



PO Box 3625
Grand Canyon, AZ 86023
928-638-3473 – Phone
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Tusayan Fire District

AGENDA

Tusayan Fire District Board of Directors Regular Meeting

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03

October 28, 2021

TUSAYAN FIRE DISTRICT BUILDING

408 Highway 64, Tusayan Arizona

NOTICE: Members of the public may call in to hear the live audio by dialing +1 346 248 7799 US (Houston), +1 669 900 9128 US (San Jose), +1 301 715 8592 US (Germantown), +1 312 626 6799 US (Chicago) **Meeting ID: 891 727 2885 Password: 6383473** Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Directors of the Tusayan Fire District and to the general public that the TFD Board will hold a meeting open to the public on October 28, 2021 at 10:00 a.m. The Board may vote to go into executive session pursuant to A.R.S. § 38-431.03(A)(3) to discuss or consult for legal advice with the attorney for the District. If authorized by a majority vote of the TFD Board, an executive session may be entered and held immediately following a successful vote to enter executive session and will not be open to the public. The Board may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting. Persons with a disability may request a reasonable accommodation by contacting the TFD at (928) 638-3473 as soon as possible.

10:00 a.m.

1. Confirmation of quorum/Call to the Public

- a. ***One or two Board Members may attend by telephone*
- b. ***Members of the public may address the board on items not on the printed agenda. The Board may not discuss, consider, or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*

2. Discussion/Approval of September 16, 2021 regular scheduled Board Meeting Minutes

3. Financial Report

4. Fire Chiefs Update

5. Old Business

- a. Discussion/Update Generator/Solar Equipment
- b. Discussion/Update on Billing E.F. Recovery, Collections, and using Emergency Reporting
- c. Discussion/Update on vaccination events for Tusayan
- d. Discussion on possible Subscriptions for out-of-district properties
- e. Discussion on potential grant options for bay expansion
- f. Discussion on looking for new legal representation for the Fire District

6. New Business

- a. Discussion and possible action to schedule Workshop for Policy approvals
 - i. Discussion/Update on Policy Manual – Policies 101-116 and 200-201

7. Action Item(s)

- a. None at this time.

8. Board Member Reports

9. Adjourn

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store, at the Tusayan Fire District and at the Tusayan Town Hall all located in Tusayan, Arizona on this _____ day of October, 2021 at _____ in accordance with the statement filed by the Tusayan Fire District.

**DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY
THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.**



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Tusayan Fire District

MINUTES OF MONTHLY PUBLIC MEETING FOR THE TUSAYAN FIRE DISTRICT BOARD OF DIRECTORS

A PUBLIC MEETING OF THE TUSAYAN FIRE DISTRICT GOVERNING BOARD WAS CONVENED ON SEPTEMBER 16, 2021 AT THE TUSAYAN FIRE STATION AND, VIA ZOOM CONFERENCE CALL, TUSAYAN AZ 86023.

CALL TO PUBLIC/CONFIRMATION OF QUORUM

Meeting was called to order at 10:01 a.m. Present on the phone and Zoom were the following members of the Tusayan Fire District, Board Clerk Andrew Aldaz, Board Member Marty Harris, Board Member Elena Villanueva, and Board Member Becky Shearer. Others in attendance were Fire Chief Greg Brush and Business Administrator Kate Maragos. A quorum was confirmed.

Discussion/Approval of August 12, 2021 regular scheduled Board Meeting Minutes

Andrew motioned to approve the regularly scheduled August 12, 2021 minutes, Becky seconded, and the motion passed unanimously.

Financial Report

Financial Report was given verbally and in written form. (See form for details.) Andrew motioned to approve the Financial Report, Becky seconded, and the motion passed unanimously

Fire Chiefs Update

Chief's report given in verbal and written form. (See form for details.)

Old Business

Discussion/Update on Policy Manual – Policies 101-116 and 200-201 - Waiting to hear back from legal counsel – still no response. Board directed staff to add action item to October's Agenda to schedule a Workshop to discuss Policies and moving forward to approve new policies.

Discussion/Update Generator/Solar Equipment - Board directed staff to keep item on the agenda.

Discussion/Update on Billing E.F. Recovery, Collections, and using Emergency Reporting – Board requested to see TFD utilizing E.R. Recovery and Emergency Reporting as soon as possible.

Discussion/Update on vaccination events for Tusayan – Marty stated TFD could continue using IMAX parking lot. Board directed staff to continue monthly vaccination events.

New Business

Discussion on posting TFD Public Open House & Promotion Ceremony 9/23/21 – Board directed staff to post notice of Quorum. Congratulated Captain Greg Lawrence and Engineer Molly Woolley

Discussion on possible Subscription for out-of-district properties:

Far Haven – Jeff Bolds presentation – Presentation by Mr. Bolds included requesting a contract or subscription with TFD for emergency services. He stated Far Haven would be a summer operation, capable of holding 38 campsites over a two-acre area, with picnic tables, fire rings, compost toilets, and various rental trailers. Mr. Bolds asked for direction regarding 911 protocols for 911 response on county land. He also stated the need to have an engineer complete a load test on the road to ensure fire apparatus capability. Board directed staff to seek legal counsel regarding this matter.

DEDICATING OUR EFFORTS TO PROVIDE FOR THE SAFETY AND WELFARE OF THE CITIZENS AND VISITORS OF TUSAYAN AND OUR COMMUNITY THROUGH THE PRESERVATION OF LIFE, PROPERTY, AND THE ENVIRONMENT.

Discussion on potential grant options for bay expansion – Chief Brush presented a potential bay expansion with various rough pricing options for metal compared to masonry. Board recommended involving key stakeholders including the property owner, bank, Board, and Town of Tusayan including researching lease terms for the land. The Board discussed the option of hiring an architect to produce blue prints, as well as, various grant or financing options to fund a potential expansion. Board directed staff to plan ahead of the next fiscal year budget to continue future board discussions on this topic.

Discussion on looking for new legal representation for the Fire District – Board discussed significant delays in receiving response from legal counsel on various important issues. Discussion occurred regarding the feasibility of hiring additional legal representation, while acknowledging financial concerns in this matter.

Action Item(s)

Discussion and possible action to approve Surplus of OOS fire protection equipment – Andrew motioned to approve the surplus of out-of-service fire protection equipment. Elena seconded the motion, and it passed unanimously.

Board Member Reports

None at this time.

Adjourn – Andrew made a motion to adjourn at 11:05 a.m., Elena seconded, and the motion passed unanimously.

Minutes approved by Board on Date _____

By _____

"To ensure compliance with Open Meeting Law, recipients of this message should not forward it to other board members or anyone. Board members may reply to this message, but they should not send a copy of the reply to other members."



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Tusayan Fire Department

FINANCIAL REPORT – September 2021

- Info current as of October 25, 2021
- Bank: \$28,580.71
- Reserve Funds Account: \$49,762.55
 - Grand total = \$78,343.26
- Accounts Payable
 - We have checks to sign
- FY 2022 FDAT Revenue (Actual year to date): \$2,23.19
 - (Both FDAT and Tax increase are already factored into budget)
- Rental Income Valle: \$1,500.00
- Rental Income Station: \$2,030.00
- Shirt Sales: \$75.00
- District Billing Fees: \$0
- Wildland Billing – Received \$16,362.25 from the Cub Creek 2 Fire 7/26/21-8/18/21
 - TFD saved **\$2,133.30** in budgeted payroll expenses - Telegraph
 - TFD saved **\$2,051.25** in budgeted payroll expenses – Rafael
 - TFD saved **\$3,852.92** in budgeted payroll expenses – Cub Creel 2
 - **\$8,037.47** net wildland profit for TFD YTD

3:10 PM

10/27/21

Tusayan Fire District
A/P Aging Summary
As of October 27, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
EMI Health	0.00	-3,631.89	0.00	0.00	0.00	-3,631.89
PLIC	0.00	-152.85	0.00	0.00	0.00	-152.85
VSP	0.00	-57.85	0.00	0.00	0.00	-57.85
TOTAL	0.00	-3,842.59	0.00	0.00	0.00	-3,842.59

3:13 PM

10/27/21

Tusayan Fire District
A/R Aging QuickZoom
As of September 30, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>P. O. #</u>	<u>Name</u>	<u>Terms</u>	<u>Due Date</u>
TOTAL						

3:13 PM

10/27/21

Tusayan Fire District
A/R Aging QuickZoom
As of September 30, 2021

<u>Class</u>	<u>Aging</u>	<u>Open Balance</u>
		<u><u> </u></u>

Tusayan Fire District Profit & Loss Budget vs. Actual July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
FDAT	2,223.19	105,534.00	-103,310.81
Grant Income			
AFG Grant - SCBA's	0.00	0.00	0.00
Community Grant - Lightbars	0.00	0.00	0.00
COVID - FEIMA	0.00	0.00	0.00
Gov. Office of Highway Safety	9,775.20	0.00	9,775.20
Grant Income - Other	0.00	25,000.00	-25,000.00
Total Grant Income	9,775.20	25,000.00	-15,224.80
Pooled Interest	84.10	1,200.00	-1,115.90
Prior Year Capital Carry Fwd	0.00	15,600.00	-15,600.00
Town of Tusayan - Contributions	125,000.00	250,000.00	-125,000.00
4000 - Property Tax Revenues			
4001 - Property Tax Delinquent	-1,805.06	0.00	-1,805.06
4000 - Property Tax Revenues - Other	3,211.54	527,670.00	-524,458.46
Total 4000 - Property Tax Revenues	1,406.48	527,670.00	-526,263.52
4310 - Other Revenue			
TFD Supporter Shirts	1,115.00	1,500.00	-385.00
4311 - AED Annual Subscription Fee	0.00	0.00	0.00
4310 - Other Revenue - Other	0.00	500.00	-500.00
Total 4310 - Other Revenue	1,115.00	2,000.00	-885.00
Total Income	139,603.97	927,004.00	-787,400.03
Gross Profit	139,603.97	927,004.00	-787,400.03
Expense			
6000- PERSONNEL SERVICES			
6001- Fire Chief	29,327.24	85,546.21	-56,218.97
6002-Assistant Fire Chief	24,913.75	76,206.76	-51,293.01
6005-Firefighter/EMT	99,324.69	329,854.05	-230,529.36
6016- Business Administrator	10,198.23	62,700.00	-52,501.77
6050- Volunteer Stipends	3,159.38	14,000.00	-10,840.62
6560 - Payroll Expenses			
Medicare Expense	2,857.88	0.00	2,857.88
Officer Salary	732.76	0.00	732.76
6561 - FICA Expense	12,219.83	0.00	12,219.83
6560 - Payroll Expenses - Other	5,865.67	0.00	5,865.67
Total 6560 - Payroll Expenses	21,676.14	0.00	21,676.14
6000- PERSONNEL SERVICES - Other	-16.61		

Tusayan Fire District

Profit & Loss Budget vs. Actual

July 2021 through June 2022

2:52 PM
10/27/21
Cash Basis

	Jul '21 - Jun 22	Budget	\$ Over Budget
Total 6000- PERSONNEL SERVICES	188,582.82	568,307.02	-379,724.20
6100- RETIREMENT CONTRIBUTIONS			
6101- Staff Pension	20,441.21	0.00	20,441.21
6105 - Chief Pension	3,637.76	0.00	3,637.76
6100- RETIREMENT CONTRIBUTIONS - Other	0.00	68,789.50	-68,789.50
Total 6100- RETIREMENT CONTRIBUTIONS	24,078.97	68,789.50	-44,710.53
6200- INSURANCE			
6202- Unemployment Claims	0.00	0.00	0.00
6203- Health	16,278.99	57,216.00	-40,937.01
6204- Dental	764.25	2,976.00	-2,211.75
6205- Accident, Death, Disabili	0.00	5,600.00	-5,600.00
6206 - VSP - Vistion	276.85	1,056.00	-779.15
Total 6200- INSURANCE	17,320.09	66,848.00	-49,527.91
6300- EMPLOYEE BENEFITS			
6301- Uniform Allowance	396.18	4,000.00	-3,603.82
6302- Medical Costs	0.00	3,000.00	-3,000.00
6303 - State Compensation	10,443.50	19,200.00	-8,756.50
6304 - Unemployment Tax	14.62	3,780.00	-3,765.38
6300- EMPLOYEE BENEFITS - Other	98.06	0.00	98.06
Total 6300- EMPLOYEE BENEFITS	10,952.36	29,980.00	-19,027.64
6400- FUEL, OIL, LUBRICANTS			
6401- Gasoline	13.16	500.00	-486.84
6402- Lubricants	0.00	2,000.00	-2,000.00
6404- Diesel	0.00	0.00	0.00
6400- FUEL, OIL, LUBRICANTS - Other	0.00	0.00	0.00
Total 6400- FUEL, OIL, LUBRICANTS	13.16	2,500.00	-2,486.84
6500- VEHICLE REPAIR & MAINT.			
6501- Vehicles & Apparatus	490.73	10,000.00	-9,509.27
6502- Pumps	65.71	1,000.00	-934.29
6503- Vehicle Repairs- Outside	3,422.83	7,000.00	-3,577.17
6504- Pump Repairs- Outside	0.00	1,000.00	-1,000.00
6505- Tire Repairs- Outside	353.98	500.00	-146.02
6506- Vehicle Maint. Supplies	71.99	2,000.00	-1,928.01
6507- Towing	0.00	1,000.00	-1,000.00
6508- Vehicle Repair Parts	4,671.73	1,000.00	3,671.73
6509 - Vehicle Supplies	0.00	2,000.00	-2,000.00
6500- VEHICLE REPAIR & MAINT. - Other	30.08	0.00	30.08
Total 6500- VEHICLE REPAIR & MAINT.	9,107.05	25,500.00	-16,392.95
6600- SMALL TOOLS & EQUIPMENT			

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

2:52 PM
 10/27/21
 Cash Basis

	Jul '21 - Jun 22	Budget	\$ Over Budget
6601- Maint. Tools	313.37	1,000.00	-686.63
6602- Fire Protection Equipment	329.04	800.00	-470.96
6604- Batteries - Vehicles	38.47	200.00	-161.53
6605- Personnel Safety Equipment	0.00	50.00	-50.00
6606- Computer Equipment	0.00	500.00	-500.00
6607 - EMS Small Tools	0.00	50.00	-50.00
6608 - Office Equipment	316.81	1,000.00	-683.19
6609 - Station Equipment	410.23	1,500.00	-1,089.77
6610 - Fire Protection & Equip.	660.92	650.00	10.92
6611 - Housing Appliances	0.00	1,825.00	-1,825.00
6612 - Other & CPR Training	47.99	1,000.00	-952.01
6600- SMALL TOOLS & EQUIPMENT - Other	0.00	0.00	0.00
Total 6600- SMALL TOOLS & EQUIPMENT	2,116.83	8,575.00	-6,458.17
6650- FIRE PROTECTION & EQUIP.	667.58	8,000.00	-7,332.42
6651-Bunkers, Helmet, Boots	0.00	1,000.00	-1,000.00
6652 - Fire Protection Manuals	0.00	0.00	0.00
6653 - SCBA Tanks	0.00	1,100.00	-1,100.00
6654 - Fire Extinguishers/Training	859.95	1,500.00	-640.05
6650- FIRE PROTECTION & EQUIP. - Other	0.00	0.00	0.00
Total 6650- FIRE PROTECTION & EQUIP.	1,527.53	11,600.00	-10,072.47
6700- COMMUNICATION & DISPATCH	331.47	850.00	-518.53
6900- DISPOSABLE SPLS/EQUIP	422.21	1,000.00	-577.79
6901- Janitorial Supplies	244.36	100.00	144.36
6902- Electrical Supplies	383.96	1,000.00	-616.04
6903- Fire Suppression Supplies	733.44	8,200.00	-7,466.56
6904- Medical Supplies	10.66	100.00	-89.34
6905- Misc. Supplies	47.02	500.00	-452.98
6906- Batteries - Equipment	383.19	0.00	383.19
6907 - COVID Supplies	0.00	0.00	0.00
6900- DISPOSABLE SPLS/EQUIP - Other	0.00	0.00	0.00
Total 6900- DISPOSABLE SPLS/EQUIP	2,224.84	10,900.00	-8,675.16
7000- ADMINISTRATIVE COSTS	165.32	2,000.00	-1,834.68
7001- Office Supplies, Postage	677.38	2,100.00	-1,422.62
7002- Telephone, FAX	0.00	1,500.00	-1,500.00
7003- Edu., Trn, Prevent Matrls	0.00	800.00	-800.00
7004- Publishing/ Printing	5,597.90	9,295.00	-3,697.10
7005- Fees/Subscrip/Publication	70.84	200.00	-129.16
7006- Business Meetings/Dinners	83.10	450.00	-366.90
7009- Mileage Reimbursement	24.33	500.00	-475.67
7010- Software/Support	0.00	0.00	0.00
7012 - Copier Lease	370.33	900.00	-529.67
7013 - Internet			

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget
7014 · Station Security System	0.00	100.00	-100.00
7015 · Printing Expense - Ink	678.40	650.00	28.40
7016 · Station TV	0.00	1,848.00	-1,848.00
7017 · Board Expense	0.00	1,700.00	-1,700.00
7000- ADMINISTRATIVE COSTS - Other	50.00	0.00	50.00
Total 7000- ADMINISTRATIVE COSTS	7,717.60	22,043.00	-14,325.40
7100- PROFESSIONAL SERVICES			
7102- Medical	0.00	0.00	0.00
7104- Election Official/Fee	0.00	0.00	0.00
7106- Auditor/Accountant	0.00	8,500.00	-8,500.00
7108- Mechanical/Painter	0.00	0.00	0.00
7109- Other	31.55	0.00	31.55
7110 · Carpet Cleaning	0.00	0.00	0.00
7111 · SCBA Service	0.00	2,000.00	-2,000.00
7112 · Ladder Inspection	1,072.50	1,100.00	-27.50
Total 7100- PROFESSIONAL SERVICES	1,104.05	11,600.00	-10,495.95
7300- TRAINING			
7301- Tuition/Fees	0.00	3,000.00	-3,000.00
7302- Per Diem/Meals & Lodging	0.00	2,000.00	-2,000.00
7303- Textbooks	0.00	2,000.00	-2,000.00
7304- Mileage Reimbursement	0.00	0.00	0.00
7305- Commercial Travel	0.00	1,500.00	-1,500.00
7307- Computer Software	48.69	0.00	48.69
7309- Training Supplies	319.93	1,500.00	-1,180.07
7310 · EMS/Medic Refresher	0.00	2,000.00	-2,000.00
7311 · Training Props	0.00	2,000.00	-2,000.00
7312 · EMS Courses	0.00	7,400.00	-7,400.00
7313 · AZ Fire School	2,919.43	2,000.00	919.43
7314 · AZ Wildland Academy	0.00	2,001.48	-2,001.48
7315 · FF Cadet/Academy	108.09	3,000.00	-2,891.91
7300- TRAINING - Other	0.00	0.00	0.00
Total 7300- TRAINING	3,396.14	28,401.48	-25,005.34
7400- INSURANCE - LIABILITY			
7401- Vehicle, Bldg, Malpractice	3,913.00	15,700.00	-11,787.00
Total 7400- INSURANCE - LIABILITY	3,913.00	15,700.00	-11,787.00
7500- PUBLIC UTILITIES			
7501- Electricity	1,265.81	10,000.00	-8,734.19
7504- Water	533.59	1,600.00	-1,066.41
7506 - Utility Payment for Emp	1,495.63	800.00	695.63
7500- PUBLIC UTILITIES - Other	724.38	0.00	724.38

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget
Total 7500- PUBLIC UTILITIES	4,019.41	12,400.00	-8,380.59
7600- LEASES & RENTALS			
7601- Equipment Rental	461.94	0.00	461.94
7602- Equipment Lease	0.00	0.00	0.00
7603 - Property Lease	12,061.00	79,660.00	-67,599.00
7606- Monthly Apartment Rent	0.00	0.00	0.00
7607 - Property Taxes	5,536.57	3,560.00	1,976.57
7600- LEASES & RENTALS - Other	22,542.91	12,600.00	9,942.91
Total 7600- LEASES & RENTALS	40,602.42	95,820.00	-55,217.58
7700- REPAIRS & MAINTENANCE			
7701- Office & Station Equip.	112.77	1,000.00	-887.23
7702- Communications/Telephone	0.00	250.00	-250.00
7704- Buildings	434.37	6,300.00	-5,865.63
7706- SCBA/Compressor	0.00	100.00	-100.00
7707- Nozzles & Hose	0.00	0.00	0.00
7708- Fire Extinguishers	0.00	250.00	-250.00
7709- Freight	0.00	0.00	0.00
7710- Extrication Equipment	0.00	200.00	-200.00
7711- Station Equipment	11.74	750.00	-738.26
7714 - Employee Housing	0.00	1,000.00	-1,000.00
7700- REPAIRS & MAINTENANCE - Other	146.65	300.00	-153.35
Total 7700- REPAIRS & MAINTENANCE	705.53	10,150.00	-9,444.47
7850- GRANTS EXPENSE			
7851- Grants Expense			
7853 - Gov. Office of Highway Safety	0.00	0.00	0.00
7855 - Volunteer Fire Fighter Assist	0.00	0.00	0.00
7858 - AFG Grant SCBA	330.38	0.00	330.38
7859 - COVID Supplies	0.00	0.00	0.00
7860 - Light Bar Community Grant	0.00	0.00	0.00
7851- Grants Expense - Other	316.36	25,000.00	-24,683.64
Total 7851- Grants Expense	646.74	25,000.00	-24,353.26
Total 7850- GRANTS EXPENSE	646.74	25,000.00	-24,353.26
7900- MISCELLANEOUS			
7903- Awards/Memorials	86.03	400.00	-313.97
7905- Beverages	487.39	1,000.00	-512.61
7906- Misc.	86.03	1,200.00	-1,113.97
7907- Department Shirts	0.00	500.00	-500.00
7908 - Department Uniform Coats	0.00	400.00	-400.00
7909 - Patches	-194.00	0.00	-194.00
7910 - TFD Supporter Shirts Expense	524.07	1,200.00	-675.93
7911 - Misc. Shirt Expense	5.95	200.00	-194.05

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

2:52 PM
 10/27/21
 Cash Basis

	Jul '21 - Jun 22	Budget	\$ Over Budget
7900- MISCELLANEOUS - Other	111.47	0.00	111.47
Total 7900- MISCELLANEOUS	1,106.94	4,900.00	-3,793.06
8000 - Town of Tusayan - IGA	0.00	0.00	0.00
66900 - Reconciliation Discrepancies	0.00		
Total Expense	319,466.95	1,019,864.00	-700,397.05
Net Ordinary Income	-179,862.98	-92,860.00	-87,002.98
Other Income/Expense			
Other Income			
4400- MISCELLANEOUS			
4401- Interest Earned	37.62	0.00	37.62
4402 - Refund/Reimbursement	0.00	0.00	0.00
4403 - Station Rent	8,920.00	24,360.00	-15,440.00
4404 - Donations	1,089.96	2,500.00	-1,410.04
4405 - Surplus Equipment	0.00	20,000.00	-20,000.00
4406 - Fundraiser Events	1,162.00	5,000.00	-3,838.00
4407 - Rental Income	4,410.00	18,000.00	-13,590.00
Total 4400- MISCELLANEOUS	15,619.58	69,860.00	-54,240.42
4405 - Wildland Income	34,710.90	13,000.00	21,710.90
District Service Fees	0.00	10,000.00	-10,000.00
Total Other Income	50,330.48	92,860.00	-42,529.52
Other Expense			
4406 - Wildland Expense	32,897.55	0.00	32,897.55
4506 - Station Fire Expense	0.00	0.00	0.00
COVID-19 National Paid Leave	-81.63	0.00	-81.63
Total Other Expense	32,815.92	0.00	32,815.92
Net Other Income	17,514.56	92,860.00	-75,345.44
Net Income	-162,348.42	0.00	-162,348.42

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

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 10/27/21
 Cash Basis

	% of Budget
Ordinary Income/Expense	
Income	
FDAT	2.1%
Grant Income	
AFG Grant - SCBA's	0.0%
Community Grant - Lightbars	0.0%
COVID - FEMA	0.0%
Gov. Office of Highway Safety	100.0%
Grant Income - Other	0.0%
Total Grant Income	39.1%
Pooled Interest	7.0%
Prior Year Capital Carry Fwd	0.0%
Town of Tusayan - Contributions	50.0%
4000 - Property Tax Revenues	
4001 - Property Tax Delinquent	100.0%
4000 - Property Tax Revenues - Other	0.6%
Total 4000 - Property Tax Revenues	0.3%
4310 - Other Revenue	
TFD Supporter Shirts	74.3%
4311 - AED Annual Subscription Fee	0.0%
4310 - Other Revenue - Other	0.0%
Total 4310 - Other Revenue	55.8%
Total Income	15.1%
Gross Profit	15.1%
Expense	
6000- PERSONNEL SERVICES	
6001- Fire Chief	34.3%
6002-Assistant Fire Chief	32.7%
6005-Firefighter/EMT	30.1%
6016- Business Administrator	16.3%
6050- Volunteer Stipends	22.6%
6560 - Payroll Expenses	
Medicare Expense	100.0%
Officer Salary	
6561 - FICA Expense	100.0%
6560 - Payroll Expenses - Other	100.0%
Total 6560 - Payroll Expenses	100.0%
6000- PERSONNEL SERVICES - Other	

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

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 Cash Basis

	% of Budget
Total 6000- PERSONNEL SERVICES	33.2%
6100- RETIREMENT CONTRIBUTIONS	
6101- Staff Pension	100.0%
6105 - Chief Pension	100.0%
6100- RETIREMENT CONTRIBUTIONS - Other	0.0%
Total 6100- RETIREMENT CONTRIBUTIONS	35.0%
6200- INSURANCE	
6202- Unemployment Claims	0.0%
6203- Health	28.5%
6204- Dental	25.7%
6205- Accident, Death, Disability	0.0%
6206 - VSP - Vision	26.2%
Total 6200- INSURANCE	25.9%
6300- EMPLOYEE BENEFITS	
6301- Uniform Allowance	9.9%
6302- Medical Costs	0.0%
6303 - State Compensation	54.4%
6304 - Unemployment Tax	0.4%
6300- EMPLOYEE BENEFITS - Other	100.0%
Total 6300- EMPLOYEE BENEFITS	36.5%
6400- FUEL, OIL, LUBRICANTS	
6401- Gasoline	2.6%
6402- Lubricants	0.0%
6404- Diesel	0.0%
6400- FUEL, OIL, LUBRICANTS - Other	0.0%
Total 6400- FUEL, OIL, LUBRICANTS	0.5%
6500- VEHICLE REPAIR & MAINT.	
6501- Vehicles & Apparatus	4.9%
6502- Pumps	6.6%
6503- Vehicle Repairs- Outside	48.9%
6504- Pump Repairs- Outside	0.0%
6505- Tire Repairs- Outside	70.8%
6506- Vehicle Maint. Supplies	3.6%
6507- Towing	0.0%
6508- Vehicle Repair Parts	467.2%
6509 - Vehicle Supplies	0.0%
6500- VEHICLE REPAIR & MAINT. - Other	100.0%
Total 6500- VEHICLE REPAIR & MAINT.	35.7%
6600- SMALL TOOLS & EQUIPMENT	

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

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 10/27/21
 Cash Basis

	% of Budget
6601 - Maint. Tools	31.3%
6602- Fire Protection Equipment	41.1%
6604- Batteries - Vehicles	19.2%
6605- Personnel Safety Equipmen	0.0%
6606-Computer Equipment	0.0%
6607 - EMS Small Tools	0.0%
6608 - Office Equipment	31.7%
6609 - Station Equipment	27.3%
6610 - Fire Protection & Equip.	101.7%
6611 - Housing Appliances	0.0%
6612 - Other & CPR Training	4.8%
6600- SMALL TOOLS & EQUIPMENT - Other	0.0%
Total 6600- SMALL TOOLS & EQUIPMENT	24.7%
6650- FIRE PROTECTION & EQUIP.	
6651-Bunkers, Helmet, Boots	8.3%
6652 - Fire Protection Manuals	0.0%
6653 - SCBA Tanks	0.0%
6654 - Fire Extinguishers/Training	0.0%
6650- FIRE PROTECTION & EQUIP. - Other	57.3%
Total 6650- FIRE PROTECTION & EQUIP.	13.2%
6700- COMMUNICATION & DISPATCH	39.0%
6900- DISPOSABLE SPLS/EQUIP	
6901- Janitorial Supplies	42.2%
6902- Electrical Supplies	244.4%
6903- Fire Suppression Supplies	38.4%
6904- Medical Supplies	8.9%
6905- Misc. Supplies	10.7%
6906- Batteries - Equipment	9.4%
6907 - COVID Supplies	100.0%
6900- DISPOSABLE SPLS/EQUIP - Other	0.0%
Total 6900- DISPOSABLE SPLS/EQUIP	20.4%
7000- ADMINISTRATIVE COSTS	
7001- Office Supplies, Postage	8.3%
7002- Telephone, FAX	32.3%
7003- Edu., Trn, Prevent MatrIs	0.0%
7004- Publishing/ Printing	0.0%
7005- Fees/Subscrip/Publication	60.2%
7006- Business Meetings/Dinners	35.4%
7009- Mileage Reimbursement	18.5%
7010- Software/Support	4.9%
7012 - Copier Lease	0.0%
7013 - Internet	41.1%

Tusayan Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	% of Budget
7014 - Station Security System	0.0%
7015 - Printing Expense - Ink	104.4%
7016 - Station TV	0.0%
7017 - Board Expense	0.0%
7000- ADMINISTRATIVE COSTS - Other	100.0%
Total 7000- ADMINISTRATIVE COSTS	35.0%
7100- PROFESSIONAL SERVICES	
7102- Medical	0.0%
7104- Election Official/Fee	0.0%
7106- Auditor/Accountant	0.0%
7108- Mechanical/Painter	0.0%
7109- Other	100.0%
7110 - Carpet Cleaning	0.0%
7111 - SCBA Service	0.0%
7112 - Ladder Inspection	97.5%
Total 7100- PROFESSIONAL SERVICES	9.5%
7300- TRAINING	
7301- Tuition/Fees	0.0%
7302- Per Diem/Meals & Lodging	0.0%
7303- Textbooks	0.0%
7304- Mileage Reimbursement	0.0%
7305- Commercial Travel	0.0%
7307- Computer Software	100.0%
7309- Training Supplies	21.3%
7310 - EMS/Medic Refresher	0.0%
7311 - Training Props	0.0%
7312 - EMS Courses	0.0%
7313 - AZ Fire School	146.0%
7314 - AZ Wildland Academy	0.0%
7315 - FF Cadet/Academy	3.6%
7300- TRAINING - Other	0.0%
Total 7300- TRAINING	12.0%
7400- INSURANCE - LIABILITY	
7401- Vehicle, Bldg, Malpractice	24.9%
Total 7400- INSURANCE - LIABILITY	24.9%
7500- PUBLIC UTILITIES	
7501- Electricity	12.7%
7504- Water	33.3%
7506 - Utility Payment for Emp	187.0%
7500- PUBLIC UTILITIES - Other	100.0%

Tusayan Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

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 10/27/21
 Cash Basis

	% of Budget
Total 7500- PUBLIC UTILITIES	32.4%
7600- LEASES & RENTALS	
7601- Equipment Rental	100.0%
7602- Equipment Lease	0.0%
7603 - Property Lease	15.1%
7606- Monthly Apartment Rent	0.0%
7607 - Property Taxes	155.5%
7600- LEASES & RENTALS - Other	178.9%
Total 7600- LEASES & RENTALS	42.4%
7700- REPAIRS & MAINTENANCE	
7701- Office & Station Equip.	11.3%
7702- Communications/Telephone	0.0%
7704- Buildings	6.9%
7706- SCBA/Compressor	0.0%
7707- Nozzles & Hose	0.0%
7708- Fire Extinguishers	0.0%
7709- Freight	0.0%
7710- Extrication Equipment	0.0%
7711- Station Equipment	1.6%
7714 - Employee Housing	0.0%
7700- REPAIRS & MAINTENANCE - Other	48.9%
Total 7700- REPAIRS & MAINTENANCE	7.0%
7850- GRANTS EXPENSE	
7851- Grants Expense	
7853 - Gov. Office of Highway Safety	0.0%
7855 - Volunteer Fire Fighter Assist	0.0%
7858 - AFG Grant SCBA	100.0%
7859 - COVID Supplies	0.0%
7860 - Light Bar Community Grant	0.0%
7851- Grants Expense - Other	1.3%
Total 7851- Grants Expense	2.6%
Total 7850- GRANTS EXPENSE	2.6%
7900- MISCELLANEOUS	
7903- Awards/Memorials	21.5%
7905- Beverages	48.7%
7906- Misc.	7.2%
7907 - Department Shirts	0.0%
7908 - Department Uniform Coats	0.0%
7909 - Patches	100.0%
7910 - TFD Supporter Shirts Expense	43.7%
7911 - Misc. Shirt Expense	3.0%

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10/27/21

Cash Basis

Tusayan Fire District

Profit & Loss Budget vs. Actual

July 2021 through June 2022

	% of Budget
7900- MISCELLANEOUS - Other	100.0%
Total 7900- MISCELLANEOUS	22.6%
8000 - Town of Tusayan - IGA	0.0%
66900 - Reconciliation Discrepancies	
Total Expense	31.3%
Net Ordinary Income	193.7%
Other Income/Expense	
Other Income	
4400- MISCELLANEOUS	
4401- Interest Earned	100.0%
4402 - Refund/Reimbursement	0.0%
4403 - Station Rent	36.6%
4404 - Donations	43.6%
4405 - Surplus Equipment	0.0%
4406 - Fundraiser Events	23.2%
4407 - Rental Income	24.5%
Total 4400- MISCELLANEOUS	22.4%
4405 - Wildland Income	267.0%
District Service Fees	0.0%
Total Other Income	54.2%
Other Expense	
4406 - Wildland Expense	100.0%
4506 - Station Fire Expense	0.0%
COVID-19 National Paid Leave	100.0%
Total Other Expense	100.0%
Net Other Income	18.9%
Net Income	100.0%

Tusayan Fire District
Deposit Detail
September 2021

Type	Num	Date	Name	Account	Amount
Deposit		09/07/2021		NorwestWarrant	4,030.16
			7506 - Utility Payme...		-50.00
			7506 - Utility Payme...		-77.72
			4407 - Rental Income		-750.00
			4403 - Station Rent		-1,000.00
			4403 - Station Rent		-1,030.00
			6203- Health		-1,122.44
TOTAL					-4,030.16
Deposit		09/15/2021		NorwestWarrant	103.08
TOTAL				4000 - Property Tax ...	-103.08
					-103.08
Deposit		09/28/2021		NorwestWarrant	4,149.64
TOTAL				4000 - Property Tax ...	-4,149.64
					-4,149.64
Deposit		09/30/2021		NorwestWarrant	132.94
TOTAL				FDAT	-132.94
					-132.94
Deposit		09/30/2021		NorwestWarrant	1,533.54
TOTAL				FDAT	-1,533.54
					-1,533.54
Deposit		09/30/2021		NorwestWarrant	0.05
TOTAL				FDAT	-0.05
					-0.05
Deposit		09/30/2021		NorwestWarrant	452.79

Tusayan Fire District
Deposit Detail
September 2021

Type	Num	Date	Name	Account	Amount
TOTAL				FDAT	-452.79
Deposit		09/30/2021		NorwestWarrant	77.28
TOTAL				Pooled Interest	-77.28
Deposit		09/30/2021		Reserve Funds	34.87
TOTAL				4401- Interest Earned	-34.87
					-34.87

Tusayan Fire District
Profit & Loss
 July 2021 through June 2022

	Jul '21 - Jun 22
Ordinary Income/Expense	
Income	
FDAT	2,223.19
Grant Income	9,775.20
Pooled Interest	84.10
Town of Tusayan - Contributions	125,000.00
4000 · Property Tax Revenues	1,406.48
4310 · Other Revenue	1,115.00
Total Income	139,603.97
Gross Profit	139,603.97
Expense	
6000- PERSONNEL SERVICES	188,582.82
6100- RETIREMENT CONTRIBUTIONS	24,078.97
6200- INSURANCE	17,320.09
6300- EMPLOYEE BENEFITS	10,952.36
6400- FUEL, OIL, LUBRICANTS	13.16
6500- VEHICLE REPAIR & MAINT.	9,107.05
6600- SMALL TOOLS & EQUIPMENT	2,116.83
6650- FIRE PROTECTION & EQUIP.	1,527.53
6700- COMMUNICATION & DISPATCH	331.47
6900- DISPOSABLE SPLS/EQUIP	2,224.84
7000- ADMINISTRATIVE COSTS	7,717.60
7100- PROFESSIONAL SERVICES	1,104.05
7300- TRAINING	3,396.14
7400- INSURANCE - LIABILITY	3,913.00
7500- PUBLIC UTILITIES	4,019.41
7600- LEASES & RENTALS	40,602.42
7700- REPAIRS & MAINTENANCE	705.53
7850- GRANTS EXPENSE	646.74

Tusayan Fire District
Profit & Loss
July 2021 through June 2022

	Jul '21 - Jun 22
7900- MISCELLANEOUS	1,106.94
66900 · Reconciliation Discrepancies	0.00
Total Expense	319,466.95
Net Ordinary Income	-179,862.98
Other Income/Expense	
Other Income	
4400- MISCELLANEOUS	15,619.58
4405 - Wildland Income	34,710.90
Total Other Income	50,330.48
Other Expense	
4406 - Wildland Expense	32,897.55
COVID-19 National Paid Leave	-81.63
Total Other Expense	32,815.92
Net Other Income	17,514.56
Net Income	<u><u>-162,348.42</u></u>

Tusayan Fire District

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Register: NorwestWarrant

From 09/01/2021 through 09/30/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/01/2021	832300058	Arizona Public Service	2000 · Accounts Payable	Acct# 4681271...	49.77	X		143,206.96
09/01/2021	832300059	AZ DPS	2000 · Accounts Payable	8 Finger Prints ...	176.00	X		143,030.96
09/01/2021	832300060	Century Link	2000 · Accounts Payable	Inv# 239057107	5.59	X		143,025.37
09/01/2021	832300061	Municipal Emergenc...	2000 · Accounts Payable	Inv# IN1575592	330.38	X		142,694.99
09/01/2021	832300062	Praxair	2000 · Accounts Payable	Inv# 65538997	96.69	X		142,598.30
09/01/2021	832300063	Red Feather Properties	2000 · Accounts Payable	Sep 21 Lease ...	2,315.25	X		140,283.05
09/01/2021	832300064	United Fire	2000 · Accounts Payable	Inv# 748728	307.03	X		139,976.02
09/03/2021	ASRS09...	Arizona State Retire...	-split-	0990	4,680.56	X		135,295.46
09/03/2021	EFTPS09...	Tusayan Fire Depart...	-split-		4,495.30	X		130,800.16
09/03/2021	DD090321	Bruce D. Baker	-split-		1,921.93	X		128,878.23
09/03/2021	DD090321	Emily A Woolley	-split-		1,338.60	X		127,539.63
09/03/2021	DD090321	Gregory Lawrence	-split-		1,968.74	X		125,570.89
09/03/2021	DD090321	Jared Robberts	-split-		1,303.28	X		124,267.61
09/03/2021	DD090321	Kathleen Maragos	-split-		1,315.91	X		122,951.70
09/03/2021	DD090321	Raymond F D'Albini	-split-		1,667.66	X		121,284.04
09/03/2021	DD090321	Robert T Powell	-split-		897.69	X		120,386.35
09/03/2021	DD090321	Gregory M Brush	-split-		2,173.41	X		118,212.94
09/06/2021	832300065	Arizona Department ...	2100 · Payroll Liabilities	860843550	1,227.83	X		116,985.11
09/07/2021			-split-	Deposit # 393		X	4,030.16	121,015.27
09/07/2021	832300066	Chase Card Services	2000 · Accounts Payable	Acct# 8236	3,495.93	X		117,519.34
09/07/2021	832300067	P.K. Distributing dba...	2000 · Accounts Payable	Inv# 106610	87.89	X		117,431.45
09/13/2021	TAXADJ	Adjustment	2000 · Accounts Payable		3,798.35	X		113,633.10
09/15/2021			4000 · Property Tax Re...	Deposit		X	103.08	113,736.18
09/16/2021	832300070	Allana Briones	2000 · Accounts Payable	Fire School Mi...	346.88	X		113,389.30
09/16/2021	832300071	Boundtree Medical	2000 · Accounts Payable	Inv# 8499314	290.20	X		113,099.10
09/16/2021	832300072	Direct TV	2000 · Accounts Payable	Inv# 05895366...	153.98	X		112,945.12
09/16/2021	832300073	Emily Woolley	2000 · Accounts Payable	Fire School	203.31	X		112,741.81
09/16/2021	832300074	Greg Brush	2000 · Accounts Payable	Fire School	264.32	X		112,477.49
09/16/2021	832300075	Greg Lawrence	2000 · Accounts Payable	Fire School	101.19			112,376.30
09/16/2021	832300076	Hydro Resources	2000 · Accounts Payable	VOID: Inv# 41...	143.75			112,232.55
09/16/2021	832300077	Kate Maragos	2000 · Accounts Payable		4,354.91	X		107,877.64
09/16/2021	832300078	TRIAD	2000 · Accounts Payable	Inv# 6286	149.90	X		107,727.74
09/17/2021	ASRS09...	Arizona State Retire...	-split-	0990	4,853.26	X		102,874.48
09/17/2021	EFTPS09...	Tusayan Fire Depart...	-split-		5,199.54	X		97,674.94
09/17/2021	DD091721	Bruce D. Baker	-split-		2,034.17	X		95,640.77
09/17/2021	DD091721	Emily A Woolley	-split-		1,398.72	X		94,242.05
09/17/2021	DD091721	Gregory Lawrence	-split-		1,405.07	X		92,836.98
09/17/2021	DD091721	Heather Plytas	-split-		508.97	X		92,328.01
09/17/2021	DD091721	Kathleen Maragos	-split-		1,859.83	X		90,468.18
09/17/2021	DD091721	Robert T Powell	-split-		1,361.90	X		89,106.28

Tusayan Fire District

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Register: NorwestWarrant

From 09/01/2021 through 09/30/2021

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
09/17/2021	DD091721	Stephanie T. Root	-split-		672.45	X		88,433.83
09/17/2021	DD091721	Gregory M Brush	-split-		2,173.40	X		86,260.43
09/17/2021	DD091721	Raymond F D'Albini	-split-		1,667.67	X		84,592.76
09/17/2021	832300082	Jared Robberts	-split-		847.42	X		83,745.34
09/23/2021	832300068	Century Link	2000 · Accounts Payable	Inv# 928-638-3...	164.72	X		83,580.62
09/23/2021	832300069	Grand Canyon Natio...	2000 · Accounts Payable	Sept + Oct Ren...	700.00	X		82,880.62
09/23/2021	832300079	EMI Health	2000 · Accounts Payable	Inv# COMM30...	3,036.50	X		79,844.12
09/23/2021	832300080	PLIC	2000 · Accounts Payable	Dental Acct# 1...	152.85	X		79,691.27
09/23/2021	832300081	VSP	2000 · Accounts Payable	Vision Acct# 3...	64.05	X		79,627.22
09/28/2021			4000 · Property Tax Re...	Deposit		X	4,149.64	83,776.86
09/30/2021			FDAT	Deposit		X	132.94	83,909.80
09/30/2021			FDAT	Deposit		X	1,533.54	85,443.34
09/30/2021			FDAT	Deposit		X	0.05	85,443.39
09/30/2021			FDAT	Deposit		X	452.79	85,896.18
09/30/2021			Pooled Interest	Interest		X	77.28	85,973.46