
6204- Dental	2,035.93
6205- Accident, Death, Disabili	5,609.00
6206 · VSP - Vistion	739.16
Total 6200- INSURANCE	50,524.91
6300- EMPLOYEE BENEFITS	
6301- Uniform Allowance	3,457.51
6302- Medical Costs	607.50
6303 - State Compensation	13,322.50
6304 - Unemployment Tax	125.49
6300- EMPLOYEE BENEFITS - Other	-19.52
Total 6300- EMPLOYEE BENEFITS	17,493.48
6400- FUEL, OIL, LUBRICANTS	
6401- Gasoline	81.73

Tusayan Fire District
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
6402- Lubricants	95.52
6404- Diesel	2,347.97
6400- FUEL, OIL, LUBRICANTS - Other	-234.46
Total 6400- FUEL, OIL, LUBRICANTS	2,290.76
6500- VEHICLE REPAIR & MAINT.	
6501- Vehicles & Apparatus	210.75
6502- Pumps	796.14
6503- Vehicle Repairs- Outside	16,761.42
6504- Pump Repairs- Outside	985.01
6505- Tire Repairs- Outside	1,182.60
6506- Vehicle Maint. Supplies	474.38
6508- Vehicle Repair Parts	1,673.83
6509 - Vehicle Supplies	148.27
6500- VEHICLE REPAIR & MAINT. - Other	717.05
Total 6500- VEHICLE REPAIR & MAINT.	22,949.45
6600- SMALL TOOLS & EQUIPMENT	
6601- Maint. Tools	418.58
6602- Fire Protection Equipment	823.75
6604- Batteries - Vehicles	42.71
6605- Personnel Safety Equipmen	13.85
6606-Computer Equipment	81.89
6607 - EMS Small Tools	36.45
6608 - Office Equipment	373.59
6609 - Station Equipment	729.70
6610 - Fire Protection & Equip.	412.59
6600- SMALL TOOLS & EQUIPMENT - Other	32.06
Total 6600- SMALL TOOLS & EQUIPMENT	2,965.17
6650- FIRE PROTECTION & EQUIP.	
6651-Bunkers, Helmet, Boots	24,216.15
6652 - Fire Protection Manuals	192.36
6653 - SCBA Tanks	707.28
6650- FIRE PROTECTION & EQUIP. - Other	2,154.68
Total 6650- FIRE PROTECTION & EQUIP.	27,270.47
6700- COMMUNICATION & DISPATCH	1,073.33
6900- DISPOSABLE SPLS/EQUIP	
6901- Janitorial Supplies	671.53
6902- Electrical Supplies	70.20
6903- Fire Suppression Supplies	976.01
6904- Medical Supplies	3,881.47
6905- Misc. Supplies	18.72
6906- Batteries - Equipment	184.86
6907 - COVID Supplies	14.99
6900- DISPOSABLE SPLS/EQUIP - Other	114.11
Total 6900- DISPOSABLE SPLS/EQUIP	5,931.89
7000- ADMINISTRATIVE COSTS	
7001- Office Supplies, Postage	1,088.27
7002- Telephone, FAX	2,195.55
7004- Publishing/ Printing	1,009.90
7005- Fees/Subscrip/Publication	4,672.06
7006- Business Meetings/Dinners	86.78
7009- Mileage Reimbursement	474.04
7010- Software/Support	851.25
7012 - Copier Lease	2,097.81
7013 - Internet	1,260.98
7015 - Printing Expense - Ink	481.83
7000- ADMINISTRATIVE COSTS - Other	339.76

Tusayan Fire District
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
Total 7000- ADMINISTRATIVE COSTS	14,558.23
7100- PROFESSIONAL SERVICES	
7104- Election Official/Fee	676.00
7106- Auditor/Accountant	8,400.00
7108- Mechanical/Painter	1,024.50
7109- Other	1,764.00
7110 - Carpet Cleaning	-150.00
Total 7100- PROFESSIONAL SERVICES	11,714.50
7300- TRAINING	
7301- Tuition/Fees	2,770.00
7302- Per Diem/Meals & Lodging	1,310.91
7303- Textbooks	182.40
7304- Mileage Reimbursement	173.60
7305- Commercial Travel	832.47
7307- Computer Software	181.56
7309-Training Supplies	560.91
Total 7300- TRAINING	6,011.85
7400- INSURANCE - LIABILITY	
7401- Vehicle, Bldg, Malpractice	15,679.00
Total 7400- INSURANCE - LIABILITY	15,679.00
7500- PUBLIC UTILITIES	
7501- Electricity	9,090.52
7504- Water	1,348.07
7506 - Utility Payment for Emp	1,767.25
Total 7500- PUBLIC UTILITIES	12,205.84
7600- LEASES & RENTALS	
7601- Equipment Rental	1,817.01
7603 - Property Lease	35,483.00
7606- Monthly Apartment Rent	4,200.00
7607 - Property Taxes	1,632.11
7600- LEASES & RENTALS - Other	45,085.82
Total 7600- LEASES & RENTALS	88,217.94
7700- REPAIRS & MAINTENANCE	
7701- Office & Station Equip.	319.23
7704- Buildings	561.89
7706- SCBA/Compressor	76.08
7707- Nozzles & Hose	248.63
7708- Fire Extinguishers	39.50
7711- Station Equipment	11.75
7700- REPAIRS & MAINTENANCE - Other	1,267.14
Total 7700- REPAIRS & MAINTENANCE	2,524.22
7850- GRANTS EXPENSE	
7851- Grants Expense	
7853 - Gov. Office of Highway Safety	751.90
7858 - AFG Grant SCBA	93,577.36
7859 - COVID Supplies	3,366.20
7860 - Light Bar Community Grant	1,870.00
7851- Grants Expense - Other	19.84
Total 7851- Grants Expense	99,585.30
Total 7850- GRANTS EXPENSE	99,585.30
7900- MISCELLANEOUS	
7905- Beverages	1,320.92
7906- Misc.	214.82
7907- Department Shirts	5.95

Tusayan Fire District
Profit & Loss
July 2020 through June 2021

	<u>Jul '20 - Jun 21</u>
7908 - Department Uniform Coats	263.58
7910 - TFD Supporter Shirts Expense	59.35
7900- MISCELLANEOUS - Other	<u>137.64</u>
Total 7900- MISCELLANEOUS	2,002.26
Total Expense	<u>885,436.38</u>
Net Ordinary Income	-135,983.07
Other Income/Expense	
Other Income	
4400- MISCELLANEOUS	
4401- Interest Earned	368.16
4403 - Station Rent	25,930.00
4404 - Donations	2,472.12
4406 - Fundraiser Events	67.00
4407 - Rental Income	<u>16,260.00</u>
Total 4400- MISCELLANEOUS	45,097.28
District Service Fees	<u>6,707.75</u>
Total Other Income	51,805.03
Other Expense	
4406 - Wildland Expense	7,026.95
COVID-19 National Paid Leave	<u>10,152.93</u>
Total Other Expense	17,179.88
Net Other Income	<u>34,625.15</u>
Net Income	<u><u>-101,357.92</u></u>

Tusayan Fire District

7/8/2021 7:15 AM

Register: NorwestWarrant

From 06/01/2021 through 06/30/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/02/2021			4000 · Property Tax Re...	Deposit		X	122.54	243,251.15
06/02/2021			4000 · Property Tax Re...	Deposit		X	9.90	243,261.05
06/02/2021	831300327	Arizona Public Service	2000 · Accounts Payable		98.34	X		243,162.71
06/02/2021	831300328	Dallacqua Psychology	2000 · Accounts Payable	Inv# TFD052021	90.00	X		243,072.71
06/02/2021	831300329	Diesel Support Grou...	2000 · Accounts Payable	A5 Alternator	462.50	X		242,610.21
06/02/2021	831300330	United Fire	2000 · Accounts Payable	Inv# 746436	414.19	X		242,196.02
06/06/2021	831300331	Chase Card Services	2000 · Accounts Payable	Acct# 8236	2,478.49	X		239,717.53
06/06/2021	831300333	Grand Canyon Natio...	2000 · Accounts Payable		389.61	X		239,327.92
06/06/2021	831300334	Arizona Department ...	2100 · Payroll Liabilities	860843550	950.60	X		238,377.32
06/08/2021			-split-	Deposit 384		X	3,961.12	242,338.44
06/08/2021	EFTPS4...	Tusayan Fire Depart...	2100 · Payroll Liabilities		4,377.93	X		237,960.51
06/11/2021	ASRS06...	Arizona State Retire...	-split-	0990	4,138.36	X		233,822.15
06/11/2021	EFTPS06...	Tusayan Fire Depart...	-split-		3,725.57	X		230,096.58
06/11/2021	831300335	Clearinghouse	2100 · Payroll Liabilities	FIPS 04	103.08	X		229,993.50
06/11/2021	DD061121	Bruce D. Baker	-split-		1,277.61	X		228,715.89
06/11/2021	DD061121	Denise Vazquez	-split-		11.07	X		228,704.82
06/11/2021	DD061121	Dustin Hughes	-split-		904.64	X		227,800.18
06/11/2021	DD061121	Emily A Woolley	-split-		1,209.30	X		226,590.88
06/11/2021	DD061121	Gregory Lawrence	-split-		1,077.62	X		225,513.26
06/11/2021	DD061121	Gregory M Brush	-split-		2,002.90	X		223,510.36
06/11/2021	DD061121	Jared Robberts	-split-		1,212.84	X		222,297.52
06/11/2021	DD061121	Kathleen Maragos	-split-		1,652.21	X		220,645.31
06/11/2021	DD061121	Matthew McDowell	-split-		512.34	X		220,132.97
06/11/2021	DD061121	Raymond F D'Albini	-split-		2,000.42	X		218,132.55
06/15/2021			4000 · Property Tax Re...	Deposit		X	0.17	218,132.72
06/15/2021	831300336	Arizona Public Service	2000 · Accounts Payable	Acct# 7486312...	80.74	X		218,051.98
06/15/2021	831300337	Century Link	2000 · Accounts Payable	Acct# 86554109	166.76	X		217,885.22
06/15/2021	831300338	Direct TV	2000 · Accounts Payable	Inv# 05895366...	153.98	X		217,731.24
06/15/2021	831300339	Hydro Resources	2000 · Accounts Payable	Inv# 4044	86.92	X		217,644.32
06/15/2021	831300340	Safeguard	2000 · Accounts Payable	Inv# 034564773	145.10	X		217,499.22
06/15/2021	831300341	TRIAD	2000 · Accounts Payable	Inv# 5434	74.95	X		217,424.27
06/15/2021	831300342	United Fire	2000 · Accounts Payable	Inv# 747458	1,426.36	X		215,997.91
06/23/2021	831300343	Xerox Corporation	2000 · Accounts Payable	Inv# 013650773	5.49	X		215,992.42
06/23/2021	831300344	VSP	2000 · Accounts Payable	Vision Acct# 3...	54.35	X		215,938.07
06/23/2021	831300345	United Fire	2000 · Accounts Payable		1,924.02	X		214,014.05
06/23/2021	831300346	Red Feather Properties	2000 · Accounts Payable	July 21 Lease ...	2,315.25			211,698.80
06/23/2021	831300347	PLIC	2000 · Accounts Payable	Dental Acct# 1...	152.85	X		211,545.95
06/23/2021	831300349	Mat Jack	2000 · Accounts Payable	Inv# 17020 0 ...	9,439.00			202,106.95
06/23/2021	831300350	Grand Canyon Natio...	2000 · Accounts Payable		350.00			201,756.95
06/23/2021	831300351	Diesel Support Grou...	2000 · Accounts Payable	E51 Tires	525.00	X		201,231.95

Tusayan Fire District

7/8/2021 7:15 AM

Register: NorwestWarrant

From 06/01/2021 through 06/30/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/23/2021	831300352	Boundtree Medical	2000 · Accounts Payable		112.14	X		201,119.81
06/23/2021	831300358	P.K. Distributing dba...	2000 · Accounts Payable	Inv# 104326	87.89	X		201,031.92
06/23/2021	831300364	Boise Mobile	2000 · Accounts Payable	Inv # 21090	45.82	X		200,986.10
06/23/2021	831300365	Blue Cross/Blue Shie...	2000 · Accounts Payable	Health Insuran...	3,334.75	X		197,651.35
06/23/2021	831300366	Arizona Public Service	2000 · Accounts Payable	Acct# 1519540...	635.98	X		197,015.37
06/25/2021	ARSA06...	Arizona State Retire...	-split-	0990	5,476.94	X		191,538.43
06/25/2021	EFTPS06...	Tusayan Fire Depart...	-split-		5,460.74	X		186,077.69
06/25/2021	831300361	Clearinghouse	2100 · Payroll Liabilities	FIPS 04	103.08	X		185,974.61
06/25/2021	DD062521	Bruce D. Baker	-split-		1,260.13	X		184,714.48
06/25/2021	DD062521	Denise Vazquez	-split-		23.31	X		184,691.17
06/25/2021	DD062521	Dustin Hughes	-split-		936.95	X		183,754.22
06/25/2021	DD062521	Emily A Woolley	-split-		1,019.51	X		182,734.71
06/25/2021	DD062521	Gregory Lawrence	-split-		1,072.75	X		181,661.96
06/25/2021	DD062521	Jared Robberts	-split-		1,147.13	X		180,514.83
06/25/2021	DD062521	Kathleen Maragos	-split-		4,662.18	X		175,852.65
06/25/2021	DD062521	Matthew McDowell	-split-		1,160.78	X		174,691.87
06/25/2021	DD062521	Raymond F D'Albini	-split-		2,000.41	X		172,691.46
06/25/2021	DD062521	Gregory M Brush	-split-		2,002.90	X		170,688.56
06/30/2021			4000 · Property Tax Re...	Deposit		X	3.10	170,691.66
06/30/2021			4000 · Property Tax Re...	Deposit		X	0.36	170,692.02
06/30/2021			FDAT	Deposit		X	6.25	170,698.27
06/30/2021			FDAT	Deposit		X	1,081.46	171,779.73
06/30/2021			Pooled Interest	Interest		X	459.76	172,239.49
06/30/2021	831300368	Arizona Public Service	2000 · Accounts Payable	4681271540	59.26			172,180.23
06/30/2021	831300369	Century Link	2000 · Accounts Payable	Acct# 86554109	7.50			172,172.73
06/30/2021	831300370	Dallacqua Psychology	2000 · Accounts Payable	Inv# TFD062021	90.00			172,082.73
06/30/2021	831300371	EMI Health	2000 · Accounts Payable	Tusayan Health	4,822.67			167,260.06
06/30/2021	831300372	Flagstaff Medical Ce...	2000 · Accounts Payable	Inv# 2021-002	1,446.14			165,813.92
06/30/2021	831300373	United Fire	2000 · Accounts Payable		5,848.36			159,965.56
06/30/2021	831300374	Valle Airpark, LLC	2000 · Accounts Payable	Inv# July	1,015.54			158,950.02

Tusayan Fire District
Deposit Detail
June 2021

Type	Num	Date	Name	Account	Amount
Deposit		06/02/2021		NorwestWarrant	122.54
				4000 · Property Tax ...	-122.54
TOTAL					-122.54
Deposit		06/02/2021		NorwestWarrant	9.90
				4001 · Property Tax ...	-9.90
TOTAL					-9.90
Deposit		06/08/2021		NorwestWarrant	3,961.12
				4403 - Station Rent	-1,030.00
				4403 - Station Rent	-1,000.00
				District Service Fees	-1,931.12
TOTAL					-3,961.12
Deposit		06/15/2021		NorwestWarrant	0.17
				4000 · Property Tax ...	-0.17
TOTAL					-0.17
Deposit		06/30/2021		NorwestWarrant	3.10
				4000 · Property Tax ...	-3.10
TOTAL					-3.10
Deposit		06/30/2021		NorwestWarrant	0.36
				4001 · Property Tax ...	-0.36
TOTAL					-0.36
Deposit		06/30/2021		NorwestWarrant	6.25
				FDAT	-6.25
TOTAL					-6.25
Deposit		06/30/2021		NorwestWarrant	1,081.46
				FDAT	-1,081.46
TOTAL					-1,081.46
Deposit		06/30/2021		Reserve Funds	91.73
				4401- Interest Earned	-91.73
TOTAL					-91.73
Deposit		06/30/2021		NorwestWarrant	459.76
				Pooled Interest	-459.76

7:12 AM

07/08/21

Tusayan Fire District
Deposit Detail
June 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
TOTAL					-459.76

7:13 AM

07/08/21

Tusayan Fire District
A/P Aging Summary
As of July 8, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Audit Adjustment	0.00	0.00	0.00	0.00	-1,779.56	-1,779.56
United Fire	0.00	0.00	0.00	0.00	-0.84	-0.84
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-1,780.40</u>	<u>-1,780.40</u>

7:14 AM

07/08/21

Tusayan Fire District
A/R Aging Summary
As of July 8, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
TOTAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

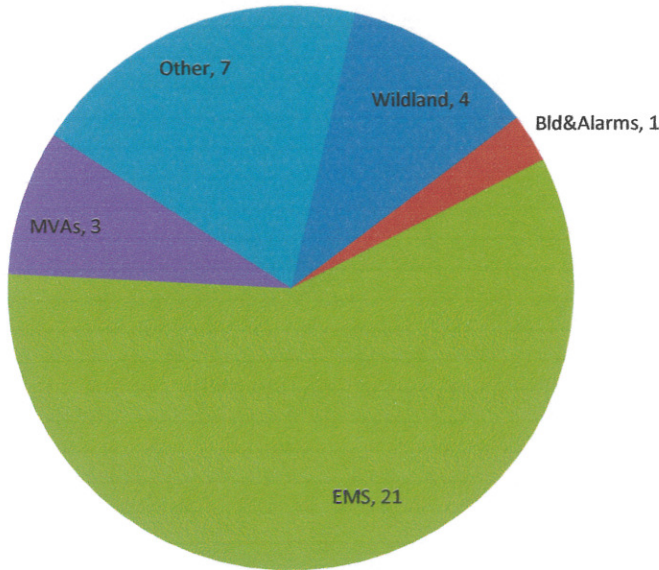
TFD Update 7/1/21

Jun	Stats
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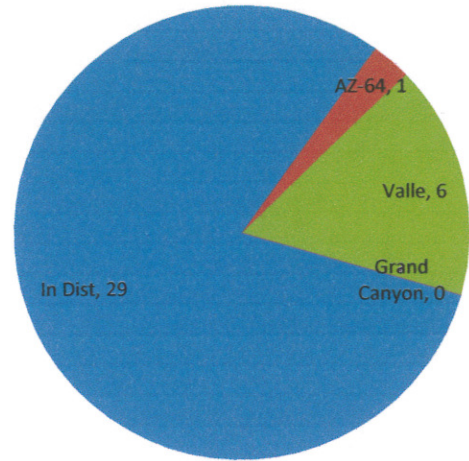
Total calls for 2021 up to 1st of month:	132
Total annual calls up to same date in 2020:	91
Calls for just month of June 2021:	36



Jun	Ratio ----->	<table border="1" style="font-size: small;"> <tr> <th style="padding: 2px;">Wildland</th> <th style="padding: 2px;">Bld&Alarms</th> <th style="padding: 2px;">EMS</th> <th style="padding: 2px;">MVAs</th> <th style="padding: 2px;">Other</th> </tr> <tr> <td style="text-align: center; padding: 2px;">4</td> <td style="text-align: center; padding: 2px;">1</td> <td style="text-align: center; padding: 2px;">21</td> <td style="text-align: center; padding: 2px;">3</td> <td style="text-align: center; padding: 2px;">7</td> </tr> </table>	Wildland	Bld&Alarms	EMS	MVAs	Other	4	1	21	3	7		36 <-Total
Wildland	Bld&Alarms	EMS	MVAs	Other										
4	1	21	3	7										
Jun	Locations --->	<table border="1" style="font-size: small;"> <tr> <th style="padding: 2px;">In Dist</th> <th style="padding: 2px;">AZ-64</th> <th style="padding: 2px;">Valle</th> <th style="padding: 2px;">Grand Canyon</th> </tr> <tr> <td style="text-align: center; padding: 2px;">29</td> <td style="text-align: center; padding: 2px;">1</td> <td style="text-align: center; padding: 2px;">6</td> <td style="text-align: center; padding: 2px;">0</td> </tr> </table>	In Dist	AZ-64	Valle	Grand Canyon	29	1	6	0		36 <-Total		
In Dist	AZ-64	Valle	Grand Canyon											
29	1	6	0											



Call Types for Jun

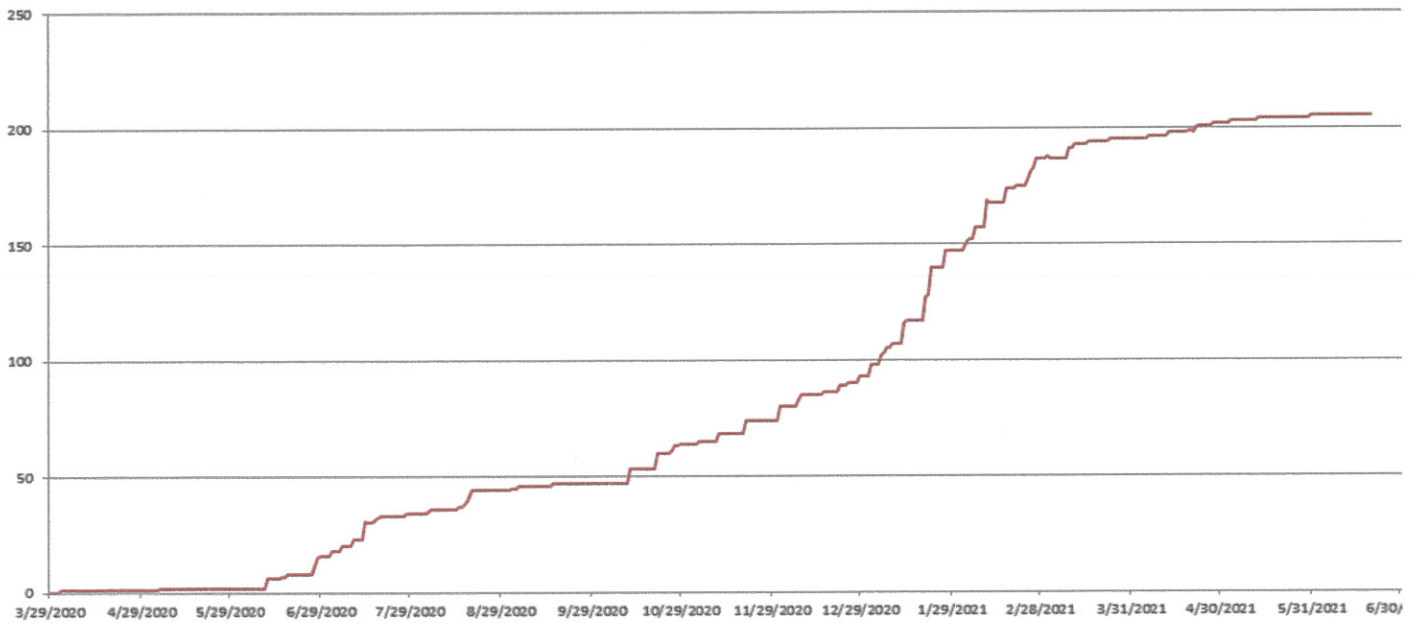


Call Locations for Jun

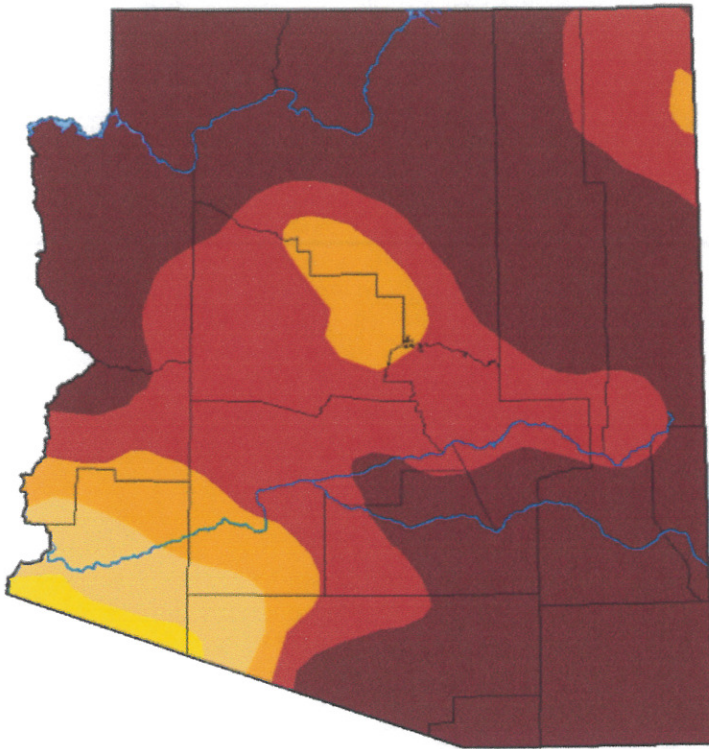
Updates:

- **6/23/21: The Town Council signed a 5 year IGA for financial assistance; TFD would like to thank the Town for its continuing financial support!!!! Thank You!!!!**
- 6/17/21: 29 people were vaccinated at the TFD/Coconino County Event. Moderna, Pfizer, and J & J, were all offered.
The event space was provided by IMAX. Numerous Walk-Ups attended. Thanks to all who participated!!!
- As of latest information (6/19/21 County update), there have been 205 reported infections for Tusayan/GC [Coconino now updates statistics weekly, updates were previously daily]
- The Rafael Fire continues, a Type I team was assigned and backburn operations were conducted 6/27/21
- There are 27+ fires currently burning in Arizona (as of 6/29/21)
To see updates on fires, go to inciweb.nwccg.gov
- **We have Exceptional Drought conditions locally (see map)**
- Since the forest closure, there have been two illegal campfires and one report of a resident flicking a cigarette into the pine duff. Two squatters have been in the area as well. TFD, the Town, CCSO, FS have had an open dialogue about the two campers; one party was told to leave the area (south of the substation) on 6/16/21. This individual has been contacted by TFD, FS, CCSO.
- TFD daily patrols for campers and campfires (in the closed Kaibab Forest) continue
- **PLEASE be conscious of campfires, BBQs, burning yard waste!!! If you see something burning, call 911**
- Two new tires installed on E-51
- Pending Repair\$: Rear Diff- E51, Transmission- Attack 5, ECM- Rescue 5 (Ambulance), etc.
- ADEQ Grant: A Gas Meter Calibration Station and one Altair Gas Meter were requested through ADEQ, both were awarded and delivered to TFD. Approximate value = \$4,700 total. TFD now has 4 gas meters for firefighters and alarm calls; these meters test for CO, oxygen, hydrogen sulfide, flammable gases

Tusayan & Grand Canyon: COVID-19 Cases [Doesn't Reflect Recoveries]



COVID-19 Infections to 6/19/21: Tusayan & Grand Canyon Village [205 cases]
[Coconino infection stats are now published weekly on the county website]



Map released: Thurs. June 24, 2021

Data valid: June 22, 2021 at 8 a.m. EDT

Intensity

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data





COLLECTION AGENCY FEE AGREEMENT

WHEREAS, THIS AGREEMENT is entered into on June 8, 2021 between United Resource Systems, Inc. DBA CareMed Partners Hereinafter Referred to as "URS" duly licensed Colorado Collection Agency and **Tusayan Fire District** Hereinafter Referred to as "Client" for valuable consideration which is hereby acknowledged as received between the parties, and;

WHEREAS, the purpose of this Agreement is for URS to attempt to recover, using best efforts, any outstanding debts or accounts receivable which the Client assigns to URS for collection, and;

WHEREAS, the Client represents that it is the original creditor/or current owner on any debts or accounts receivable which it assigns to URS for collection, and;

WHEREAS, the Client represents and warrants all accounts and any amounts owed by any debtors to the Client are accurate and valid debts which remain unpaid, and;

WHEREAS, the Client wishes to use URS to collect such owed debts referred to above, then;

1. **THEREFORE**, the parties agree that URS shall attempt to recover any and all accounts receivable, orders and/or debts assigned by the Client to URS, using its best efforts, and according to law. The Client has agreed that all accounts referred to URS for collections are either owned by Client or a third-party provider referred by Client and having authority to do so.
2. The Client, upon request shall make available written validation within ten (10) days of such request on any and all debts or accounts receivable assigned by the Client to URS, and;
3. The Client authorizes URS to accept money on the Client's behalf and in the Client's name and to deposit such money in a non-interest bearing trust fund for the benefit of the Client from which the proceeds shall be distributed on the twentieth (20th) of each month from the prior month collection, and;
4. If after the claim has been assigned to URS, the debtor attempts to pay the Client, the Client shall refer the debtor to URS to make payment. If this is not possible the Client may accept payment, but the Client must also collect all costs and charges due URS. If these costs are not collected by the Client, the Client, is then liable to URS for such costs and charges. The parties agree that URS may deduct and retain its earned fee on a monthly basis from the gross revenue collected on behalf of the Client. Should a dispute arise regarding fees withheld or billed by URS resulting in litigation, the court may award collection costs of 30% of the outstanding balance due, plus court costs and reasonable attorney fees.
5. **Cancellation Fee:** Client agrees that a fee equal to one-hundred percent (100%) of the contracted rate will be applied to the entire outstanding balance if URS is receiving payments or payment arrangements have been made and Client wishes to remove account from an active collection status. URS retains all post placement Interest and Fees.



COLLECTION AGENCY FEE AGREEMENT

6. URS agrees to front all court costs when litigation is filed against consumers placed with URS for collection. URS will contact Client on all settlement offers for approval and URS will not institute civil legal action on any account placed for collection without the consent and signature of Client. All court costs expended by URS will be returned at 100% from the first amounts collected prior to application of the rates in paragraph 14. In the event Client wishes to recall or cancel a file after URS has advanced court costs, Client will be required to reimburse URS for all amounts expended, including attorney fees actually paid, prior to cancellation or recall of the file will become effective.
7. All payments received by URS for application to Client's accounts shall be applied first to payment in full of any costs incurred, including any attorney fee award, then to the accrued interest, and then to the reduction of the unpaid principal balance of the account.
8. URS agrees to and does indemnify and hold Client harmless from all liability, loss, damage, expenses, counterclaims, attorney's fees, court costs, or any legal recourse that arises from, is originated in connection with, or is due to the performance of URS under this contract. If the acts of the agents, servants, or employees of the Client are the proximate cause or cause-in-fact of any action brought against URS, the Client will assume responsibility with the written consent of URS, for the defense of said action and payment of any resulting adverse judgment.
9. Client shall be liable to and shall indemnify and hold URS, its officers, directors, and employees harmless from and against any losses, arising out of, connected with, or resulting from any breach by Client of its obligations hereunder, including those warranties set forth herein. URS will use its best efforts to collect amounts due the Client. However, URS has made no guarantees regarding successful resolution or collection of any account.
10. URS shall be considered an independent contractor at all times under the terms of this Agreement. Neither URS nor Client shall be liable for the debts or obligations of the other, nor shall either party be entitled to share in the profits of the other. Nothing in this Agreement or in the independent contractor relationship shall be construed as establishing a partnership, joint venture, or other business relationship aside from the independent contractor relationship.
11. URS will establish and maintain responsible safeguards against destruction, loss or alteration of Client data and data files in possession of URS. Such safeguards shall be no less rigorous than those required by any regulation or guideline of any regulatory authority having jurisdiction over Client's business. Safeguards include back up of data, co-location of the server, 128-byte encryption and password protection. Such files and any copies shall be returned to Client by URS upon termination of this Agreement or when no longer required by URS to render services. Further, URS complies with the Office of Inspector General's third-party billing compliance guidelines, and adheres to an internal compliance plan for protecting the confidentiality of confidential information, including Client data.
12. The parties agree that this Agreement may be cancelled upon thirty (30) day's written notice, sent by certified mail by either party. If cancellation occurs by either party, Client then agrees that all accounts in "payment arrangement" status may be kept by URS to continue collection efforts until account is resolved. Any Account that URS has filed suit on behalf of our Client shall be retained. All other accounts shall be returned within thirty (30) days.



COLLECTION AGENCY FEE AGREEMENT

13. All amendments must be in writing. The terms of this Agreement may not be changed, modified, waived, discharged or terminated in any manner, except by written instrument signed by all of the parties.
14. The laws of the State of Colorado shall govern this agreement.
15. Rates: The parties agree that URS shall retain the following rates on a contingent fee basis. The parties agree that all accounts referred to URS for collections either owned by Client or a third-party provider referred by Client and having authority to do so.
- | | |
|--|-----|
| a. First Placement Accounts with Principal Balances of \$100 or more | 28% |
| b. All Accounts with Principal Balances \$99.99 and Below | 40% |
| c. First Placement Accounts Requiring Litigation | 40% |
| d. Second Placement Accounts | 40% |

Signed and agreed to by the parties:

United Resource Systems, Inc.

Tusayan Fire District

Name: Victoria Lammers

Name: _____

Signed:

A handwritten signature in blue ink, appearing to read "Victoria Lammers", written over a horizontal line.

Signed: _____

Title: Vice President

Title: _____



Client Service Agreement

Fairway Collections LLC

1616 S Gold St, Suite 5

Centralia, WA 98531

(360)330-5887 (800)404-5887

FAX (360)330-5787

This Agreement is made this _____ day of June 2021 between Fairway Collections LLC (hereinafter "Fairway") and Tusayan Fire District located at 408 AZ-64, Grand Canyon Village, AZ 86023 (hereinafter "Client"), for the purpose of Client retaining Fairway to provide professional debt collection services on its behalf.

In exchange for valuable consideration and mutual promises both Parties agree as follows:

1. The Client agrees to periodically list accounts with Fairway for collection. Client shall warrant that all debts assigned are legal and just debts, and that "Truth in Lending" and other applicable Federal, state and local laws have been met. In assigning accounts with Fairway, Client assigns all rights and claims to collect the account on its behalf for a period of not less than twelve months. Client agrees that each account listed is assigned, and grants to Fairway the right to initiate legal action when necessary.
2. Client agrees to cooperate with Fairway in the recovery of said accounts and will discontinue any direct effort to contact or collect from the debtors on assigned accounts. Client will direct all communications on collection accounts to Fairway and will make no agreement for payment arrangements or settlement on accounts assigned to Fairway. Fairway recognizes that some debtors may initiate communication with Client after assignment and it is expected that Client will direct all communication from consumers to Fairway. Payments received by Client on assigned accounts will either be forwarded to Fairway or reported to Fairway upon receipt. Once legal action is approved, Client agrees to support Fairway's efforts, providing documents or declarations as needed and supplying a representative to act as a witness in the event a trial is needed to obtain a judgment.
3. Client shall provide an identifying account number if available and establish the date of delinquency and date of last payment for each debt assigned to allow Fairway to comply with provisions of the Fair Credit Reporting Act. For Clients who do not assign account numbers, Fairway will assign an identifying number to the account.
4. When necessary, Client authorizes Fairway to forward assigned accounts to another licensed collection agency out-of-state.
5. Fairway shall be responsible for its actions and the actions of its employs within the scope of their employment and shall hold Client harmless for any claim that might occur because of the Fairway's sole actions. Client, likewise, is responsible for its actions prior to and after the assignment of accounts to Fairway, and Client agrees to hold Fairway harmless for any claim that might occur because of the sole actions of Client and its employs.
6. Within the period of assignment, Client may withdraw an account if it is determined by Client and Fairway that the account was placed in error for reason of: (a) determination that the wrong individual has been identified as the responsible party; (b) the underlying facts on an account are determined to be erroneous; (c) continuation of efforts to collect may create potential liability to Client or to Fairway. If an account is withdrawn after collection activity has begun, where payments are being made, or where legal action has been taken, Client shall pay Fairway its commission at the normal rate and reimburse Fairway its legal costs advanced, including attorney fees awarded, where appropriate. Client recognizes that in withdrawing an account Fairway is entitled to a cancellation fee up to the regular commission rate due under this Agreement.
7. Commissions due Fairway are payable when billed. Client agrees that in the event commissions are not paid within 30 days of the date billed, Fairway may deduct commissions due from future recoveries on other collections made by Fairway. Client also agrees that funds credited to their account in error, dishonored checks, and payments recalled due to bankruptcy actions may be deducted from future collections.
8. Fairway shall exercise due diligence and good faith in attempting collection of assigned accounts. Fairway shall comply with all applicable laws and regulations relating to debt collections. Fairway shall maintain all licenses, insurance, and bonds needed to remain compliant as a debt collection agency. Client funds shall be deposited into a Client Trust Account as required by RCW 19.16.
9. Fairway acknowledges that all information and documents disclosed by Client to Fairway, or which come to Fairway's attention during its performance of services under this Agreement, constitute valuable assets of and are proprietary to Client; Fairway has a responsibility to protect these assets. Fairway shall take all reasonable steps needed to protect the privacy of consumer debtor files. Fairway shall maintain internal procedures and controls to protect Client from loss. Fairway shall hold Client information, both corporate and personal data, in the strictest confidence unless it is already in the public domain. No personal or

corporate data shall be disclosed except as needed to perform Fairway's duties under this Agreement, as allowed by law. This provision shall survive termination of this Agreement.

10. Unless otherwise agreed to in writing, all accounts are assigned to Fairway on a contingency basis. When allowed by state law or by written agreement Fairway will add interest to the principal balance assigned, at the rate allowed by the agreement in force between Client and their customer or at the rate allowed by state law, whichever is greater; interest is applied only on accounts where the debt assigned has been liquidated.
11. Fairway shall advance funds necessary for legal action and shall retain legal costs, attorney fees, and check damages from first funds recovered.
12. When an account receivable is assigned, Fairway shall provide a detailed acknowledgment within five working days to Client. Acknowledgment will be provided within three working days when a dishonored check is assigned. Fairway will also provide other reasonable status and activity reports as requested by Client.
13. Fairway will mail a Notice of Dishonor as required by RCW 62A.3-515 except in cases where Client provides a copy of their own Notice sent prior to assignment. A handling fee as allowed by law will be added to the face amount of the NSF check. After thirty-three days have passed without payment a collection fee as allowed by law or in accordance with local court rules will be added to the balance.
14. Fairway shall return to Client the following percentage of the amount of consumer debts assigned after recovery of any legal costs, as described in paragraph 11:

ACCOUNTS RECEIVABLE IN OUR SERVICE AREA, NO LEGAL FILED:	65%
ACCOUNTS RECEIVABLE IN OUR SERVICE AREA, SUIT FILED:	60%
ACCOUNTS RECEIVABLE FORWARDED OUTSIDE OUR AREA:	60%
JUDGMENTS OBTAINED BY CLIENT PRIOR TO ASSIGNMENT:	70%
INTEREST ACCRUED THROUGH DATE OF ASSIGNMENT:	65%
INTEREST ACCRUED AFTER DATE OF ASSIGNMENT:	0%
NSF CHECKS ASSIGNED, FACE VALUE OF \$250.00 OR LESS:	100%
NSF CHECKS ASSIGNED, FACE VALUE OVER \$250.00:	80%
TWO PARTY NSF CHECKS ASSIGNED:	50%
CHECK COLLECTION FEES :	0%
HANDLING FEES:	\$5.00

15. Fairway shall remit to Client monies due from recoveries within thirty days from the end of the month in which collected funds are posted to assigned accounts. The remittance shall include an itemized report showing name, account number, client number, amount paid, agency commission, balance due and status of account.
16. This Agreement shall be effective as of the date first shown above and shall continue in effect until terminated as provided herein. Either party may terminate this Agreement by giving at least thirty days written notice of intent; however, accounts assigned are subject to the above cancellation policy. This Agreement supersedes all prior Agreements between the parties for debt collection services.
17. This Agreement shall be binding upon the heirs, administrators, successors and assigns of each party.
18. This Agreement shall be governed by the laws of the State of Washington; jurisdiction for any legal action for enforcing the provisions of this Agreement shall be in the State of Washington, and venue of any court action shall be Lewis County, Washington.
19. Any modifications to this Agreement must be in writing and be signed by both parties.

In witness, whereof, Client and Fairway is signed by:

Fairway Collections, LLC

Tusayan Fire Department

Signature

Signature

Printed name, title

Printed name, title